

# *City of Holland*

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**Holland**  
MICHIGAN

## *Schedules of Fees and Charges* *(Other Than HBPW Utilities)*

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Reference Action Number 24.527 dated December 18, 2024  
of the Holland City Council

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**RESOLUTION #R2024.072**

**WHEREAS**, the Michigan Constitution provides local governments with the power and authority to adopt Resolutions and Ordinances relating to its municipal concerns, property, and government, subject to the Constitution and law;

**WHEREAS**, the City of Holland is a Michigan Home Rule City, and is permitted by the Michigan Home Rule Cities Act to provide in its charter for the exercise of all municipal powers and the management and control of municipal property and in the administration of the municipal government;

**WHEREAS**, Section 5.3 of the Charter of the City of Holland establishes that the City of Holland may legislate by Resolution those matters pertaining to the internal affairs or concerns of the City government;

**WHEREAS**, Section 4.10 of the Charter of the City of Holland requires that the terms and conditions upon which licenses may be granted shall be stated by Ordinance;

**WHEREAS**, the purpose of this Resolution is to establish the amount of administrative fees and other fees required by Ordinance:

**NOW, THEREFORE**, the Council of the City of Holland resolves as follows:

1. That the Schedule for Fees and Charges for Sales and Services for 2025, which is attached hereto and made a part of this resolution, be adopted with an effective date of January 1, 2025.
2. That all other user fees as approved by the City Council shall remain in full force and effect.

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Council of the City of Holland at a regular meeting held on December 18, 2024.



Brenda Katerberg  
City Clerk



**BUSINESS LICENSES AND PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>ARCADE LICENSE</u></b>					
- BUSINESS / ESTABLISHMENT	275.00	275.00	Annual		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>AUTOMOBILE (USED) DEALER LICENSE</u></b>					
- BUSINESS / ESTABLISHMENT	150.00	150.00	Annual		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>BOWLING ESTABLISHMENT LICENSE</u></b>					
- BUSINESS / ESTABLISHMENT	15.00	15.00	Annual, Per Lane	max. \$250 per establishment	Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>CIRCUS, CARNIVAL PERMIT</u></b>	200.00	200.00	Event	Proof of Insurance	Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>DANCE HALL LICENSE</u></b>					
- WITH LIQUOR	175.00	175.00	Annual		Yes
- WITHOUT LIQUOR	100.00	100.00	Annual		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		No
<b><u>DRUMMER LICENSE</u></b>	50.00	50.00	Per License/per establishment		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	30/60// 90 Days per individual		Yes
- RENEWAL REQUIRED AFTER 90 DAYS	25.00	25.00	if over 90 days/per establishment		Yes
<b><u>GOING-OUT-OF-BUSINESS PERMIT (P.A.219)</u></b>	50.00	50.00	30 Days		Yes
- 30 DAY RENEWAL	50.00	50.00	max. 2 renewals		Yes
<b><u>HORSE DRAWN CARRIAGE RIDES</u></b>	50.00	50.00	Annual	Proof of Insurance	Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes

**BUSINESS LICENSES AND PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>INDOOR ARCHERY OR FIREARMS RANGE</u></b>					
- BUSINESS / ESTABLISHMENT	100.00	100.00	Annual		Yes
- BUSINESS / ESTABLISHMENT	55.00	55.00	Semi-Annual		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>LIQUOR LICENSE APPLICATION</u></b>					
- CLASS C QUOTA BUSINESS / ESTABLISHMENT	600.00	600.00	Per New License Application		Yes
- CLASS C REDEVELOPMENT / DEVELOPMENT DIST.	100.00	250.00	Per New Establishment		Yes
- BREWERY / BREW PUB	100.00	250.00	Per New License Application		Yes
- RE-APPLICATION WITHIN 12 MONTHS	150.00	150.00	Per Re-Application - Class C (Quota)		Yes
- SPECIAL EVENT	100.00	100.00	Per License & 60 days prior to event		Yes
- LATE FEE	50.00	50.00	Per License		Yes
<b><u>MOTOR BUS LICENSE</u></b>					
- BUSINESS / ESTABLISHMENT	150.00	150.00	Annual	Proof of Insurance	Yes
<b><u>OIL AND/OR GAS DRILLING LICENSE</u></b>					
- BUSINESS / ESTABLISHMENT	600.00	600.00	Per Drilling	Proof of Insurance	Yes
- REFUND FOR DENIED LICENSE APPLICATION	(150.00)	(150.00)	Per Reflected Application	Ref: Ordinance Code 21-6	Yes
<b><u>OUTDOOR ASSEMBLY PERMIT</u></b>					
- BUSINESS / ESTABLISHMENT / ORGANIZATION	240.00	240.00	Per Event, All Assembly Sizes	Proof of Insurance	Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>PARADE PERMIT</u></b>					
- BUSINESS / FOR-PROFIT ESTABLISHMENT	120.00	120.00	Per Event		Yes
- SCHOOL / NON-PROFIT / COMMUNITY ACTIVITY	No Charge	No Charge	Event Approval Required		

**BUSINESS LICENSES AND PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*	
	Effective Date January 1, 2024	Effective Date January 1, 2025				
<b><u>PAWNBROKER LICENSE</u></b>	150.00	150.00	Annual	Proof of Insurance	Yes	
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes	
<b><u>PEDDLER LICENSE</u></b>						
- EMPLOYER / INDIVIDUAL ON FOOT	100.00	100.00	Annual		Yes	
	60.00	60.00	Semi-Annual		Yes	
- EMPLOYER / INDIVIDUAL FROM VEHICLE	140.00	140.00	Annual		Yes	
	80.00	80.00	Semi-Annual		Yes	
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual / Per Person		Yes	
<b><u>PEDI-CAB LICENSE</u></b>	40.00	40.00	Annual / Establishment			Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual / Per Person			Yes
<b><u>POOL HALL LICENSE</u></b>						
- BUSINESS / ESTABLISHMENT	16.00	16.00	Annual, Per Table			Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual / Per Person			Yes
<b><u>RESIDENTIAL CARE FACILITY LICENSE</u></b>						
- FACILITY CAPACITY: UP TO 20 RESIDENTS	30.00	30.00	Annual			Yes
- FACILITY CAPACITY: MORE THAN 20 RESIDENTS	50.00	50.00	Annual		Yes	
<b><u>SECONDHAND / JUNK DEALER LICENSE</u></b>						
- BUSINESS / ESTABLISHMENT	80.00	80.00	Annual / Establishment		Yes	

**BUSINESS LICENSES AND PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>SEXUALLY-ORIENTED - BUSINESS / ESTABLISHMENT</u></b>	75.00	75.00	Annual		Yes
SEXUALLY-ORIENTED BUSINESS LICENSE					
- BUSINESS / ESTABLISHMENT	300.00	300.00	Annual, Per Establishment		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		Yes
<b><u>SOLICITATION OF FUNDS</u></b>					
- FOR PROFIT	25.00	25.00	Annual, Per Person		Yes
- NON - FOR PROFIT	10.00	10.00	Annual, Per Person		Yes
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual, Per Person		Yes
<b><u>TAXI CAB BUSINESS LICENSE</u></b>					
- BUSINESS / ESTABLISHMENT	REGULATED BY STATE OF MICH.	REGULATED BY STATE OF MICH.	Annual, Per Establishment Includes annual inspection	Proof of Insurance	Yes
- RE-INSPECTION / VIOLATIONS	PER STATE	PER STATE	Per Re-inspection/ Per Violation		
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	STATUTE	STATUTE	Annual, Per Person		Yes
<b><u>TELECOMMUNICATIONS RIGHT-OF-WAY PERMIT</u></b>					
- METRO Act Application Fee	600.00	600.00	Per Agreement	Proof of Insurance	Yes

**BUSINESS LICENSES AND PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>THEATER, CONCERT, SHOW</u></b>	100.00	100.00	Per Event		
- ADMINISTRATIVE FEE FOR BACKGROUND CHECK	15.00	15.00	Annual		No
<b><u>TRAILER COACH PARKING PERMIT</u></b>	150.00	150.00	Per Permit; Limit of 3 weeks in 12 month period		Yes
<b><u>TULIP TIME FESTIVAL LICENSE</u></b>					
- ENTERTAINMENT	30.00	30.00	Per Event / Per Location		Yes
- TRANSIENT MERCHANT	50.00	50.00	Per Day or Partial Day		Yes
<u>Composition of Transient Merchant License:</u>					
> Base Fee	35.00	35.00	Per Day or Partial Day		Yes
> Surcharge Fee - For Refuse Cleanup	N/A	N/A	Per Day or Partial Day		Yes
> Surcharge Fee - For Event Subsidy	15.00	15.00	Per Day or Partial Day		Yes
> Total Fee	50.00	50.00			
<b><u>VENDOR TRUCK</u></b>	50.00	75.00	Annual		Yes
<b><u>FILM PERMIT APPLICATION*</u></b>	200.00	225.00	Per Application	Proof of Insurance	Yes
<b><u>USE OF CITY FACILITIES APPLICATION**</u></b>				Proof of Insurance	
- FOR-PROFIT	100.00	110.00	Per Application / Event		Yes
- NON-PROFIT ORGANIZATION (CITY/NON-CITY)	35.00 / 50.00	40.00 / 60.00	Per Application / Event		Yes
- LATE FEE	100.00	100.00	In Addition to Applicable Fee		Yes
- EVENT WITHOUT PERMIT	100.00	100.00	Per Event		Yes
- LOCAL SCHOOLS & CHURCHES	35.00	40.00	Per Event		Yes
* Credit card transactions subject to \$5,000 limit					

**B U S I N E S S L I C E N S E S A N D P E R M I T S**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<b>C U R R E N T</b>	<b>P R O P O S E D</b>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
ADDITIONAL COMMENTS AND REFERENCES					
<p>COMMENTS: PRORATING OF LICENSES AND PERMITS</p> <ul style="list-style-type: none"> <li>- Any annual license issued between March 30 and April 30 shall expire on April 30 of the following calendar year, and shall be assessed the full annual fee.</li> <li>- Licenses issued between October 31 and March 30 shall be pro-rated at the rate of one-half the annual fee.</li> <li>- All City Licenses are non - transferable.</li> </ul> <p>*Film Permit for Use of City Property, Facilities, Streets, Sidewalks, &amp; Right-of-Way: There may be other related charges from other City Departments which will be billed at the appropriate rates that pertain to the services rendered.</p> <p>**Use of City Facilities Application: Additional fees may be required by departments subject of Use of City Facilities Policy.</p>					

**BUSINESS LICENSES AND PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>ADMINISTRATIVE PENALTIES AND CHARGES</u></b>					
- FOR FAILURE TO APPLY AND / OR PAY ANY BUSINESS LICENSE RENEWAL ON OR BEFORE APRIL 30th :	100.00	100.00	Per License, After May 1		Yes
- ANY PERMIT / LICENSE REQUIRING A BACKGROUND CHECK	15.00	15.00	Annual, Per Person		Yes
<b><u>PASSPORT SERVICES</u></b>					
- ACCEPTANCE FACILITY EXECUTION FEE	35.00	35.00	Per Application		No
- PASSPORT PHOTO	10.00	10.00	Per Photo pair		No
- OVERNIGHT DELIVERY SERVICE Note - Credit Cards will not be accepted for passport services	22.00	at current rate	Per mailing from same address		No
	10.00	10.00	Per Photo pair		No
<b><u>FOIA FEES ^</u></b>					
- ADMINISTRATIVE FEE			Hourly wage of lowest paid employee capable of retrieving / preparing / reviewing documents (minimum 15 minutes).		Yes
- COPIES	0.10	0.10	Per Page plus Admin. Fee		Yes
- PHOTO IMAGE	1.00	1.00	Per image plus Admin. Fee		Yes
- CD / DVD / FLASHDRIVE	5.00	5.00	Per CD / DVD /Flash drive plus Admin. Fee		Yes
- BLUE PRINT / OVERSIZED DOCUMENT	3.00	3.00	Per Image plus Admin. Fee		Yes
- OUTSOURCE COMMERCIAL COPIER, VENDOR, OR FACILITY USED	At Cost	At Cost	Per FOIA Request		Yes

^These fees are applicable for all FOIA's and Designated Departments i.e.: Public Safety, City, HBPW.

50% Good Faith Deposit required over \$50.00 charge. Fees incurred to be paid in full prior to the release of records.

**CODES, MAPS, REGISTERED VOTERS, AND MISCELLANEOUS BILLABLE SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY CLERK )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b>- - - CODES &amp; MAPS - - -</b>				
ZONING ORDINANCE	50.00	50.00	Per Copy	Yes
ZONING OR PRECINCT MAP ( Map Is Furnished With Zoning Ordinance at No Additional Charge)	10.00	10.00	Per Map	Yes
TRAFFIC CODE	10.00	10.00	Per Copy	Yes
<b>- - - REGISTERED VOTERS - - -</b>				
PRINT LISTING	0.07	0.07	Per Name	Yes
MEDIA LISTING:				
- CD/FLASH DRIVE	5.00	5.00	Per CD / Flash Drive	Yes
- DATA LOADED TO DISKETTE / CD	0.07	0.07	Per Name	Yes
- EMAIL	No Charge	No Charge		N/A
- NON-PROFIT WITHIN CITY	No Charge	No Charge		N/A
PRINTED LABELS	3.50	3.50	Per Page	Yes
VOTER REGISTRATION CERTIFICATE	5.00	5.00	Per Certificate	Yes
<b>- - OTHER MISCELLANEOUS - -</b>				
PHOTOCOPIES ( Most Items Relative To City Clerk Operations )	0.50	0.50	Per Copy	No
CERTIFICATION OF COPIES	6.00	6.00	Per Document, Plus Copy & Document Cost	No
NOTARY FEE	10.00	10.00	Per Notarization	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COUNCIL ACTIONS, ORDINANCE CODE, & POLICY REVISIONS AVAILABLE UPON REQUEST IN THE CITY CLERK'S OFFICE 270 S. RIVER AVEUE, 2ND FLOOR.



**SPECIAL AGREEMENTS AND TAX ABATEMENT APPLICATIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY MANAGER )**

Subject Matter or Activity	<b>CURRENT</b> Effective Date January 1, 2024	<b>PROPOSED</b> Effective Date January 1, 2025	Unit of Measurement	Accept Charge Cards*
	<p><b><u>NEIGHBORHOOD ENTERPRISE ZONE (NEZ) APPLICATION</u></b></p> <ul style="list-style-type: none"> <li>- SINGLE-FAMILY RESIDENTIAL <span style="float: right;">75.00</span></li> <li>- APARTMENTS AND CONDOMINIUMS :                             <ul style="list-style-type: none"> <li>&gt; EACH INDIVIDUAL RESIDENTIAL UNIT <span style="float: right;">75.00</span></li> <li>&gt; MAXIMUM ACROSS ALL RESIDENTIAL UNITS IN A PROJECT <span style="float: right;">3,500.00</span></li> </ul> </li> <li>- APPLICATION TO ESTABLISH NEZ BOUNDARIES <span style="float: right;">1,400.00</span></li> </ul>			
<p><b><u>MICHIGAN STRATEGIC FUND &amp; RENEWABLE ENERGY RENAISSANCE</u></b></p>				
<p><b><u>ZONE APPLICATIONS</u></b></p>	5,000.00	5,000.00	Per Application	No
<p><b><u>TOOL &amp; DIE RENAISSANCE RECOVERY ZONE APPLICATIONS</u></b></p>				
<ul style="list-style-type: none"> <li>- 6 YEAR ZONE <span style="float: right;">1,250.00</span></li> <li>- 12 YEAR ZONE <span style="float: right;">3,600.00</span></li> <li>- 15 YEAR ZONE <span style="float: right;">5,150.00</span></li> </ul>				
<p><b><u>WATER AND / OR SANITARY SEWER HOOKUPS</u></b></p>				
<ul style="list-style-type: none"> <li>- CONNECTION CHARGES TO WATERMAINS AND SANITARY SEWER UTILITY LINES ARE ADMINISTERED AND CALCULATED BY THE HOLLAND BOARD OF PUBLIC WORKS.</li> </ul>	Each Connection Individually Calculated	Each Connection Individually Calculated	In Accordance With Policy & Rate Guidelines	No

**SPECIAL AGREEMENTS AND TAX ABATEMENT APPLICATIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY MANAGER )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b>SMALL CELL APPLICATIONS</b>	100.00	100.00	Per Location	

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COUNCIL ACTIONS, ORDINANCE CODE, & POLICY REVISIONS AVAILABLE UPON REQUEST IN THE CITY CLERK'S OFFICE 270 S. RIVER AVEUE, 2ND FLOOR.

