

Public Art Advisory Committee

Meeting Minutes

February 18, 2019

The City of Holland's Public Art Advisory Board met in the City Manager's Office at Holland City Hall.

Present: Committee Members Eich, Freestone, Marquis, Lonergan, and Council Member Garcia
Absent: None
Guest: Parks and Recreation Director Kenyon
Others Present: City Manager Van Beek, and Executive Assistant Babinec

City Manager Van Beek called the meeting to order at 3:30 p.m.; and welcomed Committee members to the City of Holland.

2019.02.01 Public Comments

There were no public comments expressed at this meeting.

2019.02.02 Consideration of the January 14, 2019 meeting minutes. Enclosure

It was moved by Committee member Freestone and supported by Committee member Marquis to approve the January 14, 2019 meeting minutes as presented. This motion was unanimously adopted.

2019.02.03 Appointments of Committee Chairperson and Vice-Chairperson

Committee member Marquis nominated Lorma Freestone for Chairperson and Roger Eich for Vice-Chairperson. This nomination was seconded by Committee member Lonergan. The nominations were closed, and by unanimous voice vote, it was approved to appoint Committee member Freestone and Committee member Eich as Vice-Chairperson for calendar year 2019 (Jan. 1 – Dec. 31, 2019).

2019.02.04 Review of Proposed Application Documents

The Committee reviewed the proposed application documents under the criteria established by the Public Art Policy. There was initial discussion about the required information on the proposed applications. The discussion touched on all aspects related to information about the donor, artist's background and ability, description of the artwork/project, funding responsibility/eligibility costs, and valuation of the artwork for insurance purposes, etc.

The Committee agreed that:

- The application should initially focus on donation of artwork and memorials for public outdoor open spaces such as parks and greenways;
- The application should follow a one-step process consisting of one-application;
- The application should be available in digital form on the City's website to ensure prompt processing;
- The application should include a section for "Accepting Gifts and Memorials;"
- It was agreed that over the next weeks, staff will research other municipal public art programs to gather information about common practices and examples of memorial donation and gift policies. This information will serve as context and background for the drafting of the section of "Accepting Gifts and Memorials;"
- Staff will provide a draft of guidelines for the decision-making process related to acceptance of indoor artworks in City-owned facilities. After the Committee's review, a recommendation and solution will be forwarded to Council for their consideration/approval;
- Staff reported that a local organization had submitted a request for a memorial proposal with a specified City-facility; and a copy of the request will be forwarded by staff to the Committee for their evaluation;
- Chairperson Freestone and Vice-Chair Eich will be contacting directors of the Holland Museum and the Holland Arts Council to explore and identify partnership opportunities;
- Staff stated that Ottawa County and the Holland Area Arts Council have joined forces to establish the Ottawa County Art Trust, an art trust to allow the County to build a collection of works to be both displayed and cataloged for generations to come;

Public Art Advisory Committee
Proposed Meeting Minutes
February 18, 2019

- Committee Member Eich will prepare a new draft of the application based on the discussion and circulate the new application for comment, with an aim to have the application document finalized at the next Committee meeting.

2019.02.05 Review of Inventory of City’s Public Art. Enclosure

The City has 12-14 works-of-art in City’s right-of-way and about 55 additional pieces are being displayed on private property throughout the City for residents and visitors to enjoy. It was suggested that an interactive public art map be designed to locate public art in the City. City Manager Van Beek will make City staff and services available to the Advisory Committee on an as needed basis to update the document.

It is the Committee’s intent make the City’s Public Art collection available at sites such as City Hall, library, parks, police headquarters, Civic Center Place, and streetscapes, to enhance public spaces for all residents and visitors to our City.

2019.02.06 Next Meetings

March 18, 2019, 3:30pm – 4:30pm, City Manager’s Conference Room

2019.02.07 Other Business

Chairperson Freestone has been approached by representatives of the Holland Futbol project at Moran Park, to provide services during the development of the project. City Manager Van Beek advised that Chairperson Freestone could assist on that project without creating a conflict of interest with her role on the PAAC.

In closing, City Manager thanked the Committee for their time and support.

2019.02.08 Adjournment

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Sinka Babinec
Assistant to the PACC

ACTION ITEMS

Public Art Advisory Committee
Proposed Meeting Minutes
February 18, 2019

ITEM #	ASSIGNED TO	DUE DATE	DESCRIPTION
Schedule Meeting between Chairperson Freestone and GIS Specialist Alex Ebenstein regarding update of City's artwork collection (355.1397).	Staff	End of Feb. 2019	Done
Schedule Tour of potential artwork sites.	To Be Determined	To Be Determined	
Review summary of research into other municipal public art programs regarding Gifts and Memorials .	Staff	March 18, 2019	
Incorporate edits and recommendations into one application .	Vice-Chair Eich	March 18, 2019	
Review of Inventory of City's Public Art . The document will be forwarded to Board members for their review before the next meeting.	Committee	February 18, 2019	Done
Review Potential Sites for Future Public Art on Public Property , including parks, plazas, pedestrian and recreational pathways, gateways and roadways.	Committee	By July 2019	
Develop Process/Policy on Indoor Art , with a specific recommendation to Council. Consider agreement with the Arts Council and/or the Museum.	Committee	By January 2020	