



Minutes
Holland City Council Meeting
Holland, Michigan, January 16, 2019

The City Council gathered at 5:00 p.m. in the Employee Lounge for supper and then met at 5:30 p.m. in the Training Center of City Hall, 270 River Avenue, for a study session and reviewed items on the agenda for this meeting.

The City Council met in regular session at 7:00 p.m. in the Council Chambers of City Hall and the meeting was called to order by Mayor De Boer.

Members Present: Mayor De Boer, Council Members Trethewey, Peters, Garcia, Lynn, Corbin, Hoekstra, and Klomprens

Members Absent: Council Member Byrd

Staff Present: City Manager Van Beek, City Clerk Mitchell, Assistant City Manager Van Dyken, and City Attorney Vander Veen

Others Present: Director of Parks and Recreation Kenyon, Senior Planner Elswick

Mayor Pro Tem Trethewey led in opening prayer.

19.12 Consent Agenda

After review, a motion was made to approve the consent agenda items which included the following Council Action numbers:

19.12 – 19.15, 19.17 – 19.24, 19.26 – 19.31, 19.33, 19.36 – 19.38

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomprens	x	
	8	0

19.13 Absences Excused

Council Member Byrd was excused due to absence from the City.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomprens	x	
	8	0

19.14 Approval of Minutes

Council approved minutes of the January 2 regular meeting and January 9, 2019 study session.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	

Jay Peters	X	
Raul Garcia	X	
Brian Lynn	X	
Scott Corbin	X	
Dave Hoekstra (Seconded By)	X	
Wayne Klomparens	X	
	8	0

19.15 **Oaths of Office**

The following executed oath of office were presented and filed:

Carolyn Marquis	Joshua Hulst	Daniel Gonzalez		
			For	Against
Nancy De Boer			X	
Myron Trethewey (Moved By)			X	
Jay Peters			X	
Raul Garcia			X	
Brian Lynn			X	
Scott Corbin			X	
Dave Hoekstra (Seconded By)			X	
Wayne Klomparens			X	
			8	0

Special Order of the Day (Public Hearings)

19.16 **Five-Year Parks and Recreation Master Plan**

Council held a public hearing for additional opportunity to discuss the update to the 2019 Five Year Parks and Recreation Master Plan, and add comments to the Plan prior to the submission to the Michigan Department of Natural Resources.

Mayor De Boer declared the public hearing open for comment.
There being no public comment, Mayor De Boer declared the public hearing closed.

			For	Against
Nancy De Boer			X	
Myron Trethewey			X	
Jay Peters (Seconded By)			X	
Raul Garcia			X	
Brian Lynn			X	
Scott Corbin			X	
Dave Hoekstra (Moved By)			X	
Wayne Klomparens			X	
			8	0

Reports from Boards, Commissions and City Offices

Board of Public Works

19.17 **Resolution for Sale and Purchase of Renewable Energy Credits (RECs)**

Council adopted resolution (R2019.01) approving a renewal to allow for sale RECs from our PJM renewable energy resources with BPW General Manager authorization, up \$500,000 per transaction and 1,500,000 annually and allow the purchase of replacement MIREC's, with authorization of the BPW General Manager, up to \$100,000 annually.

			For	Against
Nancy De Boer			X	
Myron Trethewey (Moved By)			X	
Jay Peters			X	
Raul Garcia			X	
Brian Lynn			X	

Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.18 Environmental Protection Agency Brownfield Cleanup Grant Application

Council accepted as information the HBPW's intent to submit an application for an EPA Brownfield Cleanup Grant that will assist with asbestos remediation within the James De Young facility prior to demolition; a public notice and comment period is required as part of grant application.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

Planning Commission

19.19 933 Interchange Drive and 4416 52nd St. Rezoning Request from PRD to I-2 - Final Adoption – Feb. 6, 2019