**TEEN COURT**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: MANAGEMENT & ADMINISTRATIVE SERVICES ( OFFICE OF THE CITY MANAGER )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>TEEN COURT REFERALS</u></b>	20.00	20.00	Per Incident	No
* Credit card transactions subject to \$5,000 limit				

**PROPERTY ASSESSMENT OR TAX DATA, AND OTHER MISCELLANEOUS RECORDS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: FISCAL SERVICES ( FINANCE - TREASURER - PROPERTY ASSESSING OFFICES )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit of Measurement	Accept Charge Cards
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>LEVY OF SUMMER TAXES FOR OTHER TAXING UNITS</u></b>				
OTTAWA INTERMEDIATE SCHOOL DISTRICT	current postage rate	current postage rate	Per Parcel Billed (Annual)	Yes
<b><u>SALE OF TAX ROLL DATA ON COMPUTER DISK OR EMAIL</u></b>				
TO MORTGAGE LENDORS OR TAX-PAYMENT SERVICING COMPANIES PAYING PROPERTY TAX STATMENTS OF MULTIPLE CLIENTS	100.00	105.00	Per Copy	Yes
<b><u>SALE OF ASSESSMENT &amp; TAX ROLL DATA ON COMPUTER DISK</u></b>				
FOR PRIVATE SECTOR PERSONAL USES	-----	-----	Subject to Negotiated Fee	Yes
<b><u>SALE OF ASSESSMENT ROLL DATA - (One-time Prep Charge)</u></b>				
MATERIALS	10.00	15.00	Per Roll	Yes
PROGRAMMING CHARGE	15.00	20.00	Per Roll	Yes
HANDLING CHARGE	0.03	0.05	Per Parcel	Yes
SUPPLEMENTAL UPDATES WITHIN SAME FISCAL YEAR	50.00	55.00	Each Electronic File	Yes
<b><u>PROPERTY PARCEL SPLITS AND COMBINATIONS</u></b>				
ADMINISTRATIVE OVERHEAD FEE - PARCEL SPLITS				
- 1 OR 2 PARCELS INTO 3 OR LESS PARCELS	125.00	130.00	Per Application	Yes
- 1 OR MORE PARCELS INTO 4 OR MORE PARCELS	400.00	420.00	Per Application	Yes
ADMINISTRATIVE OVERHEAD FEE - PARCEL COMBINATIONS	100.00	105.00	Per Application	Yes
<b><u>BASIC RESEARCH FEE</u></b>	\$25.00 PER HOUR	\$30.00 PER HOUR	Min of 1/2 hour per project	Yes

**PROPERTY ASSESSMENT OR TAX DATA, AND OTHER MISCELLANEOUS RECORDS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: FISCAL SERVICES ( FINANCE - TREASURER - PROPERTY ASSESSING OFFICES )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit of Measurement	Accept Charge Cards
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>RESEARCH FEE FOR SALES INFORMATION</u></b>				
INCLUDES MATERIAL RELEVANT TO RESEARCH SUCH AS:	15.00	20.00	Per Request	Yes
SUCH AS:	plus	plus		
DEED, MAP, RECORD CARD, DRAWING, AND PTA	5.00	5.00	Per Parcel	Yes
<b><u>RE-ISSUANCE OF LOST OR DAMAGED CITY OF HOLLAND CHECK</u></b>				
REIMBURSE CITY OF HOLLAND FOR BANK STOP-PAYMENT FEE	Current Bank Rate	Current Bank Rate	Per Lost / Damaged Check	Yes
plus				
ADMINISTRATIVE OVERHEAD FEE	10.00	20.00	Per Check	Yes
<b><u>CUSTOMER DEPOSITED CHECK RETURNED BY BANK AS N. S. F.</u></b>				
REIMBURSE CITY OF HOLLAND FOR BANK RETURN FEE	Current Bank Rate	Current Bank Rate	Per Returned Check	No
plus				
ADMINISTRATIVE OVERHEAD FEE	20.00	20.00	Per Check	No
<b><u>COPIES OF:</u></b>				
PROPERTY ASSESSMENT ROLL PAGES	0.50	0.55	Per Page	Yes
PROPERTY LEGAL DESCRIPTIONS & OTHER ASSESSMENT RECORDS	0.50	0.55	Per Page	Yes
PROPERTY DEEDS	Register of Deeds function	Register of Deeds function	Per Page, Per Deed	Yes
PROPERTY TRANSFER AFFIDAVITS	0.50	0.50	Per Affidavit	Yes

**PROPERTY ASSESSMENT OR TAX DATA, AND OTHER MISCELLANEOUS RECORDS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: FISCAL SERVICES ( FINANCE - TREASURER - PROPERTY ASSESSING OFFICES )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit of Measurement	Accept Charge Cards
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>COPIES OF:</u></b>				
RECORDS RECEIPT RECORDS / DISBURSEMENT RECORDS	0.50	0.50	Per Page	No
ACCOUNTING OR REPORT RECORDS	0.50	0.50	Per Page	No
RECORDS RETRIEVED FROM IMAGING SYSTEMS	1.00	1.00	Per Page	No
RECORDS SENT VIA FACSIMILIE (FAX) - OUTGOING	1.00	1.00	Per Page	No
<u>NOTARY FEE</u>	10.00	10.00	Per Notarization	Yes
* Credit card transactions subject to \$5,000 limit				

**FINANCIAL SERVICES PROVIDED TO OUTSIDE SOURCES**

**CUSTOMER: HERRICK DISTRICT LIBRARY**

**SCHEDULE OF CHARGES FOR SERVICES**

**ADMINISTRATION: FISCAL SERVICES ( FINANCE-TREASURER OFFICE )**

Description	<u>JULY 1, 2023 thru JUNE 30, 2024</u>			<u>JULY 1, 2024 thru JUNE 30, 2025</u>		
	Estimated Hours			Estimated Hours		
	Operating	Cap. Projects	Amount	Operating	Cap. Projects	Amount
<b><u>PROJECTED STAFF TIME APPLICABLE TO CUSTOMER :</u></b>						
- FINANCE DIRECTOR / TREASURER	10			10		
- ASSISTANT FINANCE DIRECTOR	65			65		
- ASSISTANT TREASURER	215			215		
- MUNICIPAL ACCOUNTANT I	20	10		20	10	
- SPECIAL PROJECTS / ACCOUNTS PAYABLE	150			150		
- ACCOUNT CLERK - PAYROLL & BENEFITS	75			75		
- MUNICIPAL ACCOUNTANT II	15			15		
- ACCOUNT CLERK - CASHIER	50			40		
<b><u>Estimated Total Labor Costs</u></b>			\$ 28,556			\$ 28,558
<b><u>ESTIMATED COSTS FOR OTHER EXPENSES</u></b>			1,573			4,188
<b><u>15% ADMINISTRATIVE OVERHEAD FACTOR</u></b>			<u>4,521</u>			<u>4,522</u>
<b><u>TOTAL ANNUAL CHARGE TO CUSTOMER</u></b>			<u>\$ 34,650</u>			<u>\$ 37,270</u>

**SERVICES: PER MUTUAL AGREEMENT BETWEEN PROVIDER AND CUSTOMER**

- General Accounting, Recordkeeping, and Reconciliations.
- Capital Projects Accounting & Reporting / Fixed Asset Accounting & Reporting / Debt Service Accounting & Reporting
- Processing Payroll, Fringe Benefits, and Accounts Payable.
- Cash & Investments General Administration, to include Receipts Processing, Bank Deposits, Short-term Investments, etc..
- Monthly, Annual, and Special Financial Reporting to Herrick District Library Management.
- Use of City's Computer Hardware / Software for Processing and Disk Storage & Retrieval of Data.

**FINANCIAL SERVICES PROVIDED TO OUTSIDE SOURCES**  
**CUSTOMER: MACATAWA AREA EXPRESS (MAX) TRANSPORTATION AUTHORITY**  
**SCHEDULE OF CHARGES FOR SERVICES**  
**ADMINISTRATION: FISCAL SERVICES ( FINANCE-TREASURER OFFICE )**

Description	<u>JULY 1, 2023 thru JUNE 30, 2024</u>			<u>JULY 1, 2024 thru JUNE 30, 2025</u>		
	<u>Estimated Hours</u>		Amount	<u>Estimated Hours</u>		Amount
	Operating	Cap. Projects		Operating	Cap. Projects	
<b><u>PROJECTED STAFF TIME APPLICABLE TO CUSTOMER :</u></b>						
- FINANCE DIRECTOR / TREASURER	62	26		65	26	
- ASSISTANT FINANCE DIRECTOR	75			75		
- ASSISTANT TREASURER	100			100		
- MUNICIPAL ACCOUNTS I	711	130		711	130	
- SPECIAL PROJECTS / ACCOUNTS PAYABLE	200			225		
- ACCOUNT CLERK - PAYROLL / BENEFITS	410			410		
- MUNICIPAL ACCOUNTS II	20			20		
- ACCOUNT CLERK - CASHIER	468			500		
<b><u>Estimated Total Labor Costs</u></b>			\$ 92,906			\$ 99,498
<b><u>ESTIMATED COSTS FOR OTHER EXPENSES</u></b>			Flat fee 5,678			Flat fee 8,585
<b><u>15% ADMINISTRATIVE OVERHEAD FACTOR</u></b>			<u>14,786</u>			<u>15,823</u>
<b><u>TOTAL ANNUAL CHARGE TO CUSTOMER</u></b>			<u>\$ 113,370</u>			<u>\$ 123,906</u>

**SERVICES: PER MUTUAL AGREEMENT BETWEEN PROVIDER AND CUSTOMER**

- General Accounting, Recordkeeping, and Reconciliations.
- Processing Payroll, Fringe Benefits, and Accounts Payable.
- Capital Projects Accounting & Reporting / Fixed Asset Accounting
- Revenue Accounting & Reporting for Property Taxation and Federal & State Grants
- Cash & Investments General Administration, to Include Receipts Processing, Bank Deposits, Short-term Investments, etc..
- Financial Reporting to MAX Authority Board / Preparation Work for Annual Independent Audit and Popular Annual Financial Report (PAFR)
- Use of City's Computer Hardware / Software for Processing and Disk Storage & Retrieval of Data.

**FINANCIAL SERVICES PROVIDED TO OUTSIDE SOURCES**

**CUSTOMER: WEST MICHIGAN AIRPORT AUTHORITY**

**SCHEDULE OF CHARGES FOR SERVICES**

**ADMINISTRATION: FISCAL SERVICES ( FINANCE-TREASURER OFFICE )**

Description	JULY 1, 2023 thru JUNE 30, 2024			JULY 1, 2024 thru JUNE 30, 2025		
	Estimated Hours		Amount	Estimated Hours		Amount
	Operating	Cap. Projects		Operating	Cap. Projects	
<b><u>PROJECTED STAFF TIME APPLICABLE TO CUSTOMER :</u></b>						
- FINANCE DIRECTOR / TREASURER	50			50		
- ASSISTANT FINANCE DIRECTOR	30			30		
- ASSISTANT TREASURER	20			20		
- MUNICIPAL ACCOUNTANT I	210			150		
- SPECIAL PROJECTS / ACCOUNTS PAYABLE	100			175		
- ACCOUNT CLERK - PAYROLL & BENEFITS	30			30		
- MUNICIPAL ACCOUNTANT II	15	16		15		
- ACCOUNT CLERK - CASHIER	20			25		
<b><u>Estimated Total Labor Costs</u></b>			\$ 22,566		\$ 24,983	
<b><u>ESTIMATED COSTS FOR OTHER EXPENSES</u></b>	Flat fee		4,712	Flat fee	2,618	
<b><u>15% ADMINISTRATIVE OVERHEAD FACTOR</u></b>			4,101		3,950	
<b><u>TOTAL ANNUAL CHARGE TO CUSTOMER</u></b>			<u>\$ 31,380</u>		<u>\$ 31,550</u>	

**SERVICES: PER MUTUAL AGREEMENT BETWEEN PROVIDER AND CUSTOMER**

- General Accounting, Recordkeeping, and Reconciliations.
- Processing Payroll, Fringe Benefits, and Accounts Payable.
- Capital Projects Accounting & Reporting / Fixed Asset Accounting
- Revenue Accounting & Reporting for Property Taxation and Federal & State Grants
- Cash & Investments General Administration, to Include Receipts Processing, Bank Deposits, Short-term Investments, etc..
- Financial Reporting to WMAA Authority Board / Preparation Work for Annual Independent Audit and Popular Annual Financial Report (PAFR)
- Use of City's Computer Hardware / Software for Processing and Disk Storage & Retrieval of Data.

**GEOGRAPHIC INFORMATION SYSTEM (GIS) MAP SALES**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: INTERNAL SERVICES ( TECHNOLOGY SERVICES DEPARTMENT )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Cards
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>PRE-DEFINED PRINTED MAPS</u></b> (Note: Technology Services Dept maintains lis of available 'Pre-Defined Maps')				
Size 8.5 x 11	7.00	7.00	Per Printed Map	Yes
Size 11 x 17	9.00	9.00	Per Printed Map	Yes
Size 24 x 36	20.00	20.00	Per Printed Map	Yes
<b><u>PLAT BOOK PRINTED MAPS</u></b>				
Size 18 x 17 :				
With Linework Only	7.00	7.00	Per Printed Map	Yes
With Linework and Aerial Photo	12.00	12.00	Per Printed Map	Yes
<b><u>CUSTOMIZABLE PRINTED MAPS</u></b>				
Size 11 x 17 :				
With Linework and Annotation Only	13.00	13.00	Per Printed Map	Yes
With Linework, Annotation, and Aerial Photography	17.00	17.00	Per Printed Map	Yes
With "Create Your Own Data, Analysis, Etc."	33.00	33.00	Per Hour	Yes
Size 24 x 36 :				
With Linework and Annotation Only	17.00	17.00	Per Printed Map	Yes
With Linework, Annotation, and Aerial Photography	23.00	23.00	Per Printed Map	Yes
With "Create Your Own Data, Analysis, Etc."	33.00	33.00	Per Hour	Yes
<b><u>PRE-DEFINED DIGITAL FORMATTING</u></b>				
Aerial Photography (MrSide or JPEG format 6 Inch Imagery Resolution)	17.00	17.00	Per Each Recorded Quarter Section	Yes
Parcels (As Arcview Shapefiles)	3.00	3.00	Per Each Recorded Parcel	Yes
Street Centerline Address Ranges - Entire City (As Arcview Shapefiles)	225.00	225.00	Per Recorded File	Yes
Land Use - Entire City (As Arcview Shapefiles)	110.00	110.00	Per Recorded File	Yes
Zoning - Entire City (As Arcview Shapefiles)	110.00	110.00	Per Recorded File	Yes
* Credit card transactions subject to \$5,000 limit				

**GEOGRAPHIC INFORMATION SYSTEM (GIS) MAP SALES**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: INTERNAL SERVICES ( TECHNOLOGY SERVICES DEPARTMENT )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		

**ADDITIONAL COMMENTS AND REFERENCES**

REFERENCE :

City Council Action No. 03.771 dated December 3, 2003 - Adoption of Policy on Enhanced Access to Public Records.

( Additional Reference to State of Michigan Act 462 of 1996 - "Enhanced Access Public Records Act" Allowing Local Units of Government to Adopt a Policy Governing the Access to Records That Can Be Made Available by Digital Means ).

**CONDITIONS -**

All Digital Information is Subject to a Non-Resale and Non-Redistribution Agreement Wherein the CITY OF HOLLAND Retains Ownership of All Data.

**COMPUTER SERVICES PROVIDED TO OUTSIDE SOURCES**  
**SCHEDULE OF CHARGES FOR SERVICES TO OUTSIDE USERS**  
**ADMINISTRATION: INTERNAL SERVICES ( TECHNOLOGY SERVICES DEPARTMENT )**

Subject Matter or Activity	<b>CURRENT</b> Effective January 1, 2024	<b>PROPOSED</b> Effective January 1, 2025	Unit of Measurement	Accept Charge Cards*
<b><u>HOLLAND CITY TELEVISION</u></b>				
<b>RECORDING OF MEETING</b>	195.00	195.00	Per Meeting	No
<b>PRE-PRODUCTION - PLANNING MEETING/SCRIPT WRITING</b>	35.00	35.00	Per Hour	No
<b>CUSTOM RECORDING (MIN. 3 HOURS &amp; ONE STAFF MEMBER)</b>	65.00	65.00	Per Recording	No
<b>ADDITIONAL VIDEOGRAPHER</b>	45.00	45.00	Per Hour	No
<b>POST PRODUCTION - EDITING</b>	45.00	45.00	Per Hour	No
<b>DRONE PHOTO/VIDEO</b>	125.00	125.00	Per Location/Per Hour	No
<b>STOCK PHOTO ONE-TIME USE LICENSE</b>	35.00	35.00	Per Photo	No
<b>STOCK VIDEO ONE-TIME USE LICENSE</b>	35.00	35.00	Per Second	No
* Credit card transactions subject to \$5,000 limit				

**ADDITIONAL COMMENTS AND REFERENCES**

**COMMENTS :**

- Holland City Television reserves the right to waive any and all fees at anytime.
- Holland City Television does not operate for profit. The above fees operate on a cost recovery model.

**REFUSE AND RECYCLING PROGRAM FOR RESIDENTIAL (MANDATORY PARTICIPATION)**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u> Effective 7/1/24-6/30/25	<u>CURRENTLY</u> Effective 7/1/25-6/30/26	Unit Of Measurement	Accept Charge Card*
	<b>SUMMARIZED RATES FOR MOST COMMON TYPES OF PICKUPS</b>			
<u>REFUSE BAG &amp; RECYCLING PICKUP SYSTEM :</u>				
REFUSE BAG - ONCE MONTHLY / RECYCLE - BI-WEEKLY	14.88	15.25	Per Month	No
REFUSE BAG - TWICE MONTHLY / RECYCLE - BI-WEEKLY	16.18	16.58	Per Month	No
<u>REFUSE CONTAINER &amp; RECYCLING SYSTEM :</u>				
REFUSE 32-GAL.CONTAINER - WEEKLY / RECYCLE - BI-WEEKLY	16.80	17.22	Per Month	No
REFUSE 65-GAL.CONTAINER - WEEKLY / RECYCLE - BI-WEEKLY	20.67	21.19	Per Month	No
REFUSE 90-GAL.CONTAINER - WEEKLY / RECYCLE - BI-WEEKLY	23.64	24.23	Per Month	No
YARD WASTE - OPTIONAL SERVICE - FULL 8 MO. COMMITMENT	18.95	19.71	Per Month for 8 months from April - November	No
<u>FUEL SURCHARGE PERCENTAGE (%)</u>	to be determined quarterly	to be determined quarterly	Per Month	No

**REFUSE AND RECYCLING PROGRAM FOR RESIDENTIAL (MANDATORY PARTICIPATION)**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>CURRENTLY</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date 7/1/24-6/30/25	Effective Date 7/1/25-6/30/26		
FILING AN AFFIDAVIT OF LEASE	collected	collected	Per Affidavit	No
NSF / RETURNED CHECK FEE FOR REFUSE / RECYCLING	by	by	Per Returned Check	No
NSF / RETURNED CHECK FEE FOR YARD WASTE	Holland BPW	Holland BPW	Per Returned Check	No
ADMINISTRATIVE FEE	50.00	50.00	Applicable if not paid prior to publication in newspaper	No
ADMINISTRATIVE FEE FOR SUSPENDING SERVICE FOR	25.00	25.00	Per Account	No
NON-PAYMENT REFUSE/RECYCLING/YARD WASTE				
NON-RECOVERABLE CART FEE	80.00	80.00	Per Cart	No
REPLACEMENT CART FEE 32 GALLON	64.95	66.90	Per Cart	No
REPLACEMENT CART FEE 65 GALLON	76.22	78.51	Per Cart	No
REPLACEMENT CART FEE 96 GALLON	84.11	86.63	Per Cart	No
EXTRA GREEN BAG SALES	5.30	5.46	Per Bag	Yes
INACCESSIBILITY FEE	25.00	25.00	Per Occurrence	No

**REFUSE AND RECYCLING PROGRAM FOR RESIDENTIAL (MANDATORY PARTICIPATION)**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>CURRENTLY</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date	Effective Date		
	7/1/24-6/30/25	7/1/25-6/30/26		

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COMMENT:

"SUMMARIZED RATE STRUCTURES", AS SHOWN ABOVE , INCLUDE THE FOLLOWING (DEPENDENT UPON CUSTOMER CHOICE OF PLANS) :

- Refuse Pickup - Recycling Pickup - Container Rentals - Container Surcharges - Administrative Overhead Charge -

REFERENCE: RATE CHANGES ARE AVAILABLE UPON REQUEST IN THE CNS DEPT. 270 S. RIVER AVE. 3RD FLOOR.

