

Public Art Advisory Committee

Meeting Minutes

January 14, 2019

The City of Holland's Public Art Advisory Board met in the City Manager's Office at Holland City Hall.

Present: Committee Members Eich, Freestone, Marquis, and Council Member Garcia
Absent: Committee Member Lonergan
Guest: Parks and Recreation Director Kenyon
Others Present: City Manager Van Beek, and Executive Assistant Babinec

2019.01.01 Public Comments

There were no public comments expressed at this meeting.

2019.01.02 Welcome and Introductions

City Manager Van Beek called the meeting to order at 3:30 p.m.; and welcomed Committee members to the City of Holland. After a brief welcome and summary of the agenda, the members introduced themselves. It was noted that Council Member Garcia is a voting member to this Committee.

2019.01.03 Appointment of Committee Chairperson

City Manager Van Beek explained the role and responsibilities for the committee chair and vice-chair. He outlined the process for selection and inquired if anyone wanted to volunteer or nominate another member. This item was not addressed due to the absence of Committee Member Lonergan.

The appointment of a Chairperson and Vice-Chair is deferred until the next meeting.

2019.01.04 Policy Review

Because this was the first opportunity for the Committee to meet and learn about the Public Art Advisory Committee's responsibilities, City Manager Van Beek reviewed Resolution R2018.61 adopted by the Holland City Council regarding the adoption of the Public Art Policy and the establishment of the Public Art Advisory Committee; and the procedures that will guide the work of the Advisory Committee this term:

- a) The Policy outlines a standardized and transparent process for the selection, acquisition, maintenance and removal of Public Art; steps and guidelines for implementing the policy.
- b) The Committee's role is to provide advice to Council on public art being considered for City owned-properties, but Council will make the final decision on the approval of the public art.
- c) The Committee does not make the final decision on whether the City accepts or rejects a project.
- d) All new public art projects go through a selection process as outlined in the Policy. This includes a final presentation to the Advisory Committee of work of art, or a series of artworks gifted to the City for long-term public display.

Several comments and questions were posed to staff regarding:

- e) The link to the City of Holland's Advisory Board Committee is <https://www.cityofholland.com/citymanager/public-art-advisory-committee>
- f) Committee Member Freestone shared the Inventory of City's Owned-Public Art she created in her previous role as the Holland Arts Council Executive Director. To view the file, please click https://issuu.com/lormav/docs/public_art_in_holland

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- g) Committee Member Freestone asked for examples of living memorials. In response Parks and Recreation Director Kenyon defined that the planting of a tree, bench, marker, are a few samples of living memorials.
- h) The Committee will further discuss a process to offer opportunities for local artists.
- i) Committee Member Marquis asked about murals. These are typically on private buildings and are already regulated in the zoning ordinance.
- j) Committee Member Eich commented that temporary projects are part of a pipeline for artists and emerging artists to create work on public property.
- k) For the purpose of the Public Art policy, City Manager Van Beek emphasized that outdoor public art will be artwork located in public places, owned by the City of Holland. This group will eventually discuss options for other forms of public art, including paintings and other mediums intended for indoor facilities.
- l) Board member Freestone requested the Committee consider an update of the City-owned artwork inventory. An updated copy with possible changes will be provided to the members.
- m) The public is welcome at any meeting.

2019.01.05 Develop and Approve Application Documents

City Manager Van Beek presented sample of application documents for reference. The applications have been developed in conjunction with the Public Art Policy. The Committee will revisit the documents at the next meeting. The Committee commented that the documents are useful to the current art donation / acquisition process. City Manager Van Beek requested that the Committee members review these completed forms and bring this information to the next meeting.

2019.01.06 Preferred Meeting Schedule and Location

The Committee has agreed to meet more frequently, possibly monthly, at the beginning of this term to allow for work to move forward.

2019.01.07 Next Meetings

- February 18, 2019, 3:30pm – 4:30pm, City Manager’s Conference Room
- March 18, 2019, 3:30pm – 4:30pm, City Manager’s Conference Room

2019.01.08 Other Business

In closing, City Manager thanked the Committee for their time and support.

2019.01.09 Adjournment

There being no further business, the meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Sinka Babinec
Assistant to the PAAC

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ACTION ITEMS			
ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
	Committee	Next Meeting	
Review of Inventory of City's Public Art . The document will be forwarded to Board members for their review before the next meeting.			
Review Potential Sites for Future Public Art on Public Property , including parks, plazas, pedestrian and recreational pathways, gateways and roadways.	Committee	By July 2019	
Develop Process/Policy on Indoor Art , with a specific recommendation to Council. Consider agreement with the Arts Council and/or the Museum.	Committee	By January 2020	