Council accepted and placed on 1st reading the rezoning of 933 Interchange Dr. and 4416 52nd St. from the PRD Planned Residential Development District to the I-2 Industrial District, with final adoption scheduled for Feb. 6, 2019.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.20 Zoning Text Amendment to Sections 39-56 and 39-62 Off-Street Parking and Loading in the Central Neighborhood District Overlay - Final Adoption - February 6, 2019

Council accepted and placed on 1st reading Zoning Ordinance text amendments to Sections 39-56 and 39-62 Off-Street Parking and Loading in the Central Neighborhood District Overlay, with final adoption scheduled for Feb. 6, 2019.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.21 Zoning Ordinance Text Amendment to Article IX Signs - Final Adoption - February 6, 2019

Council accepted and placed on 1st reading Zoning Ordinance Text Amendment to Article IX Signs to eliminate all standards adopted prior to June 6, 2018, with final adoption on Feb. 6, 2019.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

City Clerk

19.22 Claim Filed Against the City

City Clerk report was presented advising that the following claims was filed against the City:

Jason Divozoo

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.23 Board of Review – Set Hours and Salary for 2019

Council adopted resolution (R2019.02) approving the salary and set hours for the 2019 Board of Review meetings and directed the City Clerk to publish said dates.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

City Manager

19.24 2019 Sentenced Work Abatement Program (SWAP) Services Agreement

Council approved an agreement with Ottawa County for the 2019 Sentenced Work Abatement Program (SWAP), costs provided through the Parks and Recreation Division budget; subject to approval as to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.25 Adoption of Resolution Approving Submittal of the 2019 Parks and Recreation Five Year Plan Update

Council adopted resolution (R2019.03) approving the submittal of the 2019 Five-Year Parks and Recreation Master Plan Update to the Michigan Department of Natural Resources, with comments given during the public hearing.

	For	Against
Nancy De Boer	x	
Myron Trethewey	x	
Jay Peters (Seconded By)	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Moved By)	x	
Wayne Klomparens	x	
	8	0

19.26 Purchasing – Award Bids for Portable Restroom Services

Council approved a three-year bid with Jon’s To Go for portable restrooms throughout the City of Holland Parks and Recreation sites from Feb. 1, 2019 until Jan. 31, 2022.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.27 Fourth Amendment to 7th Street Parking Deck Brownfield Plan - Set Public Hearing for February 6, 2019

Council scheduled a public hearing for Feb. 6, 2019 to consider the Fourth Amendment to the 7th Street Parking Deck Brownfield Plan as restated for Additional City Infrastructure located at various locations near the Parking Deck for eligible costs up to \$2,186,250; and directed the City Clerk to publish and meet the notification requirements.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.28 Approval of Brownfield Plan - SJR Land Development, LLC - Kensington Place, 2123 Sherwood Ave. and 1884 M-40 - Set Public Hearing for February 6, 2019

Council scheduled a public hearing for Feb. 6, 2019 to consider a Brownfield Plan submitted by SJR Development, LLC for Kensington Place with property located at 2123 Sherwood Ave. and 1884 M-40 for eligible costs reimbursable to the developer up to \$2,805,113 plus local administrative costs; and directed the City Clerk to publish and meet the notification requirements.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	

Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.29 Tax Abatement – Transfer Two (2) PA 198 Tax Abatements for Thermotron Industries, Inc., 875 Brooks Ave. - Adopt Resolution

Council adopted resolution (R2019.04) approving the transfer of two Tax Abatement Certificates for Thermotron Industries, Inc. located at 875 Brooks Avenue.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.30 Finance – City Budget Fiscal Year 2019 – Mid-Year Amendments

Council approved the list of FY2019 budget appropriation adjustments from the respective accounts and authorized the Finance Director to make the necessary transfers in the FY19 budget.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.31 Finance Department – Fiscal Year 2018 Annual Investment Report