EFFECTIVE 1/1/2023 FUEL SURCHARGE PERCENTAGE (%) OF 10.5% FOR 1/1/23-6/30/23

**REFUSE & RECYCLING PROGRAM FOR MULTI-FAMILY DWELLING UNITS (VOLUNTARY PARTICIPATION)**

**SCHEDULE OF FEES AND CHARGES EFFECTIVE JULY 1, 2025**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

DWELLING UNITS	4	5	6	7	8	9	10	11	12	--	--	--	--	--	--	--	--	--	--	--	--	--
Refuse & Recycling 2 Cu Yd Flat Rate	62.90	58.08	61.46	64.82	68.19	71.56	74.92	78.30	81.66	---	---	---	---	---	---	---	---	---	---	---	---	---
DWELLING UNITS	--	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
Refuse & Recycling 4 Cu Yd Flat Rate	---	95.04	98.27	99.02	102.15	105.30	108.45	111.59	114.73	117.89	121.02	124.16	127.32	130.45	133.60	136.74	139.89	143.03	146.18	149.32	152.47	
DWELLING UNITS	--	--	--	--	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
Refuse & Recycling 6 Cu Yd Flat Rate	---	---	---	---	140.68	143.82	146.96	150.10	153.26	156.39	159.54	162.69	165.83	168.97	172.13	175.26	178.41	181.55	184.71	187.84	190.98	
DWELLING UNITS	--	--	--	--	--	--	--	--	--	--	14	15	16	17	18	19	20	21	22	23	24	
Refuse & Recycling 8 Cu Yd Flat Rate	---	---	---	---	---	---	---	---	---	---	198.04	201.19	199.34	202.42	210.62	213.76	216.91	220.06	223.19	226.34	229.49	

**ADDITIONAL COMMENTS AND REFERENCES**

**COMMENT :**

RATE STRUCTURES, AS SHOWN ABOVE, INCLUDES THE FOLLOWING :

- Refuse Pickup - Recycling Pickup - Administrative Overhead Charge -

RATE STRUCTURES, AS SHOWN ABOVE, DOES NOT INCLUDE THE FOLLOWING :

- Container Rental Charges (contracted hauler retains ownership of both refuse dumpsters and recycle containers) -

REFERENCE: RATE CHANGES ARE AVAILABLE UPON REQUEST IN THE CNS DEPT. 270 S. RIVER AVE. 3RD FLOOR.

Effective 1/1/23 - 6/30/23 fuel surcharge percentage of 10.5%. Effective 7/1/23-6/30/24 fuel surcharge percentage to be determined.

**BUILDING AND ZONING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>BUILDING CONSTRUCTION</u></b>				
FOR CONSTRUCTION VALUE:				
- FROM \$ -0- TO \$ 1,000	60.00	60.00	Per Permit; includes one final C of O	Yes
- FOR EACH ADDITIONAL \$ 1,000				
* UP TO AND INCLUDING \$ 50,000	7.00	7.00	Per Permit	Yes
* OVER \$50,000 UP TO \$1 MILLION	5.00	5.00	Per Permit	Yes
* OVER \$1 MILLION	3.00	3.00	Per Permit	Yes
PLAN REVIEW FEE - NON- RESIDENTIAL	25% PER PERMIT COST	25% PER PERMIT COST	Per Permit	Yes
PLAN REVIEW FEE - RESIDENTIAL - (1-4 units)	15% PER PERMIT COST	15% PER PERMIT COST	Per Permit	Yes
PLAN REVIEW FEE - 3RD PARTY	ACTUAL COST	ACTUAL COST	Per Review	Yes
INSPECTION FEE FOR 2ND & SUBSEQUENT RE-INSPECTIONS	60.00	60.00	Per Inspection	Yes
TEMPORARY CERT OF OCCUPANCY PRIOR TO COMPLETION OF PROJECT	50.00	50.00	Per C of O	Yes
ABOVE GROUND POOL OR HOT TUB - PERMANENT	30.00	30.00	Per Permit	Yes
ABOVE GROUND POOL - TEMPORARY/REMOVABLE	30.00	30.00	Per Permit	Yes
ABOVE GROUND POOL - ANNUAL RENEWAL	- 0 -	- 0 -	Per Renewal	Yes

**BUILDING AND ZONING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>TEMPORARY STRUCTURES (TENTS)</u></b>				
100% OPEN (NO SIDES) & OVER 700 SQ FT IN AREA	60.00	60.00	Per Parcel	Yes
1 OR MORE SIDES & OVER 400 SQ FT IN AREA	60.00	60.00	Per Parcel	Yes
<b><u>BUILDING DEMOLITION</u></b>				
ONE OR TWO FAMILY RESIDENTIAL	75.00	75.00	Per Demolition	Yes
RESIDENTIAL ACCESSORY BUILDING (SHED/GARAGE)	N/A	- 0 -	Per Permit	Yes
ALL OTHER STRUCTURES	150.00	150.00	Per Permit	Yes
INTERIOR OR EXPLORATORY DEMO PRIOR TO CONSTRUCTION PERMIT	BASED ON BLDG CONSTRUCTION VALUE ABOVE	BASED ON BLDG CONSTRUCTION VALUE ABOVE	Per Permit	Yes
<b><u>BUILDING LOCATING</u></b>				
RESIDENTIAL MANUFACTURED HOME STRUCTURES:	200.00	200.00	Per Structure	Yes
OTHER STATE-APPROVED PRE-MANUFACTURERED STRUCTURES:				
- NON-RESIDENTIAL STRUCTURE ( <u>Separate Permit for Foundation</u> )	200.00	200.00	Per Structure	Yes

**BUILDING AND ZONING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>ZONING</u></b>				
DRIVEWAYS AND PARKING AREAS - RESIDENTIAL (1-4 UNITS)	45.00	45.00	Per Permit	Yes
DRIVEWAYS AND PARKING AREAS - NON-RESIDENTIAL				Yes
LESS THAN 5,000 SQ FT TOTAL	N/A	100.00	Per Permit	Yes
MORE THAN 5,000 SQ FT TOTAL	N/A	300.00	Per Permit	Yes
ACCESSORY BUILDINGS	35.00	35.00	Per Permit	Yes
FENCE CONSTRUCTION (Except for Pool Enclosures)	35.00	35.00	Per Fence Project	Yes
FENCE MOVING (In Conjunction With Vacating of Alley)	1.00	1.00	Per Fence Project	Yes
<b>SIGNS</b>				
FIRST SIGN	75.00	75.00	Per Sign	Yes
EACH ADDITIONAL SIGN	50.00	50.00	Per Sign	Yes
MOVEABLE FREE STANDING SIGN	35.00	35.00	Annual - Per Sign	Yes
TEMPORARY SIGN PERMIT	35.00	35.00	Per Display	Yes
ANTENNAS (COMMERCIAL)	250.00	250.00	Per Application for Each Array	Yes
	100.00	100.00	Per Individual Antenna	Yes

**BUILDING AND ZONING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>HOME BUSINESS</u></b>				
TYPE I and TYPE II				
PERMIT	35.00	35.00	Per Permit	Yes
- IF APPLICANT IS UNDER 17 YEARS OF AGE	5.00	5.00	Per Permit	Yes
BI-ANNUAL REGISTRATION (Type I and Type II)	20.00	20.00	Per Registration	Yes
- IF APPLICANT IS UNDER 17 YEARS OF AGE	5.00	5.00	Per Permit	Yes
<b><u>INSPECTIONS</u></b>				
SINGLE FAMILY - POINT OF SALE (SMOKE DETECTOR)	60.00	60.00	Per Inspection	Yes
REQUESTED HOUSING INSPECTION OR EVALUATION - ( e.g., NEZ, B&B, FHA, Residential Care Facilities, State License, etc )	150.00	150.00	Per Inspection	Yes
HOME BUSINESSES	50.00	50.00	Per Dwelling	Yes
- IF APPLICANT IS UNDER 17 YEARS OF AGE	5.00	5.00	Per Inspection	Yes
VACANT RECHECK (REGULAR MONTHLY INSPECTION)	45.00	45.00	Per Inspection; billed quarterly	Yes
ON SITE CONSULTATION	60.00	60.00	Per Consultation	Yes
<b><u>APPEALS</u></b>				
REQUESTED HEARING WITH CONSTRUCTION BOARD OF APPEALS				
- RESIDENTIAL (1-4 UNITS)	100.00	100.00	Per Appeal	Yes
- NON-RESIDENTIAL	250.00	250.00	Per Appeal	Yes

**BUILDING AND ZONING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>ADMINISTRATIVE FEES &amp; CHARGES</u></b>				
BUILDING CONSTRUCTION OR DEMOLITION				
- FOR WORK BEGUN WITHOUT OBTAINING PROPER PERMIT	100.00	100.00	First Day	Yes
	50.00	50.00	2nd & Subsequent Days	Yes
	200.00	200.00	Repeat Offender	Yes
- PDF PLANS AND DOCUMENTATION ( Waived For Documents Submitted in Electronic Format )	2.00	2.00	Per Documentation	Yes
- ELECTRONIC PLANS SUBMITTED W/O PAPER COPY (printing cost)	2.00	2.00	Per Page	Yes
SIGNS INSTALLATION :				
- FOR SIGN INSTALLED WITHOUT OBTAINING A PERMIT	100.00	100.00	First Day	Yes
	50.00	50.00	2nd & Subsequent Days	Yes
REFUND UNUSED PERMITSWITHIN 6-9 MONTHS OF ISSUANCE:				
- PERMIT W/O PLAN REVIEW (FENCE, SHED, ROOFING, ETC)	25.00	25.00	Per Unused Permit w/ no inspection	Yes
- PERMIT WITH PLAN REVIEW	60% of Permit Cost	60% of Permit Cost		Yes
UNFOUNDED COMPLAINT	50.00	50.00	Per Complaint	Yes
DANGEROUS STRUCTURE HEARING FEE	200.00	200.00	Per Hearing, Per Property	Yes
<b><u>VACANT AND ABANDONED PROPERTY FEES</u></b>				
REGISTRATION	200.00	200.00	Annual	Yes
MONTHLY MONITORING FEE	135.00	135.00	Per Quarter - Not to be prorated	Yes
NOTICE OF VIOLATION FEE	50.00	50.00	Per Violation	Yes
INSPECTION FEE FOR PRE-SALE INSPECTION	250.00	250.00	Per Inspection	Yes

**BUILDING AND ZONING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>ADDITIONAL COMMENTS AND REFERENCES</u></b>				
<b><u>VACANT AND ABANDONED PROPERTY FEES</u></b>				
CERTIFICATE OF COMPLIANCE FEE FOR MOVE IN	50.00	50.00	Per First Certification Inspection	Yes
	50.00	50.00	Per Additional Inspection	Yes
COST FOR CORRECTIONS / REPAIRS MADE BY THE CITY	Actual Costs	Actual Costs		Yes
<b><u>HEARING BEFORE THE ZONING BOARD OF APPEALS</u></b>				
- RESIDENTIAL	100.00	100.00	Per Application	Yes
- RESIDENTIAL - IF APPLICANT IS UNDER 17 YEARS OF AGE	5.00	5.00	Per Permit	Yes
- NON-RESIDENTIAL	250.00	250.00	Per Application	Yes
- PERSONAL WIRELESS SERVICE TOWERS	1,100.00	1,100.00	Per Application	Yes
<b><u>WRITTEN ZONING CERTIFICATION ( Sale or Financing )</u></b>				
- RESIDENTIAL	100.00	100.00	Per Application	Yes
- NON-RESIDENTIAL (Per Hour, One Hour Minimum Charge)	100.00	100.00	Per Application	Yes
LARGE FORMAT PLANS (Larger than 8 1/2 x 11)	3.00	3.00	Per Copy	Yes
PHOTOCOPIES (8 1/2 x 11)	0.50	0.50	Per Copy	Yes

\* Credit card transactions subject to \$5,000 limit

COMMENT: Permits May Not Be Transferred.

RESOLUTION 2014.4 There shall be a fifty (50) percent rebate on construction permit fees where a property owner purchases and/or converts an existing multi-family renter-occupied (two to four unit) home or boarding house to a single family home and conveys the property into an owner-occupied status.

REFERENCE: City Council Action No. 05.749 dated Nov.16, 2005 amended the Home Business fee structure, to include a new Youth Home Business (ages 17 and under).

**BUILDING MOVINGS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>BUILDING MOVER LICENSE</u></b>	50.00	50.00	Annually	Proof of Insurance: - PL \$100,000 / \$ 300,000 - PD \$50,000	Yes
<b><u>APPLICATION FEE - ALL TYPES</u></b>	300.00	300.00	Per Application; includes 1 inspeciton prior to issuance of permit	Non-refundable	Yes
<b><u>BUILDING MOVING PERMIT</u></b>					
TYPE OF BUILDING :					
- RESIDENTIAL, COMMERCIAL, INDUSTRIAL ( Additional Charges For Other Services Will Apply )	250.00	250.00	Per Occurrence	Performance Bond, or a \$1,000 Certified Check	Yes
- MISCELLANEOUS - Garage or Accessory Bldg	25.00	25.00	Per Occurrence		Yes
<b><u>OTHER ADMINISTRATIVE ITEMS</u></b>					
UNFOUNDED COMPLAINT	50.00	50.00	Per Complaint	None	Yes
PHOTOCOPIES	0.50	0.50	Per Copy	None	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COMMENT: Permits May Not Be Transferred.

**ELECTRICAL PERMITS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>ELECTRICAL FLAT FEES</u></b>				
- METER SET + INSPECTION	60.00	60.00	Per Structure	Yes
- PERMANENT OR TEMPORARY SERVICE + INSPECTION	75.00	75.00	Per Service	Yes
- UFER GROUND + INSPECTION	75.00	75.00	Per Installation	Yes
- ON SITE CONSULTATION	60.00	60.00	Per Consultation	Yes
<b><u>ELECTRICAL BASE FEES / INSPECTION FEES</u></b>				
<b><u>RESIDENTIAL :</u></b>				
- BASE FEE ( Includes Up To One Inspection )	60.00	60.00	Per Residential Structure	Yes
- INSPECTION FEES ( For 2nd and Subsequent Inspections )	60.00	60.00	Per On-Site Inspection Visit	Yes
- MOBILE HOME PLACEMENT FLAT FEE	60.00	60.00	Per Structure	Yes
<b><u>NON-RESIDENTIAL :</u></b>				
- BASE FEE ( Excludes Inspections )	60.00	60.00	Per Structure	Yes
- INSPECTION FEES ( For Each Inspection )	60.00	60.00	Per On-Site Inspection Visit; Max 4 Units per inspection	Yes
<b><u>AMENDMENT TO ISSUED PERMIT</u></b>	30.00	30.00	Per Amendment	Yes

**ELECTRICAL PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>ELECTRICAL SERVICE &amp; SUBPANEL FEEDER FEES</u></b>				
- FROM 0 TO 199 AMPERES	15.00	15.00	Per Service	Yes
- FROM 200 TO 799 AMPERES	20.00	20.00	Per Service	Yes
- FROM 800 TO 1,199 AMPERES	30.00	30.00	Per Service	Yes
- OVER 1,200 AMPERES	60.00	60.00	Per Service	Yes
- SUB PANEL	15.00	15.00	Per Service	Yes
<b><u>OTHER INDIVIDUAL FEES</u></b>				
ELECTRICAL CIRCUIT	6.00	6.00	Per Installed Circuit	Yes
LIGHTING FIXTURES / RETRO-FIT (NON-RESIDENTIAL)	7.00	7.00	Per 25 Fixtures	Yes
DISHWASHER / DISPOSAL / MICROWAVE	7.00	7.00	Per Installed Unit	Yes
FURNACE / HEATER UNIT	7.00	7.00	Per Installed Unit	Yes
WATER HEATER	7.00	7.00	Per Installed Unit	Yes
RANGE / DRYER	7.00	7.00	Per Installed Unit	Yes
EXHAUST FAN	7.00	7.00	Per Installed Unit	Yes
AIR CONDITIONER	8.00	8.00	Per Installed Unit	Yes
SIGN	25.00	25.00	Per Installed Unit	Yes
POOLS (INCL BOND, MOTOR, LIGHTS, CIRCUITS)	25.00	25.00	Per Installed Unit	Yes
HOT TUBS (INCL BOND, MOTOR, LIGHTS, CIRCUITS)	10.00	10.00	Per Installed Unit	Yes

