

Public Art Advisory Committee

Meeting Minutes

April 15, 2019

The City of Holland's Public Art Advisory Board met in the City Manager's Conference Room at Holland City Hall.

Present: Chairperson Freestone, Committee Members Eich, Lonergan, Marquis, and Council Member Garcia
Absent: None
Guest: Parks and Recreation Director Kenyon; GIS Specialist Ebenstein
Others Present: City Manager Van Beek, and Executive Assistant Babinec

Chairperson Freestone called the meeting to order at 3:30 p.m.; and welcomed Committee members to the City of Holland.

2019.04.01 Public Comments

There were no public comments from the public.

2019.04.02 Consideration of the March 18, 2019 meeting minutes.

It was moved by Committee member Marquis and supported by Committee member Lonergan to approve the March 18, 2019 meeting minutes as presented. This motion was unanimously adopted.

2019.04.03 Flow for Applications for Donations

City Manager Van Beek presented a process-flowchart designed to illustrate step-by-step the artwork donation review process. The PAAC will evaluate the proposal of donations based upon stated criteria, including site, installation, maintenance, financial, liability, timeliness, and special conditions specified in the City's Public Art policy. Vice-Chair Eich reiterated that sufficient time for normal review be allowed in the process. Committee members concurred that the proposed step-by-step process be posted on the City's Public Art Advisory Committee home-page. Board Member Lonergan asked that the process-flowchart include a timeline plan indicating how often the Advisory Committee meets. Council Member Garcia reminded the members that the City retains ownership of an artwork donation until its installation.

Chairperson Freestone suggested that the Advisory Committee review the process-flowchart before approving the recommended procedures to ensure the information provided is complete; and asked that any comments be forwarded via email to Assistant Babinec at s.babinec@cityofholland.com prior to the next Advisory Committee meeting.

2019.04.04 Application for Donation of Art and Monuments

The revised concepts were discussed and refinements of early application were made. Based on the feedback received at the meeting, the Committee asked to proceed with the Proposed Application. Final concept will be presented at the May 13th meeting.

2019.04.05 Public Art Map: Inventory and Potential Sites

Chairperson Freestone introduced Alex Ebenstein of the City of Holland who serves as the GIS Specialist. Mr. Ebenstein developed a story map application to display a gallery of images at various city locations. The interactive map would engage residents and visitors to locate outdoor public and private artwork in the City and would display full lists with information about each artwork piece. The

Public Art Advisory Committee
Proposed Meeting Minutes
April 15, 2019

Committee members were asked to provide any changes they deem appropriate to s.babinec@cityofholland.com. The proposed map is under construction: <https://arcg.is/1L01WC>

Chairperson Freestone thanked GIS Specialist Ebenstein for his efforts in creating the story map, noting that minor content edits and committee recommendations, as they relate to the history of the artwork, scale and context, are made to improve clarity. Any changes will be tracked and will be presented to the Advisory Committee at a future regular meeting.

2019.04.06 Next Steps

2019.04.07 Parking Lot Items:

- Tour of Potential Artwork Sites: Scheduled for June 10, 2019, 11am to approx. 2pm; starting from City Hall; and lunch will be provided. A van will be parked on the south side parking lot at City Hall. Committee members were asked to forward potential sites to s.babinec@cityofholland.com
1. The route tour map showing the tour paths and points of interest will be forwarded to members within the next two weeks. 2. A final line-up will be reviewed at the May 13th meeting.
- Tour of Holland Civic Center Place: Postponed
- Process / Policy on Indoor Art: Postponed

2019.04.08 Next Meeting Date

- May 13, 2019, City Manager's Conference Room

2019.04.09 Other Business

In closing, Chairperson Freestone thanked the Committee for their time and support.

2019.04.10 Adjournment

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Sinka Babinec
Assistant to the PAAC

Public Art Advisory Committee
Proposed Meeting Minutes
April 15, 2019

ACTION ITEMS			
ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
Review Request of the Holland Rotary Club	Committee	Next Meeting	
Tour of the Civic Center Place	Committee	To Be Determined	
Review Potential Sites for Future Public Art on Public Property , including parks, plazas, pedestrian and recreational pathways, gateways and roadways.	Committee	June 10, 2019	
Develop Process/Policy on Indoor Art , with a specific recommendation to Council. Consider agreement with the Arts Council and/or the Museum.	Committee	By January 2020	