


Site Plan Development Process



Definitions:

- **Concept Development Plans:** Initial design idea drawings & renderings.
- **Framework Workshop:** several hour workshop with staff and potentially outside design consultants. Discuss the framework the site sits in, current projects in close proximity & the Master Plan.
- **Pre-application Workshop:** Meeting with development review team: Planning, Fire, Transportation Services, Building & Holland Board of Public Works (HBPW) to discuss plans and look at details.
- **Comments from Staff:** Staff may require additional information or plan elements. Expectation is to resolve issues quickly & before Planning Commission meeting.
- **Public Participation Report:** Summary of public participation effort, see pg. 7.
- **Approval Letter with Conditions:** Approval may be contingent on conditions to be met. Ensure conditions are worked on with staff & Planner is aware of status.

 = May not be required