**ELECTRICAL PERMITS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>OTHER INDIVIDUAL FEES - Continued</u></b>				
SMOKE DETECTORS :				
- FROM 0 TO 5	5.00	5.00	Per Installed Group	Yes
- FROM 6 TO 10	10.00	10.00	Per Installed Group	Yes
- OVER 10	3.00	3.00	Each Additional Over 10	Yes
FEEDER / BUS DUCT	7.00	7.00	Per Installed 50 feet	Yes
MISCELLANEOUS UNITS (INCLUDE ELECTRICAL GENERATING DEVICE ; ADD ADDITIONAL EQUIPMENT):				
- SOLAR / GENERATOR EQUIPMENT	15.00	15.00	Per Installed Group	Yes
- UP TO 20 KVA / HP	15.00	15.00	Per Installed Group	Yes
- FROM 21 UP TO 50 KVA / HP	20.00	20.00	Per Installed Group	Yes
- FROM 51 KVA / HP AND ABOVE	25.00	25.00	Per Installed Group	Yes
FIRE ALARM DEVICES				
- BASE FEE	60.00	60.00	Per Application	Yes
- PER DEVICE	4.00	4.00	Per Device	Yes
ENERGY / TEMPERATURE CONTROLS	50.00	50.00	Per Installation	Yes
SPECIAL INSPECTION (Outside Normal Business Hours)	200.00	200.00	Per hour - 1 hour minimum	Yes
CERTIFICATION	10.00	10.00	Per Certification	Yes

**ELECTRICAL PERMITS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>OTHER INDIVIDUAL FEES - Continued</u></b>				
DATA/TELECOMMUNICATION LINES				
RESIDENTIAL (1-4 UNITS)	6.00	6.00	Per Permit	Yes
NON-RESIDENTIAL				
1 TO 20 LINES	5.00	5.00	Per Group	Yes
21 TO 300 LINES	100.00	100.00	Per Group	Yes
OVER 301 LINES	300.00	300.00	Per Group	Yes
<b><u>ADMINISTRATIVE FEES &amp; ASSESSMENTS</u></b>				
PLAN REVIEW	100.00	100.00	Per Hour -	Yes
PLAN REVIEW - 3RD PARTY	Actual Cost	Actual Cost	Per Review	Yes
REFUND FOR UNUSED PERMIT WITHIN 6 MONTHS OF ISSUANCE				
- PERMIT W/O PLAN REVIEW	25.00	35.00	Per Unused Permit	Yes
- PERMIT WITH PLAN REVIEW	60% OF PERMIT COST	60% OF PERMIT COST	Per Unused Permit	Yes
ADMINISTRATIVE PENALTY :				
- FOR STARTING WORK WITHOUT A PERMIT ( Next Business Day for Emergency Work )	100.00	100.00	First Day	Yes
	50.00	50.00	Per 2nd & Subsequent Days	Yes

**ELECTRICAL PERMITS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b> Effective Date January 1, 2024	<b>PROPOSED</b> Effective Date January 1, 2025	Unit Of Measurement	Accept Charge Card*
<b><u>ADMINISTRATIVE FEES &amp; ASSESSMENTS CONT</u></b>				
UNFOUNDED COMPLAINT	50.00	50.00	Per Complaint	Yes
PHOTOCOPIES	0.50	0.50	Per Copy	Yes
PDF PLANS & DOCUMENTATION  (Waived for documents submitted in electronic format)	2.00	2.00	Per Page	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

\*\* Credit card transactions subject to \$5,000 limit

COMMENT: Permits May Not Be Transferred.

**MECHANICAL PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b><u>CURRENT</u></b>		<b><u>PROPOSED</u></b>		Unit Of Measurement	Accept Charge Card*
	Effective Date		Effective Date			
	January 1, 2024		January 1, 2025			
<b><u>RESIDENTIAL &amp; NON-RESIDENTIAL BASE FEES / INSPECTION FEES</u></b>						
BASE FEE NON-RESIDENTIAL ( Excludes Inspection )	60.00		60.00		Per Structure	Yes
BASE FEE RESIDENTIAL (1-4 UNITS) (Includes 1 Inspection )	60.00		60.00		Per Structure	Yes
ON SITE CONSULTATION FEE ( NEW LINE )	60.00		60.00		Per Consultation	Yes
AMENDMENTS TO INITIALLY-APPROVED PROJECT	25.00		35.00		Per Approved Amendment	Yes
MOBILE HOME PLACEMENT FLAT FEE	60.00		60.00		Per Structure	Yes
<b><u>EXISTING RESIDENTIAL REPLACEMENT ITEMS - ( Includes 1 Inspection )</u></b>						
FURNACE	60.00		60.00		Per Each Permit	Yes
ONE MECHANICAL SYSTEM COMPONENT (DUCT WORK, LINER, ETC)	60.00		60.00		Per Each Permit	Yes
FURNACE AND AIR-CONDITIONING	60.00		60.00		Per Each Permit	Yes
ADD AIR-CONDITIONING TO EXISTING FURNACE SYSTEM	60.00		60.00		Per Each Permit	Yes
WATER HEATER	60.00		60.00		Per Each Permit	Yes
WATER HEATER AND FURNACE	60.00		60.00		Per Each Permit	Yes
WATER HEATER, FURNACE, AND AIR-CONDITIONER	60.00		60.00		Per Each Permit	Yes
ADDITIONAL: CHIMNEY, HUMIDIFIER, OTHER EQUIPMENT INCLUDED WITH ANY OF ABOVE	6.00		6.00		Per Each Piece of Equipment	Yes
<b><u>FIREPLACE - NEW &amp; EXISTING</u></b>						
BASE FEE WITH ONE INSPECTION	60.00		60.00		Per Fireplace	Yes
EACH ADDITIONAL INSPECTION	60.00		60.00		Per Inspection	Yes
<b><u>SPECIFIC MECHANICAL ITEMS</u></b>						
	Residential Equipment	Non-Residential Equipment	Residential Equipment	Non-Residential Equipment		
HUMIDIFIER	6.00	25.00	6.00	25.00	Per Equipment Item	Yes
GAS BURNING EQUIPMENT	6.00	25.00	6.00	25.00	Per Equipment Item	Yes
OIL BURNING EQUIPMENT - Including Tanks	6.00	25.00	6.00	25.00	Per Equipment Item	Yes

**MECHANICAL PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>		<b>PROPOSED</b>		Unit of Measurement	Accept Charge Card*
	Effective Date		Effective Date			
	Residential Equipment	Non-Residential Equipment	Residential Equipment	Non-Residential Equipment		
<b><u>SPECIFIC MECHANICAL ITEMS ( continued ):</u></b>						
SOLID FUEL BURNING EQUIPMENT	6.00	25.00	6.00	25.00	Per Equipment Item	Yes
SOLAR HEATING EQUIPMENT	6.00	25.00	6.00	25.00	Per Equipment Item	Yes
HYDRONIC PIPING	6.00	25.00	6.00	25.00	Per System	Yes
AIR-CONDITIONING UNIT	6.00	25.00	6.00	25.00	Per Air-Conditioning Unit	Yes
COOLING TOWER	6.00	25.00	6.00	25.00	Per Structural Unit	Yes
PROCESS PIPING (INCLUDING CHILLED WATER)	6.00	25.00	6.00	25.00	Per System	Yes
REFRIGERATION SYSTEM	6.00	25.00	6.00	25.00	Per System	Yes
CHIMNEY / CHIMNEY LINER	6.00	25.00	6.00	25.00	Per Liner	Yes
AIR / HEATING DUCT WORK	6.00	25.00	6.00	25.00	Per System	Yes
GAS PIPING	6.00	25.00	6.00	25.00	Per System	Yes
WATER HEATER VENT	6.00	25.00	6.00	25.00	Per Vent Unit	Yes
UNIT HEATER	6.00	25.00	6.00	25.00	Per Unit Heater	Yes
EXHAUST FAN / EXHAUST VENT	6.00	25.00	6.00	25.00	Per Exhaust Fan Unit	Yes
INCINERATOR	6.00	25.00	6.00	25.00	Per Incinerator	Yes
FIRE SUPPRESSION / SPRINKLER SYSTEM - ( Add Base Fee / Inspection Fee )						
- 1st 100 SPRINKLER HEADS	1.00	1.50	1.00	1.50	Per Sprinkler Head	Yes
- AFTER 1st 100 SPRINKLER HEADS	N / A	0.75	N / A	0.75	Per Sprinkler Head N/T/E \$750	

**MECHANICAL PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>		<b>PROPOSED</b>		Unit of Measurement	Accept Charge Card*
	Effective Date		Effective Date			
	Residential Equipment	Non-Residential Equipment	Residential Equipment	Non-Residential Equipment		
<b><u>SPECIFIC MECHANICAL ITEMS ( continued ):</u></b>						
FIRE PUMP	50.00	50.00	75.00	75.00	As A Single Item or Group	Yes
STAND PIPE	50.00	50.00	50.00	50.00	As A Single Item or Group	Yes
OTHER	6.00	25.00	6.00	25.00	Base Permit Fee Plus	Yes
	Effective Date		Effective Date			
	January 1, 2024		January 1, 2025			
<b><u>INSPECTIONS</u></b>						
ALL TYPES - UNLESS INCLUDED IN OTHER BASE FEES	60.00	60.00	60.00	60.00	Per Inspection; Max 4 units per inspection	Yes
SPEICAL INSPECTION (Outside Normal Business Hours)	N/A	N/A	200.00	200.00	Per Inspection; Max 4 units per inspection	Yes
<b><u>ADMINISTRATIVE FEES &amp; ASSESSMENTS</u></b>						
PENALTY FOR STARTING WORK WITHOUT A PERMIT ( 72 Hour Time Limit on Emergency Work )	100.00	100.00	100.00	100.00	First Day	Yes
	50.00	50.00	50.00	50.00	Per 2nd & Subsequent Days	Yes
REFUND FOR UNUSED PERMIT W/IN 6 MOS OF ISSUANCE						
- PERMIT W/O PLAN REVIEW	25.00	25.00	35.00	35.00	Per Unused Permit w/ no inspection	Yes
- PERMIT WITH PLAN REVIEW	60% OF PERMIT COST	60% OF PERMIT COST	60% OF PERMIT COST	60% OF PERMIT COST		Yes
PLAN REVIEW - 3RD PARTY	ACTUAL COST	ACTUAL COST	ACTUAL COST	ACTUAL COST	Per Review	Yes
PLAN REVIEW (Independent project; no building permit)	N/A	N/A	N/A	100.00	Per hour; Per permit	Yes

**MECHANICAL PERMITS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>		<b>PROPOSED</b>		Unit Of Measurement	Accept Charge Card*
	Effective Date		Effective Date			
	January 1, 2024		January 1, 2025			
<b><u>ADMINISTRATIVE FEES &amp; ASSESSMENTS cont.</u></b>						
UNFOUNDED COMPLAINT	50.00	50.00	50.00	50.00	Per Complaint	Yes
PHOTOCOPIES	0.50	0.50	0.50	0.50	Per Copy	Yes
PDF PLANS & DOCUMENTATION (Waived for documents submitted in electronic format)	2.00	2.00	2.00	2.00	Per Documentation	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COMMENT: Permits May Not Be Transferred.

COMMENT: Commercial Boiler (New or Replacement) Requires a State of Michigan Permit.

**PLUMBING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b><u>CURRENT</u></b>	<b><u>PROPOSED</u></b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>RESIDENTIAL &amp; NON-RESIDENTIAL - BASE FEE</u></b>				
BASE FEE - NON-RESIDENTIAL( Excludes Inspection )	60.00	60.00	Per Structure	Yes
BASE FEE - RESIDENTIAL (1-4 UNITS) (Includes 1 Inspection)	60.00	60.00	Per Structure	Yes
AMENDMENTS TO INITIALLY-APPROVED PROJECT	10.00	35.00	Per Unit, Plus Fixtures	Yes
ON SITE CONSULTATION	60.00	60.00	Per Consultation	Yes
MOBILE HOME PLACEMENT FLAT FEE	60.00	60.00	Per Structure	Yes
<b><u>EXISTING REPLACEMENT ITEMS - RESIDENTIAL &amp; NON-RESIDENTIAL (includes 1 inspection)</u></b>				
WATER HEATER REPLACEMENT	60.00	60.00	Per Fixture	Yes
WATER SOFTENER	60.00	60.00	Per Fixture	Yes
REDUCED PRESSURE ZONE [ RPZ ]	60.00	60.00	Per Fixture	Yes
SANITARY SEWER - RESIDENTIAL	75.00	75.00	Per Sewer Service	Yes
SANITARY SEWER - NON-RESIDENTIAL (includes 1 Inspection)	125.00	125.00	Per Sewer Service	Yes
WATER SERVICE	75.00	75.00	Per Water Service	Yes
EXISTING PROPERTY - INSPECTION FOR CODE COMPLIANCE	60.00	60.00	Per Inspection	Yes

**PLUMBING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>OTHER PLUMBING ITEMS - ( In Addition To Base Fee &amp; Inspection Fee )</u></b>				
WATER CLOSET	6.00	6.00	Per Fixture	Yes
BATHTUB / SHOWER / WHIRLPOOL / HOT TUB	6.00	6.00	Per Fixture	Yes
LAVATORY	6.00	6.00	Per Fixture	Yes
SINK ( Any Description )	6.00	6.00	Per Fixture	Yes
JANITOR'S SINK - ( Slop Sink )	6.00	6.00	Per Fixture	Yes
LAUNDRY TUB	6.00	6.00	Per Fixture	Yes
DRINKING FOUNTAIN	6.00	6.00	Per Fixture	Yes
POTABLE WATER	6.00	6.00	Per Fixture	Yes
WATER-CONNECTED APPLIANCE ( Equipment or Device )	6.00	6.00	Per Fixture	Yes
WATER HEATER	6.00	6.00	Per Fixture	Yes
WATER BACK-FLOW PREVENTORS ( Reduced Pressure Type )	6.00	6.00	Per Fixture	Yes
WATER DISTRIBUTION	6.00	6.00	Per Fixture	Yes
AUTOMATIC CLOTHES WASHER	6.00	6.00	Per Fixture	Yes
REFRIGERATOR	6.00	6.00	Per Fixture	Yes
STACK ( Soil, Waste or Vent )	6.00	6.00	Per Fixture	Yes
SEWAGE LIFT STATION	6.00	6.00	Per Fixture	Yes
URINAL	6.00	6.00	Per Fixture	Yes
FLOOR DRAIN	6.00	6.00	Per Fixture	Yes
ROOF DRAIN	6.00	6.00	Per Fixture	Yes

**PLUMBING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>OTHER PLUMBING ITEMS - ( In Addition To Base Fee &amp; Inspection Fee )</u></b>				
OTHER DRAINS	6.00	6.00	Per Fixture	Yes
CONDENSATE DRAIN	6.00	6.00	Per Fixture	Yes
SHOWER TRAP	6.00	6.00	Per Fixture	Yes
CATCH BASIN or SUMP	6.00	6.00	Per Fixture	Yes
STORM SEWER	6.00	6.00	Per Fixture	Yes
DENTAL CHAIR	6.00	6.00	Per Fixture	Yes
ALL OTHER FIXTURES	6.00	6.00	Per Fixture	Yes
<b><u>INSPECTIONS ( Unless Included In Other Base Fees )</u></b>				
ALL TYPES	60.00	60.00	Per Inspection; Max 4 units per inspection	Yes
SPECIAL INSPECTION (Outside Normal Business Hours)	N/A	200.00	Per Inspection; Max 4 units per inspection	Yes
<b><u>ADMINISTRATIVE FEES &amp; ASSESSMENTS</u></b>				
PENALTY FOR STARTING WORK WITHOUT A PERMIT ( 72 Hour Time Limit on Emergency Work )	100.00	100.00	1st Day	Yes
	50.00	50.00	Per 2nd & Subsequent Days	
PLAN REVIEW FEE - 3RD PARTY	ACTUAL COST	ACTUAL COST	Per Review	Yes
REFUND FOR UNUSED PERMIT WITHIN 6 MONTHS OF ISSUANCE				
- PERMIT W/O PLAN REVIEW	25.00	35.00	Per Unused Permit w/ no inspection	Yes
- PERMIT WITH PLAN REVIEW	60% OF PERMIT COST	60% OF PERMIT COST		Yes

**PLUMBING PERMITS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit Of Measurement	Accept Charge Card*
<b><u>ADMINISTRATIVE FEES &amp; ASSESSMENTS CONT</u></b>				
UNFOUNDED COMPLAINT	50.00	50.00	Per Complaint	Yes
PHOTOCOPIES	0.50	0.50	Per Copy	Yes
PDF PLANS & DOCUMENTATION (Waived for documents submitted in electronic format)	2.00	2.00	Per Documentation	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit  
COMMENT: Permits May Not Be Transferred.