Council accepted the FY2018 “Cash and Investment Portfolio Performance and Status Report” as prepared by the Finance Department.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.32 Gifts

City Manager’s office is pleased to report the receipt of the following gifts:

Downtown Group, Civic Center Place Improvement Project
Haworth, Inc. - Third and Final Payment of \$166,000 as part of the \$500,000 in cash over a three-year period

Human Relations Department - Holland Future Links - Year 7 - FS26
Techno-Coat, Inc., \$1,500

Parks and Recreation, Sal Perez Scholarship Program
Various Anonymous Donors, \$44

Downtown Group, Windmill Island Gardens, "Art on the Island" Event held on September 6, 2018

Income:

Artist Registration Fee, \$690
Art Gala Drink Tickets Purchased, \$436
Art Gala Purchased Art & Silent Auction, \$2231
Sub-total, \$3,357

In-kind donations:

New Holland Brewing, Donated beer for purchase, Valued at approx. \$280
St. Julian Winery, Donated wine for purchase, Valued at approx. \$248
Alpen Rose, Catering hors d'oeuvres, Valued at approx. \$500
Above & Beyond, Catering hors d'oeuvres, Valued at approx. \$500
Beechwood Grill, Catering hors d'oeuvres, Valued at approx. \$500
Gilmore Catering, Catering hors d'oeuvres, Valued at approx. \$500
Floyd Jousma, Bird Houses for Silent Auction, Valued at approx. \$200
Jonker's Garden, Bird bath for Silent Auction, Valued at approx. \$80
Nelis' Dutch Village, Delft gift basket for Silent Auction, Valued at approx. \$50

Expenses:

Art Competition Prizes, \$1300
Purchased Art Pay Out (70% of proceeds), \$871.50
Musician Ensemble, \$300
Event Serving-ware & Supplies, \$191.18
Art Judge Fee, \$150
Sub-total, \$2,812.68

Net Income, \$544.32

It was recommended that this donation be accepted with appreciation; credited to the appropriate account; and an expression of gratitude be forwarded to the donor.

MOVER: Council Member Trethewey, SECONDER: Council Member Peters

19.33 Principal Shopping District (PSD) - Board Appointment and Reappointments

Council approved the Principal Shopping District Board appointment of Martin Dugan, term expires 2020; and reappointments of Phil Meyer, and Karla Scheifele, terms to expire 2022.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.34 Macatawa Area Coordinating Council (MACC) - Community Enhancement Program (CEP)

Council approved participation in the Community Enhancement Program and funding in the amount of \$12,398 to come from contingency in the FY19 budget.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	

Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens		x
	7	1

Communications from the City Manager

City Manager Van Beek commented on the fire last week at Maple and 18th. He thanked the neighbors and community for their quick response in assisting the homeowners in getting out safely.

Communications from the Mayor

19.35 Mayoral Reappointment/Appointment/Resignation for City Boards/Commissions

Council approved the reappointments of Brian Burch, Holland SmartZone LDFA Board, term expires Dec. 31, 2021; Luis Lozano, Planning Commission, term expires June 30, 2022; and accepted the resignation of Mat Nguyen, Holland SmartZone LDFA Board eff. January 16, 2019.

MOVER: Council Member Trethewey, SECONDER: Council Member Hoekstra

First Reading of Ordinances

- 19.36 **933 Interchange Drive and 4416 - 2nd Street Rezoning Request from PRD to I-2**
- 19.37 **Zoning Text Amendment to Sections 39-56 and 39-62 Off-Street Parking and Loading in the Central Neighborhood District Overlay**
- 19.38 **Zoning Ordinance Text Amendment to Article IX Signs**

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra (Seconded By)	x	
Wayne Klomparens	x	
	8	0

19.39 Adjournment

MOVER: Council Member Trethewey, SECONDER: Council Member Peters

The Council adjourned at 8:09 p.m.

Respectively Submitted,

Kathy Mitchell
City Clerk