**OTHER LICENSES, PERMITS, AND INSPECTIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>LICENSES - PUBLIC LODGING</u></b>					
1 - 10 ROOMS	150.00	150.00	Per New Establishment		Yes
	100.00	100.00	Annual Renewal		Yes
11 - 20 ROOMS	200.00	200.00	Per New Establishment		Yes
	150.00	150.00	Annual Renewal		Yes
21 - 50 ROOMS	200.00	200.00	Per New Establishment		Yes
	150.00	150.00	Annual Renewal		Yes
MORE THAN 50 ROOMS	300.00	300.00	Per New Establishment		Yes
	200.00	200.00	Annual Renewal		Yes
RESIDENTIAL CARE FACILITY	45.00	45.00	Per New Establishment		Yes
	15.00	15.00	Annual Renewal		Yes
<b><u>LICENSES - PUBLIC LODGING CONT.</u></b>					
RE-INSPECTION FOR NON-COMPLIANCE					
- INITIAL RE-INSPECTION	100.00	100.00	Per Re-Inspection		Yes
- 2nd RE-INSPECTION	150.00	150.00	Per Re-Inspection		Yes
- 3rd & SUBSEQUENT REINSPECTIONS	200.00	200.00	Per Re-Inspection		Yes
<b><u>LICENSES - COLLECTOR</u></b>					
REFUSE / GARBAGE	150.00	150.00	Annual		Yes
RUBBISH / TRASH	75.00	75.00	Annual		Yes
<b><u>LICENSES - SIGN ERECTOR</u></b>	25.00	25.00	Annual	Proof of Insurance PL: \$100,000/\$300,000 PD: \$50,000	Yes
<b><u>OUT-OF-DOORS CAFÉ PERMIT (not Downtown)</u></b>					
SIDEWALK CAFÉ	50.00	50.00	Annual		Yes
OUTDOOR CAFÉ	50.00	50.00	Per Permit		Yes

**OTHER LICENSES, PERMITS, AND INSPECTIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025			
<b><u>ADMINISTRATIVE FEES</u></b>					
ADMINISTRATIVE FEE FOR ABATEMENT OF LONG GRASS, TREES, RUBBISH, V&A OTHER NUISANCES (CHAPTER 19 & 27)	50.00	50.00	Per Abatement Per Parcel	If Paid Before Public Notice is Published	Yes
	100.00	100.00	Per Parcel	If Paid After Public Notice is Published	Yes
<b><u>BEEKEEPING PERMIT</u></b>					
INITIAL PERMIT (VALID FOR 3 YEARS)	40.00	40.00	Per Parcel		Yes
SUBSEQUENT PERMIT (VALID FOR 2 YEARS)	20.00	20.00	Per Parcel		Yes
<b><u>KEEPING OF CHICKENS PERMIT</u></b>					
INITIAL PERMIT (VALID FOR 3 YEARS)	40.00	40.00	Per Parcel		Yes
SUBSEQUENT PERMIT (VALID FOR 2 YEARS)	20.00	20.00	Per Parcel		Yes
<b><u>EXCESSIVE PUBLIC SAFETY CALLS</u></b>					
IN EXCESS OF THREE (3) ANNUALLY	200.00	200.00	Per Call; annaul		Yes
IN EXCESS OF FOUR (4) ANNUALLY	400.00	400.00	Per Call; annaul		Yes
IN EXCESS OF FIVE (5) ANNUALLY	800.00	800.00	Per Call; annaul		Yes
<b><u>PUBLIC SERVICE CALLS IN EXCESS OF ALLOWABLE AMOUNT IN SEC. 14-4.27.2</u></b>					
FIRST VISIT	50.00	50.00	Per Visit		Yes
SECOND VISIT	100.00	100.00	Per Visit		Yes
THIRD OR SUBSEQUENT VISIT FEES	150.00	150.00	Per Visit		Yes
INCREASE BY \$50.00					
EACH VISIT (I.E. FOURTH = \$200.00, FIFTH - \$250.00, ETC.)					

**OTHER LICENSES, PERMITS, AND INSPECTIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Surety Requirements	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025			

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COMMENT: Permits May Not Be Transferred.

**RENTAL HOUSING - ADMINISTRATION AND INSPECTIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICE**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>COMPREHENSIVE ANNUAL RENTAL PERMIT FEE**</u></b>				
FIRST DWELLING UNIT	85.00	85.00	Per First Dwelling Unit	Yes
ADDITIONAL DWELLING UNITS	40.00	40.00	Per Additional Dwelling Unit	Yes
ADDITIONAL SLEEPING ROOMS	20.00	20.00	Per Room	Yes
<b><u>RE-INSPECTION FEE FOR ANY PROPERTY VISIT</u></b>				
FIRST RE-INSPECTION	50.00	50.00	Per Unit Inspected	Yes
SECOND RE-INSPECTION	100.00	100.00	Per Unit Inspected	Yes
THIRD OR SUBSEQUENT RE-INSPECTION FEES INCREASE BY \$50.00	150.00	150.00	Per Unit Inspected	Yes
EACH INSPECTION (I.E. FOURTH = \$200.00, FIFTH - \$250.00, ETC.)				
COMPLAINT INSPECTION	50.00	50.00	Per Unit Inspected	Yes
<b><u>ADMINISTRATIVE CHARGES</u></b>				
ATTORNEY WARNING LETTER	600.00	600.00	Per Incident	
LATE CHARGE FOR UNPAID BILLINGS EXCEEDING 30 DAYS:				
- ANNUAL PERMIT FEE	100%	100%	Of Original Billing	Yes
- INSPECTION FEE	100%	100%	Of Original Billing	Yes
- REINSPECTION FEE	100%	100%	Of Original Billing	Yes

\*\* Annual permit fee may include rental housing & short term rental units at the same property, based on the rental housing fee schedule.

**RENTAL HOUSING - ADMINISTRATION AND INSPECTIONS**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit Of Measurement	Accept Charge Card*
<b><u>ADMINISTRATIVE CHARGES CONT.</u></b>				
LATE CHARGE FOR RENTAL HOUSING REGISTRATION NOT IN COMPLIANCE WITH REGISTRATION PROVISIONS OUTLINED IN THE HOUSING ORDINANCE CODE :				
- CURRENT LANDLORD, LLC, MANAGEMENT COMPANY	200.00	200.00	Per Dwelling Unit	Yes
- NEW LANDLORD	25.00	25.00	Per Dwelling Unit	Yes
FEE FOR UNFOUNDED COMPLAINT FILED WITHOUT FACTUAL BASE	50.00	50.00	Per Unfounded Complaint	Yes
APPLICATION FEE FOR HEARING WITH HOUSING BOARD OF APPEALS				
- RESIDENTIAL (Up To 4 Units )	100.00	100.00	Per Application	Yes
- NON-RESIDENTIAL	250.00	250.00	Per Application	Yes
ADMINISTRATION FEE FOR FAILING TO APPEAR AT SCHEDULED INSPECTION OR REINSPECTION	150.00	150.00	Per Inspection	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COMMENT :

The COMPREHENSIVE ANNUAL RENTAL FEE Includes :

- Annual Permit
- One Scheduled Cyclical Inspection

**SHORT TERM RENTALS - ADMINISTRATION AND INSPECTIONS**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Card*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>OWNER OCCUPIED SHORT TERM RENTALS</u></b>				
COMPREHENSIVE ANNUAL PERMIT FEE	85.00	85.00	Per Property Inspected	Yes
FIRST RE-INSPECTION	50.00	50.00	Per Unit Inspected	Yes
SECOND AND SUBSEQUENT RE-INSPECTION FEE INCREASE BY \$50.00	100.00	100.00	Per Unit Inspected	Yes
<b><u>INVESTOR OWNED SHORT TERM RENTALS (ALL ZONES)</u></b>				
COMPREHENSIVE ANNUAL PERMIT FEE **	85.00	85.00	Per Property Inspected	Yes
FIRST RE-INSPECTION	50.00	50.00	Per Unit Inspected	Yes
SECOND AND SUBSEQUENT RE-INSPECTION FEE INCREASE BY \$50.00	100.00	100.00	Per Unit Inspected	Yes
** Annual permit fee may include rental housing & short term rental units at the same property, based on the rental housing fee schedule.				

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

COMMENT :

The COMPREHENSIVE ANNUAL FEE Includes :

- Annual Permit & One Scheduled Cyclical Inspection

**PLANNING**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit Of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>ZONING ORDINANCE AMENDMENTS</u></b>				
- REZONING	500.00	500.00	Per Application	Yes
- REZONING WITH CONCURRENT DEVELOPMENT OR SITE PLAN REVIEW	700.00	700.00	Per Application	Yes
- TEXT AMENDMENTS	400.00	400.00	Per Application	Yes
<b><u>SITE PLAN, DEVELOPMENT PLAN, OR SITE CONDOMINIUM REVIEW</u></b>				
- APPLICATION FOR PLANNING COMMISSION REVIEW	500.00	500.00	Per Application	Yes
- AMENDMENTS REQUIRING PLANNING COMMISSION APPROVAL	300.00	300.00	Per Application	Yes
- ADMINSTRATIVE SITE PLAN REVIEW	400.00	400.00	Per Application	Yes
<b><u>SUBDIVISION PLAT APPROVAL</u></b>				
- PRELIMINARY	500.00	500.00	Per Application	Yes
- FINAL	100.00	100.00	Per Application	Yes
<b><u>MASTER PLAN AMENDMENTS</u></b>				
- LAND USE PLAN AMENDMENTS	400.00	400.00	Per Application	Yes
- TEXT AMENDMENTS	200.00	200.00	Per Application	Yes
<b><u>IN-FILL REVIEW REQUIRING NOTICING</u></b>	50.00	50.00	Per Application	Yes
<b><u>SPECIAL LAND USES</u></b>				
- SPECIAL LAND USE WITH CONCURRENT SITE PLAN REVIEW	600.00	600.00	Per Application	Yes
<b><u>CERTIFICATE OF APPROPRIATENESS</u></b>				
- APPLICATION FOR HISTORIC DISTRICT COMMISSION REVIEW	25.00	25.00	Per Application	Yes
- PENALTY FOR STARTING WORK WITHOUT CERTIFICATE OF APPROPRIATENESS	25.00	50.00	Per Application	Yes

**P L A N N I N G**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES**

Subject Matter or Activity	<b>C U R R E N T</b>	<b>P R O P O S E D</b>	Unit Of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>OTHER</u></b>				
- LARGE FORMAT PLANS (larger than 8 1/2 x 11)	3.00	3.00	Per Copy	Yes
- PHOTOCOPIES (8 1/2 x 11)	0.50	0.50	Per Copy	Yes

\* Credit card transactions subject to \$5,000 limit

**PARKS FACILITIES**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( PARKS DIVISION )**

Subject Matter or Activity	<u>CURRENT</u>		<u>PROPOSED</u>		Unit Of Measurement	Accept Charge Cards *
	Effective Date		Effective Date			
	January 1, 2024		January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>ALL CITY PARKS</u></b>						
USE OF CITY FACILITIES - SET U P, STAFFING, TEAR DOWN, CLEAN-UP FOR INTERNAL/CITY SPONSORED EVENTS/NATIONAL HOLIDAY PARADES & RELATED EVENTS (i.e. FIRE WORKS) **	\$20/ HR PART-TIME & \$55/HR FULL TIME STAFF		\$22.50-\$40.50/HR PART-TIME & \$55-\$65/HR FULL TIME STAFF		Per Hour	No
USE OF CITY FACILITIES - SET U P, STAFFING, TEAR DOWN, CLEAN-UP FOR EXTERNAL/NON-CITY SPONSORED EVENTS (ALL OTHER EVENTS NOT LISTED ABOVE) **	\$25/ HR PART-TIME & \$65/HR FULL TIME STAFF		\$22.50-\$40.50/HR PART-TIME & \$55-\$65/HR FULL TIME STAFF		Per Hour	No
USE OF CITY FACILITIES - TENT/BOOTH FEE **	10.00		10.00		Per Booth and/or Tent	No
**THE DEPARTMENT WILL DECIDE IF THE HOURLY FEE OR TENT/BOOTH FEE WILL BE CHARGED BASED ON THE SIZE OF THE EVENT.						
<b><u>Pavilion/Gazebo Rentals</u></b>						
GAZEBO/PAVILION RENTALS	100.00	200.00	150.00	200.00	Per 2 hour increment	Yes
<b><u>OTHER ADMINISTRATIVE ITEMS</u></b>						
ADMINISTRATIVE SURCHARGE FOR ANY CHANGES TO ORIGINAL AND APPROVED RESERVATIONS	10.00	10.00	10.00	10.00	Per 90 Minute Event	Yes
PHOTOCOPIES	0.50	0.50	0.50	0.50	Per Copy	Yes
* Credit card transactions subject to \$5,000 limit						

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>YOUTH PROGRAMS</u></b>						
EARLY REGISTRATION DISCOUNTS UNLESS NOTED OTHERWISE						
INDIVIDUAL REGISTRATION	(10.00)	(10.00)	(10.00)	(10.00)	per participant	Yes
TEAM REGISTRATION	(25.00)	(25.00)	(25.00)	(25.00)	per team	Yes
LATE FEES						
INDIVIDUAL REGISTRATION	10.00	10.00	10.00	10.00	per participant	Yes
TEAM REGISTRATION	25.00	25.00	25.00	25.00	per team	Yes
BASKETBALL (INDIVIDUAL AND TEAM PRICING	30.00-125.00	30.00-125.00	30.00-150.00	30.00-175.00	per participant/per team	Yes
CHEER	25.00-65.00	45.00-85.00	25.00-75.00	45.00-95.00	per participant	Yes
DANCE (VARIOUS LEVELS & PROGRAM DURATION)	10.00-55.00	20.00-70.00	10.00-75.00	20.00-90.00	per participant	Yes
FINE ARTS (VARIOUS TYPES, LEVELS, & PROGRAM DURATION)	30.00-150.00	40.00-165.00	30.00-200.00	40.00-200.00	per participant	Yes
FOOTBALL	50.00-60.00	65.00-80.00	50.00-80.00	65.00-90.00	per participant	Yes
LACROSSE (NO EARLY OR LATE FEES)	45.00-55.00	60.00-70.00	45.00-75.00	60.00-80.00	per participant	Yes
MARTIAL ARTS	40.00-60.00	65.00-80.00	40.00-80.00	65.00-90.00	per participant	Yes
SOCCER (VARIOUS LEVELS & PROGRAM DURATION)	40.00-60.00	55.00-70.00	40.00-80.00	55.00-90.00	per participant	Yes
SOFTBALL (INDIVISUAL MIDDLE SCHOOL REGISTRATION)	45.00-60.00	60.00-75.00	45.00-80.00	60.00-95.00	per participant	Yes

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>YOUTH PROGRAMS CONT.</u></b>						
SWIMMING LESSONS	45.00-55.00	60.00-75.00	45.00-65.00	60.00-85.00	per participant	Yes
TENNIS (VARIOUS LEVELS, TIMES, & PROGRAM DURATION)	35.00-45.00	50.00-60.00	35.00-55.00	50.00-70.00	per participant	Yes
TRACK & FIELD	10.00-55.00	60.00-70.00	10.00-65.00	60.00-80.00	per participant	Yes
VOLLEYBALL (VARIOUS CLINICS, LEAGUES & PROGRAM DURATION)	45.00-55.00	60.00-70.00	45.00-65.00	60.00-80.00	per participant	Yes
WRESTLING (VARIOUS PROGRAM DURATIONS)	48.00-80.00	60.00-95.00	48.00-90.00	60.00-100.00	per participant	Yes
JR. ADVENTURE CLUB (VARIOUS PROGRAM DURATIONS)	55.00-125.00	70.00-150.00	55.00-150.00	70.00-200.00	per participant	Yes
OPEN GYMS	2.00-5.00	2.00-5.00	2.00-10.00	2.00-10.00	per participant	Yes
<b><u>ADULT PROGRAMS</u></b>						
EARLY REGISTRATION DISCOUNTS UNLESS NOTES OTHERWISE	(15.00-25.00)	(15.00-25.00)	(15.00-25.00)	(15.00-25.00)	per participant, per team	Yes
LATE FEES						
INDIVIDUAL PROGRAMS	0%-25%	0%-25%	0%-25%	0%-25%	per participant	Yes
LEAGUES	0%-25%	0%-25%	0%-25%	0%-25%	per team	Yes
BASKETBALL						
OPEN GYMS	3.00-5.00	3.00-5.00	3.00-5.00	3.00-10.00	per participant	Yes
LEAGUES	415.00-600.00	415.00-600.00	415.00-600.00	415.00-650.00	per team	Yes

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>ADULT PROGRAMS CONT.</u></b>						
FLAG FOOTBALL	525.00-625.00	525.00-625.00	525.00-800.00	525.00-800.00	per team	Yes
GOLF						
LEAGUE	250.00-325.00	250.00-325.00	250.00-425.00	250.00-425.00	per team	Yes
PICKLEBALL						
MEMBERSHIP (EARLY /LATE FEES NOT APPLICABLE)	25.00-40.00	25.00-40.00	25.00-60.00	25.00-60.00	per participant	Yes
LESSONS/LEAGUES/TOURNEY	10.00-35.00	10.00-35.00	10.00-45.00	10.00-45.00	per participant	Yes
SOCCER (VARIOUS LEAGUES & PROGRAM DURATION)	275.00-450.00	275.00-450.00	275.00-600.00	275.00-600.00	per team	Yes
SOFTBALL						
FALL LEAGUES	325.00-400.00	325.00-400.00	325.00-500.00	325.00-500.00	per team	Yes
SUMMER LEAGUES	525.00-600.00	525.00-600.00	525.00-700.00	525.00-700.00	per team	Yes
HIGH SCHOOL LEAGUE	550.00-625.00	550.00-625.00	550.00-725.00	550.00-725.00	per team	Yes
FREE AGENT	40.00-50.00	40.00-50.00	40.00-70.00	40.00-70.00	per participant	Yes
TENNIS						
CARDIO (2 DAY COMBO PRICING)	80.00-115.00	80.00-115.00	80.00-120.00	80.00-120.00	per participant	Yes
DROP IN CARDIO (PER DAY/PER PERSON)	10.00	10.00	10.00-15.00	10.00-15.00	per participant	Yes

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>ADULT PROGRAMS CONT.</u></b>						
VOLLEYBALL						
SINGLE MATCH LEAGUE	175.00-250.00	175.00-250.00	175.00-300.00	175.00-300.00	per team	Yes
DOUBLE HEADER LEAGUE	225.00-300.00	225.00-300.00	225.00-400.00	225.00-400.00	per team	Yes
OPEN GYMS	3.00-5.00	3.00-5.00	3.00-10.00	3.00-10.00	per participant	Yes
<b><u>ALL AGE WELLNESS &amp; EDUCATION</u></b>						
GUITAR LESSONS	75.00-85.00	75.00-85.00	75.00-95.00	75.00-95.00	per participant	Yes
YOGA (VARIOUS PROGRAM TYPES & DURATION)	5.00-20.00	5.00-20.00	5.00-25.00	5.00-25.00	per participant	Yes
Mini Olympics			\$10 - 20	\$10 - 20	per participant	Yes
Kids Tri			\$20 - 30	\$20 - 30	per participant	Yes
Kids Concerts			Free	Free	per participant	Yes
Snowmelt 5k			\$30 - 40	\$30 - 40	per participant	Yes
Mini Melt			\$10 - \$20	\$10 - \$20	per participant	Yes
Holidays at the Farm			\$10 - \$20	\$10 - \$20	per participant	Yes

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>EVENTS</u></b>						
EARLY REGISTRATION DISCOUNTS UNLESS NOTES OTHERWISE						
LATE FEES	5.00-25.00	5.00-25.00	5.00-35.00	5.00-35.00	per participant	Yes
DADDY DAUGHTER DANCE (PER PERSON) VARIOUS DEADLINES/FEES)	15.00-30.00	15.00-35.00	15.00-35.00	15.00-35.00	per participant	Yes
HOLIDAY HOOPS TOURNAMENT	80.00-120.00	80.00-120.00	80.00-140.00	80.00-140.00	per team	Yes
MOM & SON DATE NIGHT (NO EARLY/LATE FEE)	15.00-25.00	15.00-30.00	15.00-35.00	15.00-40.00	per participant	Yes
PARENT'S NIGHT OUT (PER PERSON) VARIOUS DEADLINES/FEES)	10.00	10.00	10.00-25.00	10.00-25.00	per participant	Yes
SAL PEREZ SCHOLARSHIP SOFTBALL TOURNEY (PER TEAM)	180.00-225.00	180.00-225.00	180.00-225.00	180.00-250.00	per team	Yes
SPRING FEVER 3 ON 3 BASKETBALL TOURNEY	80.00-120.00	80.00-120.00	80.00-120.00	80.00-125.00	per team	Yes
ST. PATRICK'S DAY VOLLEYBALL TOURNEY	80.00-120.00	80.00-120.00	80.00-120.00	80.00-125.00	per team	Yes
SUMMER CONCERT SERIES (100% SPONSORED EVENT)	Free	Free	Free	Free		

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>OUTDOOR SWIMMING POOL</u></b>						
ADMISSIONS - GATE RATES						
- CHILDREN (Ages 1 - 15)	1.00-2.00	1.00-2.00	1.00-2.00	1.00-2.00	Per Admittance	No
- ADULT (Ages 16 +)	1.00-2.00	1.00-4.00	1.00-2.00	1.00-4.00	Per Admittance	No
- FAMILY	5.00	9.00	5.00	9.00	Per Admittance	No
- ADULT FITNESS SWIMMING	2.00-5.00	2.00-5.00	2.00-5.00	2.00-5.00	Per Admittance	No
RENTAL OF BOUWS POOL	50.00-250.00	50.00-250.00	50.00-250.00	50.00-250.00	Per Hour	Yes
OTHER MISCELLANEOUS ITEMS						
CHILD SWIMMING DIAPER	1.00-3.00	1.00-3.00	1.00-3.00	1.00-3.00	Per Each Swim Admittance	No
BOTTLED WATER	1.00-3.00	1.00-3.00	1.00-3.00	1.00-3.00	Per Each Swim Admittance	No
POPCICLE	1.00-3.00	1.00-3.00	1.00-3.00	1.00-3.00	Per Each Swim Admittance	No

\* Credit card transactions subject to \$5,000 limit

**ADDITIONAL COMMENTS AND REFERENCES**

FEES MAY BE ADDED THROUGHOUT YEAR AS PROGRAMS ARE ADDED. PLEASE REFERENCE HOLLANDRECREATION.COM & PROGRAM GUIDE.  
 OPEN GYM ACTIVITIES/PROGRAMS & SOME SPECIAL EVENT PROGRAMS ALLOW PARTICIPANTS TO REGISTER/PAY AT THE EVENT, AS INDICATED  
 IN THE PROGRAM DESCRIPTION ON THE WEBSITE AND/OR PROGRAM GUIDE.

REFERENCE: City Council Action No. 06.296 dated May 24, 2006 approved new Bouws Outdoor Swimming Pool admission fees for non-residents.

**NOTE "A" -**

**SPECIAL AGREEMENT WITH LITTLE LEAGUE BASEBALL OF HOLLAND FOR LIMITED RIGHTS TO USE MAPLEWOOD YOUTH COMPLEX**

- Reference City Council Action No. 08.609 dated October 15, 2008 for Approval to a Five-Year Agreement with Little League Baseball of Holland for Rights to Use the Maplewood Youth Complex for Their Baseball Games at an Annual Fee, which will be adjusted annually according to the Consumer Price Index. The City of Holland also will receive 5% of the Little League Baseball of Holland concession receipts.
- Reference City Council Action No. 12.215 dated April 18, 2012 for First Amendment to Little League Baseball of Holland Agreement.

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT	PROPOSED	Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024	Effective: January 1, 2025		
<b><u>BASEBALL/SOFTBALL FIELD RENTALS</u></b>				
DEPOSIT	50% of Rental	50% of Rental	Per Weekend Facility Reservation; per field per day; used towards undeterminable expenses. Balance to be refunded.	Yes
FIXED COSTS				
- RENTAL - FRI, SAT, SUN	300.00	300 - 350	Per Field Per Day	Yes
- RENTAL - MON-THURSDAY	100.00	100 - 150	Per Field Per Day	Yes
- SITE SUPERVISOR	18.00	18.00	Per Hour (required for weekend events/tournaments)	Yes
- DUMPSTER FEE	Actual costs to be determined	Actual costs to be determined	Per Weekend	Yes
- LIGHTS	for these items after field rental is complete.	for these items after field rental is complete.	Per Hour	Yes
- SCOREBOARD USAGE	See Deposit Note	See Deposit Note	Per Field Per Day	Yes
- TURFACE	above.	above.	Per Bag	Yes
- CHALK			Per Bag	Yes
- ADDITIONAL FIELD GROOMING/ CHANGES			Per Field	Yes
- PORTABLE FENCING	150.00	150.00	Per Field, Matt Urban #1,3,4 Saturday and Sunday only	Yes

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT	PROPOSED	Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024	Effective: January 1, 2025		
<b><u>SOCCER FIELD RENTALS</u></b>	100.00-200.00	100.00-300.00	Per Field Per Day; up to 3 hours	Yes
	50.00	50.00	Lining Field setup	
	50.00	50.00	Lining Field per field, per day	
<b><u>TENNIS/PICKLE BALL COURT RENTALS</u></b>	30.00-100.00	30.00-100.00	Per Court per day; up to 3 hours	Yes
<b><u>OTHER ADMINISTRATIVE ITEMS</u></b>				
PHOTOCOPIES	0.50	0.50	Per Copy	Yes
<b><u>CONTRACTUAL RIGHTS &amp; PRIVELEGES &lt; See Additional Comments &amp; References &gt;</u></b>				
- LITTLE LEAGUE BASEBALL OF HOLLAND SPECIAL CONTRACTUAL AGREEMENT	5,000.00 FOR MAPLEWOOD 800.00 FOR MATT URBAN	5,000.00 FOR MAPLEWOOD 800.00 FOR MATT URBAN	See Note "A" Below	No

\* Credit card transactions subject to \$5,000 limit

**ADDITIONAL COMMENTS AND REFERENCES**

**NOTE "A" -**

**SPECIAL AGREEMENT WITH LITTLE LEAGUE BASEBALL OF HOLLAND FOR LIMITED RIGHTS TO USE MAPLEWOOD YOUTH COMPLEX**

- Reference City Council Action No. 08.609 dated October 15, 2008 for Approval to a Five-Year Agreement with Little League Baseball of Holland for Rights to Use the Maplewood Youth Complex for Their Baseball Games at an Annual Fee, which will be adjusted annually according to the CPI. The City of Holland also will receive 5% of the Little League Baseball of Holland concession receipts.

- Reference City Council Action No. 12.215 dated April 18, 2012 for First Amendment to Little League Baseball of Holland Agreement.

**RECREATION PROGRAMS, FACILITIES, AND SERVICES**

**SCHEDULE OF PROGRAM FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( RECREATION DEPARTMENT ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: July 16, 2025			
			Resident	Non-Resident		
<b><u>ICE RINK</u></b>						
Open Skate Rental & Ticket	N/A		5.00-10.00		per participant	Yes**
Curling Sheet Rental						
Tuesday - Thursday & non holidays	N/A		75.00		per 90 min rental up to 8 curlers	Yes**
Weekends & holidays	N/A		125.00		per 90 min rental up to 8 curlers	Yes**
Field Trip Pkgs - Partner Schools in City Limits	N/A		At Cost		Cost is price of staffing & concessions	Yes**
Field Trip Pkgs - non-city limit schools	N/A		\$7.00 per skater		per package	Yes**
Private Events	N/A		\$500 per hour & \$5.00 per skater		2 hour minimum	Yes**
	N/A		Resident	Non-Resident		
Learn to Skate Classes	N/A		40.00-60.00	55.00-75.00	per participant	Yes

\* Credit card transactions subject to \$5,000 limit

\*\* Subject to a 10% credit card processing fee.

**CEMETERY LOT SALES, PERPETUAL CARE, AND BURIALS**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS, RECREATION, & TRANSPORTATION ( CEMETERIES DIVISION )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
<b><u>SALES OF GRAVE SPACES</u></b>						
<u>PILGRIM HOME CEMETERY (ALL SECTIONS #1, #2, &amp; #3 EXCEPT BABY LAND)</u>	800.00		800.00		Per Plot	
<u>PILBRAM HOME CEMETERY BA BY LAND</u>	200.00		200.00		Per Plot	
<u>GRAAFSCHAAP CEMETERY (ALL SECTIONS #1, #2, &amp; #3</u>	800.00		800.00		Per Plot	Yes
<b><u>SALES OF CREMAIN NICHES</u></b>						
<u>PILGRIM HOME CEMETERY:</u>						
LARGE GLASS FRONT	1250.00		1250.00		Per Niche	Yes
STANDARD GLASS	800.00		800.00		Per Niche	Yes
STANDARD LIMESTONE	700.00		700.00		Per Niche	Yes
	Resident	Non-Resident	Resident	Non-Resident		
INURNMENT RATE	350.00	700.00	350.00	700.00	Per Niche	Yes
<b><u>BURIAL FEES ( To Include Vault Service )</u></b>						
ADULT/CHILD - GRAVESIDE COMMITTAL	750.00	1,500.00	750.00	1,500.00	Per Interment	Yes
ADULT/CHILD - DROP	550.00	1,100.00	550.00	1,100.00	Per Interment	Yes
INFANT - GRAVESIDE COMMITTAL	400.00	800.00	400.00	800.00	Per Interment	Yes
INFANT - DROP	300.00	600.00	300.00	600.00	Per Interment	Yes
CREMAINS - GRAVESIDE COMMITTAL	400.00	800.00	400.00	800.00	Per Interment	Yes
CREMAINS - DROP	300.00	600.00	300.00	600.00	Per Interment	Yes
DISINTERMENT - ADULT	750.00	1,500.00	750.00	1,500.00	Per Removal	Yes
DISINTERMENT - INFANT	400.00	800.00	400.00	800.00	Per Removal	Yes

**CEMETERY LOT SALES, PERPETUAL CARE, AND BURIALS**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS, RECREATION, & TRANSPORTATION ( CEMETERIES DIVISION )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>BURIAL FEES ( To Include Vault Service ) CONT</u></b>						
DISINTERMENT - CREMAINS	400.00	800.00	400.00	800.00	Per Removal	Yes
DISINTERMENT & REINTERMENT - ADULT/CHILD	1,500.00	3,000.00	1,500.00	3,000.00	Per Removal / Interment	Yes
DISINTERMENT & REINTERMENT - INFANT	800.00	1,600.00	800.00	1,600.00	Per Removal / Interment	Yes
DISINTERMENT & REINTERMENT - CREMAINS	800.00	1,600.00	800.00	1,600.00	Per Removal / Interment	Yes
<b><u>SURCHARGE FOR UNSCHEDULED WORK DAYS</u></b>						
SATURDAY BURIAL SERVICE	700.00	1,400.00	700.00	1,400.00	Per Service	Yes
SATURDAY CREMAINS/INFANT BURIAL SERVICE	300.00	600.00	300.00	600.00	Per Service	Yes
SUNDAY BURIAL SERVICE	1,000.00	2,000.00	1,000.00	2,000.00	Per Service	Yes
SUNDAY CREMAINS/INFANT BURIAL SERVICE	700.00	1,400.00	700.00	1,400.00	Per Service	Yes
HOLIDAY BURIAL SERVICE **	1,000.00	2,000.00	1,000.00	2,000.00	Per Service / Policy	Yes
<b><u>SURCHARGE FOR OTHER REQUESTED ITEMS</u></b>						
USE OF TENT :						
-TENT RENTAL - OTHER THAN GRAVESIDE SERVICES:	200.00	400.00	200.00	400.00	Per Service	Yes
DELAYS :						
- ASSESSMENT FEE IF BURIAL OCCURS 45 MINUTES OR MORE BEYOND SCHEDULE						
> DURING REGULAR WORKING HOURS	200.00	400.00	200.00	400.00	Per Hour	Yes
> AFTER REGULAR WORKING HOURS (OVERTIME)	300.00	600.00	300.00	600.00	Per Hour	Yes

**CEMETERY LOT SALES, PERPETUAL CARE, AND BURIALS**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS, RECREATION, & TRANSPORTATION ( CEMETERIES DIVISION )**

Subject Matter or Activity	CURRENT		PROPOSED		Unit Of Measurement	Accept Charge Cards*
	Effective: January 1, 2024		Effective: January 1, 2025			
	Resident	Non-Resident	Resident	Non-Resident		
<b><u>OTHER MISCELLANEOUS ITEMS</u></b>						
MONUMENT FOUNDATION - ( \$ 20 MINIMUM )	0.55	1.10	0.55	1.10	Per Square Inch	Yes
CERTIFICATE TRANSFER	200.00	400.00	200.00	400.00	Per Certificate	Yes
BURIAL GRANT	50.00	100.00	50.00	100.00	Per Grant	Yes
GENEALOGY RESEARCH ( NON-FAMILY )	25.00	50.00	25.00	50.00	Per Hour	Yes
PHOTOCOPIES	0.50	0.50	0.50	0.50	Per Copy	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

**ALL SALES OF GRAVE SPACES INCLUDE :**

- > Deeded Cemetery Plot
- > Perpetual Care for the Cemetery Plot

**MOST HOLIDAYS ARE NOT AVAILABLE TO PERFORM BURIALS, DEFINED AS FOLLOWS :**

\*\* Holidays Available for Burial Service Include:

- Day After Thanksgiving
- Christmas Eve Day

\*\* Holidays Not Available for Burial Service Include:

- All Other Holidays

**\*CREDIT CARDS WILL ONLY BE ACCEPTED FOR FULL PAYMENT MADE WITHIN 30 DAYS OF PURCHASE AT THE CEMETERY**

**OFFICE.**

\* Credit card transactions subject to \$5,000 limit

**BOAT LAUNCH (KOLLEN PARK)**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF PARKS AND RECREATION ( PARKS DIVISION )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit Of Measurement	Accept Charge Cards
	January - December 2024	January - December 2025		
	All Patrons	All Patrons		
<u>DAILY PASS</u>	7.00	7.00	Per Launch	Yes
<u>ANNUAL PERMIT</u>	35.00	35.00	Per Boat	Yes

**ADDITIONAL COMMENTS AND REFERENCES**

- The Kollen Park Boat Ramp is equipped with an automatic paystation.

- Due to Michigan Department of Resources regulations projects that are funded with State grant money are prohibited to distinguish fees for residents, non-residents, or senior citizens.

- Holland City Council approved the above fee schedule (Council Action #09.124 on 3/4/09).

**STREET & CURB WORK AND OTHER SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF TRANSPORTATION ( STREETS DIVISION )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
<p><b><u>PERMIT TO EXCAVATE, OPERATE, OR CONSTRUCT IN THE PUBLIC RIGHT-OF-WAY</u></b>  <b>*** see 2 footnotes in the comments section ***</b></p>				Deposit/Bond when requested by City Engineer	
30 DAY PERMIT (PERMIT FEE ONLY)	150.00	150.00	Per Permit	Proof of Insurance	Yes
90 DAY PERMIT EXTENSION	500.00	500.00	Per Permit	Proof of Insurance	Yes
PROJECT PERMIT FEE-COMML CONSTRUCTION PROJECTS/MULTIPLE LOCATIONS (90 DAY PERMIT)	500.00	500.00	Per Permit	Proof of Insurance	Yes
ADDL FEE - REVIEW OF TRAFFIC CONTROL PLAN	300.00	300.00	Per Permit	Proof of Insurance	Yes
WINTER PERMIT FEE (WINTER PERMIT FEE APPLIES TO NON-EMERGENCY WORK INVOLVING ASPHALT OR CONCRETE) (WINTER PERMIT FEE APPLIES FROM NOV. 15 - MARCH 31)	500.00	500.00			
<p><b><u>PERMIT FOR TEMPORARY ENCROACHMENT OF PUBLIC RIGHT OF WAY</u></b></p>	150.00	150.00	Per Permit	Proof of Insruance & Deposit/Bond	Yes
- WORK THAT BEGINS PRIOR TO APPROVAL OF APPLICATION	50.00	N/A	Per Permit	when requested	Yes
90 DAY PERMIT EXTENSION IF PERMIT NOT PULLED BY CONTRACTOR OR RESPONSIBLE PARTY, A FINE SHALL BE IMPOSED PER MUN ORD 32-4.2	500.00		Per Permit	by City Engineer	Yes



**STREET & CURB WORK AND OTHER SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF TRANSPORTATION ( STREETS DIVISION )**

Subject Matter or Activity	CURRENT Effective Date January 1, 2024	PROPOSED Effective Date January 1, 2025	Unit Of Measurement	Surety Requirements	Accept Charge Cards*
<p><b><u>CONCRETE REPAIR/REPLACEMENT</u></b></p> <p>FIXED RATE &lt; RE: Note A Below &gt;</p> <ul style="list-style-type: none"> <li>- CURB REPLACEMENT 65.00 70.00 Per Lineal Foot Yes</li> <li>- FLATWORK REPLACEMENT</li> <ul style="list-style-type: none"> <li>- 4 INCH THICK SIDEWALK 13.00 15.00 Per Square Foot Yes</li> <li>- 6 INCH THICK SIDEWALK/DRIVE APPROACH 15.00 17.00 Per Square Foot Yes</li> </ul> </ul>					
<p><b><u>CONCRETE REPAIR/REPLACEMENT CONT.</u></b></p> <p>ACTUAL COST &lt; RE: Note B Below &gt;</p> <ul style="list-style-type: none"> <li>- LABOR Actual Cost Actual Cost Recorded Time @ Applicable Rate Yes</li> <li>- EQUIPMENT RENTAL Actual Cost Actual Cost Recorded Time @ Applicable Rate Yes</li> <li>- MATERIALS (INCLUDING ADA RAMPS) Actual Cost Actual Cost Actual Cost of Materials Yes</li> <li>- OUTSIDE CONTRACTOR WHEN REQUIRED Actual + 10% administrative cost Actual + 10% administrative cost Yes</li> </ul> <p><b><u>SAW-CUTTING FEE (CONCRETE/ASPHALT)</u></b> 5.00 5.00 Per Lineal Foot Yes</p>					
<p><b><u>STORM WATER REVIEWS</u></b></p> <ul style="list-style-type: none"> <li>PERMIT FEE 300.00 300.00 Per Permit Yes</li> <li>DEPOSIT REQUIRED (REF. NOTE C BELOW) 2,500 DEPOSIT 2,500 DEPOSIT Per Review Yes</li> </ul> <p><b><u>OTHER MISCELLANEOUS SERVICES</u></b></p> <ul style="list-style-type: none"> <li>PHOTOCOPIES 0.50 0.50 Per Copy Yes</li> <li>PLAN SHEETS / AERIAL PHOTOS 5.00 5.00 Per Copy Yes</li> </ul>					

\* Credit card transactions subject to \$5,000 limit

**STREET & CURB WORK AND OTHER SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF TRANSPORTATION ( STREETS DIVISION )**

**ADDITIONAL COMMENTS AND REFERENCES**

**COMMENTS :**

\*\*\* Permit holders may be charged an additional fee for leaving roads closed or restoration incomplete for longer than scheduled on the initial permit. The additional fee will be calculated at \$250 per calendar day for major streets & \$100 per calendar day for local streets.

\*\*\* -Permit holder shall be responsible for maintaining all traffic control materials. They are expected to be clearly visible and in good working order throughout the duration of the permit. Failure to correct deficiencies may result in additional permit fees including but not limited to the cost incurred for City employees to correct them.

- All Restoration Work Is Performed by the Permit Holder Unless Prior Arrangements have been Made Between The Street Supervisor and the Permit Holder.
- Private contractors must be MDOT pre-qualified for all work on major streets and for street cuts greater than 100 square
- Permit Holders shall be responsible for correcting deficiencies for a period of one year after permit date.
- All Restoration Work Is Performed by the Permit Holder Unless Prior Arrangements have been Made Between The Street Supervisor and the Permit Holder.
- Private contractors must be MDOT pre-qualified for all work on major streets and for street cuts greater than 100 square yards unless otherwise approved by the City Engineer, Street Superintendent or Designee.
- At any time, but particularly during winter months, the Streets Division may direct the permittee to arrange for restoration work (ie concrete and/or asphalt work) by a private contractor. Specific arrangements shall be made by the permit holder and confirmation (i.e. subcontract or other written communication) shall be submitted as part of the permit application.
- Density testing in accordance w/ MDOT requirements is REQUIRED as a condition of the Right-of-Way Permit & will be the responsibility of the Permit holder. Regardless of density testing results, settlement w/in an area disturbed by work under a street cut permit will not be tolerated. If settlement occurs within period of one year the permit holder shall make repairs to correct the deficiency. Failure to correct settlement will result in fines & prohibition to obtain future permits.
- The permit holder shall submit density test results to the transportation department for approval prior to placing asphalt or concrete. Failure to provide this information will result in a fine to the permit holder per Municipal Ordinance Section 32-4.2. Repeated failures may result in the department prohibiting issuance of future permits to the permit holder.
- At the request of the Street Department, permittees performing open cut excavation work within a public street shall provide a bond or deposit. The amount and duration of the bond or deposit shall be determined by the Street Department.
- At the request of the Street Department, permittees performing directional boring work within a public street shall conduct a televised inspection of existing infrastructure, including but not limited to storm sewers, prior to the start of directional boring and after all directional boring work is complete. The video data shall be electronically submitted to the Street Department for review to verify no damage has occurred to existing infrastructure.

**STREET & CURB WORK AND OTHER SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF TRANSPORTATION ( STREETS DIVISION )**

**ADDITIONAL COMMENTS AND REFERENCES**

**- All directional drill contractors shall comply with the 2007 MDOT Special Conditions for Horizontal Directional Drilling. (HDD)**

- For planned street cuts, restoration on major streets must be completed w/in 2 days after the underlying street cut work is complete & 2 wks for local streets. The Curb Replacement Rate (per lineal foot), the Flat Surface Replacement Rate (per sq ft), and the Asphalt Repair/Restoration Rate (per sq yrd) are routinely examined and Modified Each Year (as necessary). The Pre-Established Rates are intended to reasonably reflect composit costs incurred by the City of Holland Street Dept To Perform Routine Curb Work, Flat Surface Work and Asphalt Work (Assuming Normal Conditions),

to include the following:

- Estimated Minimum Time Requirement Per Lineal Foot, Square Foot or Square Yard
- Estimated Staff Requirement (Foreman and Laborers) and Respective Labor Wage / Benefit Rates
- Estimate Of Vehicle & Equipment Requirements and Respective Rental Rates
- Estimate Of Materials Required (Especially Cement, Redi-Mix Concrete, and Asphalt)
- Application Of An Overhead Factor

**REFERENCE NOTE B - ASSESSMENT OF ACTUAL COSTS :**

Under Some Situations, Due To The Size of The Work, Nature of The Work, Availability of Street Dept Crews, Etc., The City of Holland May Elect to Perform Restoration Work on a Force Account Basis (T,E & M) or With The Use of a Private Contractor. These Situations Include But Are Not Limited To The Following.

- Special Services Performed or Materials Provided by the City of Holland Streets Division
- Unusual Circumstances For Restoration Work, Requiring Additional Time &/or Materials, Over And Above What Is Described In Note A Above.  
(The above Costs Incurred Are Billed At Actual Time (@ Applicable Rates) and Materials Consumed (@ Actual Cost of Materials).
- Work performed by an outside contractor instead of City staff when required in the judgement of the City will be billed at actual cost plus an additional 10% admin fee.

\*\* Due To Cement, Redi-Mix Concrete and Asphalt Market Price Volatility, The Pre-Established Fixed Rate Shall Be Subject To A 'Surcharge' That Offsets Any Sudden Price Increases For Materials. The Director of Transporation Is authorized To Add An Adjustable Surcharge

**REFERENCE NOTE C - STORM WATER REVIEW FEES:**

**For large and/or complex reviews of storm water impacts associated with developments, the Transportation Department requires an initial**

deposit of \$2,500. The final fee charged will be based on actual time and materials required for the review & payment shall be required prior to site plan approval.

If a consulting firm conducts the storm water review on behalf of the City, the applicant shall be charged for the consulting fees plus a 10% administration fee.

**STREET & CURB WORK AND OTHER SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DEPT. OF TRANSPORTATION ( STREETS DIVISION )**

**ADDITIONAL COMMENTS AND REFERENCES**

REFERENCE NOTE D - FAILURE TO OBTAIN A PERMIT TO WORK IN THE PUBLIC RIGHT-OF-WAY:

**Failure to obtain a permit to perform work in the public right-of-way shall result in a civil infraction and fine according to**

**Municipal Ordinance Section 32-4.2.**

REFERENCE NOTE E - DAMAGE TO INFRAStructure BY PERMITEE:

**Permittees who damage City infrastructure shall be required to repair or replace the infrastructure as directed by the City and shall be**

responsible for all repair or replacement costs including fines. Permittees she not undermine infrastructure such as sidewalk and directional bore contractors shall have sufficient cover to avoid heaving.

**FIRE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINISTRATION: PUBLIC SAFETY ( FIRE SERVICES )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit Of Measurement	Surety Requirements	Accept Charge Cards *
<b><u>COPIES</u></b>					
FIRE REPORTS	\$6.50 minimum Admin fee plus \$.25 per page	\$6.50 minimum Admin fee plus \$.25 per page	Per Request	No	No
ALL OTHER PHOTOCOPIES	0.50	0.50	Per Copy		No No
<b><u>FOIA FEES</u></b>	See FOIA Fees established by City Clerk	See FOIA Fees established by City Clerk			No
<b><u>OIL AND CHEMICAL SPILLS CLEANUP</u></b>					
SMALL SPILLS - Less than 10 Gallons	200.00	200.00	Per Spill		No
LARGE SPILLS - More than 10 Gallons	Actual Costs	Actual Costs	Per Spill		No
<b><u>FALSE FIRE ALARMS</u></b>					
Per Violation of the City Ordinance	250.00	250.00	Per Incident		No
<b><u>ENVIRONMENTAL REVIEWS</u></b>					
ENVIRONMENTAL ASSESSMENT RECORDS REVIEW	\$19.72 per hour	\$19.72 per hour	Per Request		No
<b><u>ESCROW DEPOSIT ON FIRE-DAMAGED PROPERTY</u></b>					
ON INSURANCE CASH VALUE SETTLEMENT			Per Incident	A Portion of Property Owner's Insurance Proceeds Are Placed In Escrow With the City of Holland Pending Final Disposition of Fire- Damaged Property, to Satisfaction (In Accordance with State Statute)	No

**FIRE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINISTRATION: PUBLIC SAFETY ( FIRE SERVICES )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit Of Measurement	Surety Requirements	Accept Charge Cards *
<b><u>OUTSOURCED SERVICES</u></b>					
<b><u>FIRE WATCH - MINIMUM OF 1 CLASS A PUMPER WITH 3 FIREFIGHTERS AND A SUPERVISOR</u></b>					
SUPERVISOR					
- RATE	Hourly Wage x 1.5	Hourly Wage x 1.5	Per Hour Per Event	No	No
- PLUS OVERHEAD	35% of Rate	35% of Rate	Per Hour Per Event	No	No
FIREFIGHTER/EMT					
- RATE	Hourly Wage x 1.5	Hourly Wage x 1.5	Per Hour Per Event	No	No
- PLUS OVERHEAD	35% of Rate	35% of Rate	Per Hour Per Event	No	No
EQUIPMENT CHARGE FOR CLASS A PUMPER					
- IN SERVICE PUMPER	100.00	100.00	Per Hour Per Event	No	No
- IN SERVICES AERIAL (IF REQUESTED)	150.00	150.00	Per Hour Per Event	No	No
<b><u>OUTSOURCED SERVICES - SPECIAL ASSIGNMENTS &amp; DETAILS</u></b>					
PAID ON CALL FIREFIGHTER/EMT	N/A	N/A	Per Hour Per Event	No	No
PAID ON CALL FIREFIGHTER	25.00	25.00	Per Hour Per Event	No	No
- PLUS OVERHEAD	8% of Rate	8% of Rate	Per Hour Per Event	No	No

**FIRE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINISTRATION: PUBLIC SAFETY ( FIRE SERVICES )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit Of Measurement	Surety Requirements	Accept Charge Cards *
<u>EMERGENCY MEDICAL STANDBY: THESE SERVICES ARE PROVIDED AT THE BLS LEVEL BY QUALIFIED DEPARTMENT MEMBERS.</u>					
<u>WHEN TRANSPORT TO A MEDIAL FACILITY IS APPROPRIATE &amp; NECESSARY, IT WILL BE CONDUCTED BY A 3RD PARTY PROVIDER.</u>					
- RATE	Hourly Wage x 1.5	Hourly Wage x 1.5	Per Hour Per Event	No	No
- PLUS OVERHEAD	35% of Rate	35% of Rate	Per Hour Per Event	No	No
EQUIPMENT CHARGE	to be invoiced as needed (misc. supplies)	to be invoiced as needed (misc. supplies)	Per Hour Per Event	No	No
- EQUIPMENT CHARGE					
* Credit card transactions subject to \$5,000 limit					

**ADDITIONAL COMMENTS AND REFERENCES**

**REFERENCE False Fire Alarms: CITY COUNCIL ACTION NO. 08.137 DATED March 19, 2008:**

- Effective at March 19, 2008 Council Meeting - change to City Ordinance.

**POLICE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINSTRATION: PUBLIC SAFETY ( POLICE SERVICES )**

Subject Matter or Activity	CURRENT	PROPOSED	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>COPIES:</u></b>				
ACCIDENT REPORTS < See 'Additional Comments & References' >				
- INITIATING: AUTOMATED ONLINE WEBSITE SYSTEM	15.00	15.00	Per Report	Yes
- PRIVATE PROPERTY ( not on-line )	5.00	5.00	Per Page	Yes
POLICE REPORTS				
- OFFICER NOTE FORMS (ONF)	\$6.50 minimum Admin fee plus \$.25 per page	\$6.50 minimum Admin fee plus \$.25 per page	Per Request	Yes
- INCIDENT REPORTS (GIR)	\$6.50 minimum Admin fee plus \$.25 per page	\$6.50 minimum Admin fee plus \$.25 per page	Per Request	Yes
- ADDITIONAL PAGES	\$6.50 minimum Admin fee plus \$.25 per page	\$6.50 minimum Admin fee plus \$.25 per page	Per Request	Yes
CRIMINAL RECORD CHECK - Local Record Only	5.00	5.00	Per Page	Yes
ALL OTHER PHOTOCOPIES	0.50	0.50	Per Page	Yes
<b><u>FOIA FEES</u></b>	See FOIA Fees established by City Clerk	See FOIA Fees established by City Clerk		Yes
<b><u>FALSE ALARM RUNS:</u></b>				
IN EXCESS OF THREE (3) ANNUALLY	50.00	50.00	Per Alarm Run	Yes
IN EXCESS OF SIX (6) ANNUALLY	75.00	75.00	Per Alarm Run	Yes
IN EXCESS OF NINE (9) ANNUALLY	100.00	100.00	Per Alarm Run	Yes
<b><u>FINGERPRINTING:</u></b>				
( Must Reside in City or Have Business in City )	15.00	15.00	Per Person	Yes
( Plus Additional Mandated State of Michigan fees )				

**POLICE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINISTRATION: PUBLIC SAFETY ( POLICE SERVICES )**

Subject Matter or Activity	CURRENT	PROPOSED	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>LICENSE - PISTOL ACQUISITION:</u></b> ( NOTE: DEALER'S PERMITS ARE EXEMPT FROM THIS CHARGE )	- 0 -	- 0 -	Per Permit	N/A
<b><u>LETTER - RECORD CLEARANCE</u></b>	30.00	30.00	Per Letter	Yes
<b><u>LICENSE - BICYCLE</u></b>	Free	Free	Per License	N/A
<b><u>LICENSING PACKET - PRECIOUS METALS</u></b>	25.00	25.00	Per Packet	Yes
<b><u>LICENSE RENEWAL - PRECIOUS METALS</u></b>	5.00	5.00	Per License	Yes
<b><u>NOTARY FEE</u></b>	10.00	10.00	Per Notarization	Yes
<b><u>CD / DVD</u></b>	5.00	5.00	Per CD / DVD	No
<b><u>OUTSOURCED SERVICES - POLICE ESCORT AND/OR ATTENDANCE:</u></b>				
POLICE OFFICER - RESERVE INTERNAL/CITY SPONSORED EVENTS/NATIONAL HOLIDAY PARADES AND RELATED EVENTS (i.e. FIREWORKS)				
- RATE	30.00	30.00	Per Hour Per Event	No
- HOLIDAY RATE = ( Hourly Rate x 1.5 )	45.00	45.00	Per Hour Per Event	No
POLICE OFFICER - RESERVE EXTERNAL/NON-SPONSORED EVENTS (ALL OTHER EVENTS NOT LISTED ABOVE)				
- RATE	45.00	45.00	Per Hour Per Event	No
- HOLIDAY RATE = ( Hourly Rate x 1.5 )	67.50	67.50	Per Hour Per Event	No
POLICE OFFICER - FULL-TIME:				
- RATE	Hourly Wage x 1.5	Hourly Wage x 1.5	Per Hour Per Event	No
- PLUS OVERHEAD	35% of Rate	35% of Rate	Per Hour Per Event	No
USE OF CRUISER AT SPECIFIED ACTIVITY OR EVENT	35.00	35.00	Per Hour Per Event	No
<b><u>OUTSOURCED SERVICES - SCHOOL CROSSING GUARD:</u></b>				
BILLABLE 50% TO HOLLAND PUBLIC SCHOOLS & VANDERBILT ACADEMY:				
- RATE	\$22.00 Per Hour	\$22.00 Per Hour	50% of (Wages x Hours)	No
- PLUS MANDATORY EMPLOYER COSTS:				
FICA, WORKERS COMP, UNEMPLOYMENT COMP	Actual Percentages	Actual Percentages	Calculated On Above Total	No

**POLICE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINISTRATION: PUBLIC SAFETY ( POLICE SERVICES )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit of Measurement	Accept Charge Cards*
<b><u>USE OF CITY STREETS &amp; FACILITIES</u></b>				
- RATE				
FOR SET-UP EXPENSES FOR BLOCKING OF STREETS, BARRICADE SET UP & TAKE DOWN, INSTALLATION & REMOVAL OF NO PARKING , SIGNS, ETC.	\$30.00 per hour (1 hour minimum)	\$30.00 per hour (1 hour minimum)	Per Request	No
<b><u>PHOTOGRAPHS:</u></b>				
FIRST 50	\$19.50 minimum Administrative fee plus \$1.00 per photo fee	\$19.50 minimum Administrative fee plus \$1.00 per photo fee	Per Request	Yes
** IF ON CD / DVD = \$19.50 ADMINISTRATIVE FEE PLUS \$5.00 FEE			Per Request	Yes
<b>ADMINISTRATION OF PBT TEST FOR:</b>				
<b>NON-HPD OR 58TH DISTRICT COURT PURPOSES</b>	10.00	10.00	Per Test	Yes
<b><u>POLICE WHEEL BOOT:</u></b>				
FOR SECURED APPLICATION OF INSTRUMENT TO VEHICLE	150.00	150.00	Per Use	Yes
<b><u>FEES FOR OWI RECOVERY ORDINANCE</u></b>				
<b><u>LAW ENFORCEMENT EXPENSES</u></b>				
OWI ARREST	400.00	400.00	Per Arrest	Yes
BLOOD DRAW	125.00	125.00	Per Test	Yes
ACCIDENT INVESTIGATION	50.00	50.00	Per Crash Report	Yes
FALSE REPORT ARREST	50.00	50.00	Per Convicion	Yes

**POLICE BILLABLE SERVICES**  
**SCHEDULE OF FEES AND CHARGES FOR SERVICES**  
**ADMINISTRATION: PUBLIC SAFETY ( POLICE SERVICES )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit of Measurement	Accept Charge Cards*
<b><u>FEES FOR OWI RECOVERY ORDINANCE CONT.</u></b>				
<b><u>PROSECUTION EXPENSES - DISTRICT COURT</u></b>				
PLEA AT ARRAIGNMENT	50.00	50.00	Per Plea	Yes
PLEA AT PRETRIAL	75.00	75.00	Per Plea	Yes
PLEA AT FINAL PRETRIAL - BUT BEFORE JURY SELECTION	100.00	100.00	Per Plea	Yes
CONVICTION AFTER BENCH TRIAL	150.00	150.00	Per Conviction	Yes
CONVICTION AFTER JURY TRIAL	250.00	250.00	Per Conviction	Yes
<b><u>ADMINISTRATIVE CHARGES</u></b>				
LATE CHARGE FOR UNPAID BILLINGS EXCEEDING 30 DAYS	50.00	50.00	Per Billing Invoice	Yes

\* Credit card transactions subject to \$5,000 limit

**ADDITIONAL COMMENTS AND REFERENCES**

**COMMENT REGARDING HOLLAND POLICE DEPT ACCIDENT REPORTS:**

- During FY2007, the Holland Police Dept anticipates to begin use of an automated process for submitting Accident Reports to the State of Michigan via an online system owned and operated by a private sector vendor (selected by Michigan State Police). Accident Reports prepared and submitted by the Holland Police Dept may be acquired at the vendor's website or at the Holland Police Dept. For each Accident Report purchased, the vendor shares \$4.00 of the \$10.00 fee with the City of Holland.

**REFERENCE False Alarm Runs: CITY COUNCIL ACTION NO. 08.630 DATED November 5, 2008:**

- Effective November 26, 2008 - change to City Ordinance.

**FARMERS MARKET**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMIN: DOWNTOWN SERVICES DEPT.**

Subject Matter or Activity	CURRENT	PROPOSED	Unit of Measurement	Accept Charge Cards*
	January - December 2024	January - December 2025		
<b>DAILY VENDOR RENTAL RATES</b>				
REGULAR WEDNESDAY STALL	30.00	30.00	Per Stall - Per Day	No
REGULAR SATURDAY STALL	40.00	40.00	Per Stall - Per Day	No
OFF-LOADING WEDNESDAY STALL	25.00	25.00	Per Stall - Per Day	No
OFF-LOADING SATURDAY STALL	35.00	35.00	Per Stall - Per Day	No
<b>SEASONAL VENDOR RENTAL RATES</b>				
CANOPIED STALL	650.00	700.00	Per Stall - Per Season	No
CANOPIED CORNER STALL	750.00	800.00	Per Stall - Per Season	No
NON-CANOPIED STALL	550.00	600.00	Per Stall - Per Season	No
NON-CANOPIED CORNER STALL	650.00	700.00	Per Stall - Per Season	No
<b>FOOD COURT VENDOR RENTAL RATES</b>				
WEDNESDAYS	50.00	50.00	Per Stall - Per Day	No
SATURDAYS	60.00	60.00	Per Stall - Per Day	No
<b>INDOOR WINTER MARKET RENTAL RATE</b>	25.00	25.00	Per Stall - Per Day	No
<b>INDOOR MARKET ELECTRIC SERVICE</b>	N/A	5.00	Per Day Used	No
<b>TENT WEIGHT RENTAL FEE</b>	10.00	10.00	Per Day Used	No

\* Credit card transactions subject to \$5,000 limit

**ADDITIONAL COMMENTS AND REFERENCES**

Please see the 2025 Holland Farmer's Market Rules and Regulations for further clarification on these fees.

**WINDMILL ISLAND**

**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DOWNTOWN SERVICES DEPT. ( WINDMILL ISLAND ADMINISTRATIVE OFFICE )**

<u>Subject Matter or Activity</u>	<u>CURRENT</u> January - December 2024	<u>PROPOSED</u> January - December 2025	Unit of Measurement	Accept Charge Cards*
<b><u>ADMISSIONS - REGULAR</u></b>				
( See Note A Below Referencing Admissions Policy )				
ADULT	12.00	effective 1/8/25 13.00	Per Individual Admission	Yes
CHILDREN (AGES 3 - 15)	6.00	6.00	Per Individual Admission	Yes
PRE-SCHOOLERS WITH PARENT / GUARDIAN	Free Admission	Free Admission	Per Individual Admission	---
REGULAR ADMISSION DISCOUNT FOR GROUPS OF 20 OR MORE ( Bus Driver & One Escort Receive Free Admission )	11.00	effective 1/8/25 1.00 discount	Per Individual Admission	Yes
LOCAL RESIDENTS WITH HOLLAND ADDRESS ( Suspended During Tulip Time Festival, With Certain Exceptions )	Free Admission	Free Admission	Per Individual / Per Family	---
TULIP TIME ADULT ADMISSION (May 2-11, 2025)	N/A	15.00	Per Individual Admission	Yes
TULIP TIME ADULT ADMISSION (May 2-11, 2025)	N/A	7.00	Per Individual Admission	Yes
RECEPTIVE OPERATOR & TULIPTIME DISCOUNT	1.00 Discount	1.00 Discount	Per Individual Admission	Yes
<b><u>ADMISSIONS - COMBINATION TICKET WITH DUTCH VILLAGE</u></b>				
( See Note B Below Referencing Combination Ticket Policy )				
ADULT	11.00	N/A	Per Individual Admission	Yes
CHILDREN (AGES 3 - 15)	5.00	N/A	Per Individual Admission	Yes

**WINDMILL ISLAND**  
**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DOWNTOWN SERVICES DEPT. ( WINDMILL ISLAND ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	<u>CURRENT</u> January - December 2024	<u>PROPOSED</u> January - December 2025	Unit of Measurement	Accept Charge Cards*
<b><u>ADMISSIONS - REGULAR</u></b>				
<b><u>ADMISSIONS - SCHOOL GROUPS</u></b>				
CHILDREN (AGES 3 - 15) ( One Adult Per 6 Children Is Charged At The Children Price )	5.00	5.00	Per Individual Admission	Yes
<b><u>CONCESSION RIGHTS &amp; PRIVELEGES</u></b>				
( See Note C Below Referencing Contractual Vendor Agreements )				
SPECIAL CONTRACTUAL AGREEMENTS	% of Gross Revenues	% of Gross Revenues	Per Terms of Agreement	No
<b><u>OTHER ADMINISTRATIVE ITEMS</u></b>				
PHOTOCOPIES	0.50	0.50	Per Copy	Yes
<b><u>PAVILION RENTAL - EVENTS OTHER THAN WEDDINGS**</u></b>				
MONDAY-THURSDAY EVENT	1,500.00	\$1,600/\$1,500 cash/check	Per Event	Yes
MONDAY-THURSDAY EVENT FOR NON-PROFIT GROUPS	750.00	\$800/\$750 cash/check	Per Event	Yes
FRIDAY - SUNDAY EVENT ***	N/A	\$2,100/\$2,000 cash/check	Per Event	Yes
FRIDAY - SUNDAY EVENT FOR NON-PROFIT GROUPS	N/A	\$1,100/\$1,000 cash/check	Per Event	Yes

**WINDMILL ISLAND**  
**SCHEDULE OF FEES AND CHARGES**

**ADMIN: DOWNTOWN SERVICES DEPT. ( WINDMILL ISLAND ADMINISTRATIVE OFFICE )**

Subject Matter or Activity	<u>CURRENT</u> January - December 2024	<u>PROPOSED</u> January - December 2025	Unit of Measurement	Accept Charge Cards*
<b><u>PAVILION RENTAL - WEDDING &amp;/OR RECEPTION EVENT</u></b>				
SUNDAY - FRIDAY	3,100 / 3,000 w/ cash discount	\$3,100/\$3,000 cash/check	Per Event	Yes
SATURDAY	3,500 / 3,400 w/ cash discount	\$3,500/\$3,400 cash/check	Per Event	Yes
<b><u>GAZEBO AREA RENTAL - WEDDING EVENT (AVAILABLE MONDAY - WEDNESDAY ONLY)</u></b>				
( For up to 100 guests. Rental fees include set-up, take-down, & chairs)				
WEDDING ONLY	750.00	\$800/\$750 cash/check	Per Event	Yes
<b><u>ADDITIONAL FACILITY RENTAL ENHANCEMENTS</u></b>				
PARTIAL GROUNDS (RESTROOMS OPEN, NO ATTRACTIONS (SUNDAY - THURSDAY EVENTS) ****	500.00	500.00	Per 2 Hours Maximum	Yes
CAROUSEL OPEN FOR RIDES OR STREET ORGAN PLAYING	150.00	150.00	Per 2 Hours Maximum	Yes
MUSIC AFTER HOURS ****				
SOUND SYSTEM RENTAL	100.00	100.00	Per Event	Yes
COMMERCIAL PHOTOGRAPHY FEE	150.00	150.00	Per Event	Yes
TV RENTAL	100.00	100.00	Per Event	Yes
POSTHOUSE GATHERING SPACE OR CONSERVATORY) (UP TO 40 PEOPLE. OUTSIDE OF OPERATING HOURS & NOT TO CONFLICT WITH A WEDDING)	300.00	300.00	Per 3 Hours Per Event	Yes
WINDMILL OPEN FOR TOURING AFTER HOURS	600.00	600.00	Per 2 Hours Maximum	Yes

**WINDMILL ISLAND**  
**SCHEDULE OF FEES AND CHARGES**  
**ADMIN: DOWNTOWN SERVICES DEPT. ( WINDMILL ISLAND ADMINISTRATIVE OFFICE )**

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

\*\* Additional fees for services will apply depending on the needs of the group. For up to 500 guests, beyond 500 there is an additional \$1 per person charge.

\*\*\* Only available for booking AFTER Windmill Island Gardens opens for the regular season. Does not include use of Gazebo area or Bride & Groom Rooms.

\*\*\*\* Based on availability of Windmill Island Garden staff.

**REFERENCE Note A: CITY COUNCIL ACTION NO. 06.44 DATED JANUARY 18, 2006:**

- Approved a One-Year Renewal of Admission Policy that Includes Allowing Free Admission to Windmill Island for the Year 2013 Operating Season. Local Area Residents with Zip Code Addresses 49423 & 49424.....Except During Tulip Time Festival (with minor stipulated exceptions).

**REFERENCE Note B: CITY COUNCIL ACTION NO. 00.482 DATED AUGUST 2, 2000:**

- Approved a "Combined Ticket Option" to Visitors for Admission to Both Windmill Island and Dutch Village.

**REFERENCE Note C: CITY COUNCIL ACTION NO. 06.242 DATED APRIL 26, 2006:**

- Approved One-Year Contractual Agreement for April 22 thru October 10, 2006 (delineating all terms and conditions) with Two Vendors for Exclusive Rights to On-Site Concessionaire Services, As Follows:

- Dutch Village                                      On-Site Sale of Souvenirs and Snacks                                      Windmill Island to Receive 15% of Gross Revenues.

**REFERENCE Note D: CITY COUNCIL ACTION NO. 05.72 DATED FEBRUARY 2, 2005:**

- Approved Rental Fees and Operating Guidelines for Windmill Island Pavilion.  
Rates are subject to facility rental policies.

**DOWNTOWN PARKING PERMITS, PARKING FEES, AND OTHER MISCELLANEOUS FEES**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: DOWNTOWN SERVICES DEPT. ( DOWNTOWN DEVELOPMENT AUTHORITY )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
<b><u>DOWNTOWN LONG-TERM PARKING PERMITS</u></b>				
ONE TO THREE MONTHS	100.00	100.00	Per Vehicle	Yes
THREE TO SIX MONTHS	200.00	200.00	Per Vehicle	Yes
ANNUAL	400.00	400.00	Per Vehicle	Yes
WEEKLY	20.00	20.00	Per Vehicle	Yes
9TH ST PARKING DECK - ANNUAL (24/7) PARKING PERMIT (LIMIT 10 PASSES)	575.00	575.00	Per Vehicle	Yes
<b><u>ELECTRIC VEHICLE CHARGING STATIONS</u></b>				
FEE PER HOUR FOR THE FIRST THREE (3) HOURS	0.50	0.39	per kWh	Yes
FEE PER HOUR FOR EACH HOUR AFTER THREE (3) HOURS	2.00	0.45	per kWh	Yes
<b><u>OUT-OF-DOORS CAFÉ PERMIT</u></b>				
SIDEWALK CAFÉ	50.00	55.00	Annual	Yes
OUTDOOR CAFÉ	50.00	50.00	Per Permit	Yes
UP TO 2 PARKING SPACES FOR PERMITTED SIDEWALK CAFÉ' USE	2,085.00	2,085.00	5/15-10/1 Yearly	Yes
3 PARKING SPACES FOR PERMITTED SIDWALK CAFÉ USE	2,780.00	2,780.00	5/15-10/1 Yearly	Yes
<b>USE FEE FOR A PORTION OF A STREET IN DOWNTOWN</b>	1,000.00	1,000.00	Per Approval & Event	Yes
- Parades, Run/Walks, Non-Profit Organizations, Schools & places of Worship are exempt from fee.				

**DOWNTOWN PARKING PERMITS, PARKING FEES, AND OTHER MISCELLANEOUS FEES**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: COMMUNITY & NEIGHBORHOOD SERVICES ( DOWNTOWN DEVELOPMENT AUTHORITY )**

Subject Matter or Activity	<u>CURRENT</u> Effective Date January 1, 2024	<u>PROPOSED</u> Effective Date January 1, 2025	Unit of Measurement	Accept Charge Cards*
<b>USE FEE FOR PARKING LOT &amp; UPPER PARKING DECK (7TH &amp; 9TH) IN DOWNTOWN</b> - Non-Profit Organizations, Schools & places of Worship are exempt from fee.	500.00	500.00	Per Approval & Event	Yes
<b><u>OTHER MISCELLANEOUS ITEMS</u></b>				
DESIGN REVIEW BOARD APPLICATION FEE (waived for non-profits)	25.00	25.00	Per Application	Yes
STREET PERFORMER FEE	15.00	15.00	Per Performer	Yes
STREET PERFORMED GROUP RATE FEE	25.00	25.00	Per Group	Yes
RELEASE OF LIABILITY AGREEMENT FEE	350.00	350.00	Per Group	Yes
PHOTOCOPIES	0.50	0.50	Per Copy	Yes
* Credit card transactions subject to \$5,000 limit				

**ADDITIONAL COMMENTS AND REFERENCES**

COMMENT: Permits May Not Be Transferred.

**PRINCIPAL SHOPPING DISTRICT**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: DOWNTOWN SERVICES DEPT. ( PRINCIPAL SHOPPING DISTRICT )**

Subject Matter or Activity	<b>CURRENT</b>	<b>PROPOSED</b>	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
EVENTBRITE ONLINE SERVICE FEE	2% + \$.79	3.7% + \$.79		Yes
EVENTBRITE ONLINE SERVICE FEE	N/A	2.9%		Yes
GIRLFRIENDS WEEKEND EVENT TICKET	10.00 - 20.00	10.00 - 20.00	Per Ticket	Yes
GIRLFRIENDS WEEKEND REGISTRATION FEE	50.00	50.00	Per Registrant	Yes
DOWNTOWN NEWSLETTER ADVERTISING FEE	N/A	100.00	Per Month	Yes
PARADE OF LIGHT ENTRY FEE (For-Profit Entity)	50.00	75.00	Per Entry	Yes
PARADE OF LIGHT ENTRY FEE (Not for Profit Entity)	25.00	25.00	Per Entry	Yes
SOCIAL MEDIA GRAPHIC	20.00	20.00	Per Graphic	Yes
SOCIAL MEDIA PAID PROMOTION FEE	25.00	20.00	Per Promotion	Yes
USE OF GDK PARK (RENTAL FEES) ( SPILT 50/50 WITH DDA)				
PSD/DDA MEMBER	50.00	50.00	Per Half Day	Yes
NON-PSD/DDA MEMBER	100.00	100.00	Per Half Day	Yes
CITY OF HOLLAND/BPW	50.00	50.00	Per Half Day	Yes

**PRINCIPAL SHOPPING DISTRICT**

**SCHEDULE OF FEES AND CHARGES**

**ADMINISTRATION: DOWNTOWN SERVICES DEPT. ( PRINCIPAL SHOPPING DISTRICT )**

Subject Matter or Activity	<u>CURRENT</u>	<u>PROPOSED</u>	Unit of Measurement	Accept Charge Cards*
	Effective Date January 1, 2024	Effective Date January 1, 2025		
ASSOCIATE MEMBERSHIP FEE				
ASSOCIATE MEMBERSHIP FEES OVER \$1,500.00	1,500.00	1,500.00	Per Business	No
GROUND FLOOR	0.14	0.14	Per Square Foot	No
UPPER FLOOR	0.08	0.08	Per Square Foot	
UPPER FLOOR RETAIL RESTAURANT	0.04	0.04	Per Square Foot	No

\* Buildings owned by a Non-Profit can deduct a 60% discount from their Associate Membership Fee.

**ADDITIONAL COMMENTS AND REFERENCES**

\* Credit card transactions subject to \$5,000 limit

Over the course of the year, the PSD may plan and organize events that charge and collect fees. In some cases these events are not included in this fee book.

In addition, fees for events may change over the course of a year, as directed by the PSD Board of Directors.