



Minutes
Holland City Council Meeting
Holland, Michigan, March 20, 2019

The City Council gathered at 5:00 p.m. in the Employee Lounge for supper and then met at 5:30 p.m. in the Training Center of City Hall, 270 River Avenue, for a study session and reviewed items on the agenda for this meeting.

The City Council met in regular session at 7:00 p.m. in the Council Chambers of City Hall and the meeting was called to order by Mayor De Boer.

Members Present: Mayor De Boer, Council Members Trethewey, Peters, Garcia, Lynn, Corbin, Hoekstra, and Klomparens

Members Absent: Council Member Byrd

Staff Present: City Manager Van Beek, Assistant City Manager Van Dyken, and City Attorney Vander Veen

Others Present: None

Council Member Hoekstra led in opening prayer.

19.101 Consent Agenda

After review, a motion was made to approve the consent agenda items which included the following Council Action numbers:

19.102 – 19.127, 19.129, 19.132, 19.133

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.102 Absences Excused

Council Member Byrd was excused due to absence from the City.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.103 Approval of Minutes

Council approved the minutes of the March 6 regular meeting and March 13, 2019 study session.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	

Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.104 Oaths of Office

The following executed oath of office were presented and filed:

John Van Uffelen	Sue Franz	Michael Seymour	Paul Lilly
Jim Vande Wege	James Stelter	Audrey Penna	

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

Special Presentations and Recognitions from Mayor or Council

Proclamation - Boys & Girls Club Week, April 8-12, 2019

Mayor De Boer presented a proclamation for the Boys & Girls Club in Holland, Michigan the week of April 8-12, 2019. Furthermore, she encouraged all citizens to join in recognizing and commending Boys & Girls Clubs in Michigan for providing the young people of our communities with comprehensive and effective youth development services.

Public Comment

Jim Storey, 344 W. 35th, Allegan County Commissioner provided an update on Allegan activities.

Reports from Boards, Commissions and City Offices

Board of Public Works

19.105 Increase in Budget for Service Center Overhead Door Replacement Project

Council approved a transfer from contingency the amount of \$7,300 for the overhead doors in the Service Center garage with W. Michigan Door, which includes \$4,000 for the additional cost of doors and \$3,300 for the payment and performance bond.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.106 Transfer from Contingency for Electric Distribution Underground Lines

Council approved a transfer from contingency of \$600,000 for electric distribution of the underground lines project for a revised project budget of \$1,500,000.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.107 Kollen Park CSX Railroad Crossing Permit

Council approved an encroachment agreement with CSX Transportation, Inc. in the amount of \$10,000, as approved to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.108 19th Street Cleveland to Van Raalte Reconstruction Contract

Council approved a contract with Milbocker and Sons, Inc. in the total amount of \$5,139,024.28 for the 19th Street Cleveland to Van Raalte Reconstruction, approved a transfer from contingency of \$100,000 to fully fund the requested construction contingency for the wastewater portion of the project; pending approval as to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.109 Proposed Ordinance to Add Section 37-35, Water Service Line Replacement - Final Reading April 17, 2019 Regular Meeting

Council accepted and placed on 1st reading the proposed ordinance to add Section 37-35, Water Service Line replacement with final adoption at the April 17, 2019 regular meeting; pending approval as to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

City Clerk

19.110 Claims Filed Against the City

City Clerk report was presented advising that the following claims was filed against the City:

Andrew Robinson

Gary Windemuller

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.111 Rubbish Collector - New Business License

Council approved AADA Junk Removal LLC to operate a Rubbish Collector business located at 636 Lincoln Ave. based upon the signed agreement between Joseph Bledsoe and the Community and Neighborhood Services.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.112 Tulip Time Festival Approval of 2019 Contract

Council approved the 2019 Tulip Festival contract, subject to approval as to form by the City Attorney; and approval of the required insurance certificate.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

City Manager

19.113 Adopt Proposed Budget for the City's Portion of 19th Street Reconstruction Project

Council approved the proposed budget in the amount of \$1,300,000 for the City's portion of the 19th Street Reconstruction Project.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	

Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.114 **2019 Resurfacing Project - Award Bid**

Council approved the 2019 Resurfacing project to Superior Asphalt in the amount of \$995,355.00; adopted the project budget with funds to allocated from the Street Improvement Funds; subject to approval as to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.115 **2019 Crack Sealing Project - Award Bid**

Council approved the provided list of candidates for the 2019 Cracking Sealing project; established a budget for the project in the amount of \$75,000 funded from the Street Improvement Funds; subject to City Attorney approval.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.116 **2019 / 2020 Road Salt Purchase**

Council approved participation in the State of Michigan's Joint Purchasing program for road salt for the 2019/2020 season at the amounts listed in the submitted report.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.117 **Approve Snowmelt Master Plan Proposal and Amend Budget**

Council approved the proposal from GMB to provide a snowmelt master plan as well as provide preliminary engineering services for future snowmelt improvements along 7th Street at an overall budget of \$30,000; authorized a budget amendment for the project with funding to be provided from the Municipal Capital Improvement Fund; subject to approval as to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	

Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.118 **Approval of Agreement with Market & Feasibility Advisors, LLC for Waterfront Holland Planning Services**

Council approved the Professional Services Agreement with Market & Feasibility Advisors LLC in a not-to-exceed amount of \$10,000 plus reimbursable expenses, funded through the Waterfront Holland fund; subject to approval as to form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.119 **Finance – January Financial Reports**

Council accepted the January 2019 Monthly Financial Reports as presented.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.120 **Purchasing – Approve Bid for Replacement and Installation of Windows at the Waverly Road Fire Station**

Council approved the bid from Lakeshore Glass & Metals for replacement and installation of windows at the Waverly Road Fire Station, authorized expenditures in the amount of \$9,185.00; funded through the Municipal Capital Improvement Fund as approved in the FY2019 budget as an improvement to the Waverly Road Station.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.121 **Tax Abatement – Set Public Hearing for April 17, 2019 - PA 198 Tax Abatement for Koops, Inc., 965 Productions Court**

Council scheduled a public hearing on the requested New Facility Tax Abatement for Koops Inc. for Wed. April 17th 2019 and instructed the Deputy City Clerk to publish and mail notice of same.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.122 Purchasing – Purchase Benches for Windmill Island Gardens

Council approved the purchase of 25 benches for Windmill Island Gardens at a cost of \$23,475 from Sinclair Recreation with donated funds from the Holland Rotary Club.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.123 Purchasing - Award Bid for Interior Curtains at Windmill Island Gardens Pavilion

Council approved the request for proposal to Clear Heights Construction in the amount of \$19,100 for the replacement of interior liner curtains for the Celebration Pavilion, funded through the Municipal Capital Improvement Fund.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.124 Purchasing - HPD Parade Barrier Purchase

Council approved the purchase of 5 Parade Barriers, equipment to move them and a trailer in the amount of \$60,061.32 with Meridian Rapid Defense Group.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.125 Brownfield Reimbursement Agreement for 171 College, LLC (formerly @ Home Realty)

Council approved a Brownfield Reimbursement Agreement with 171 College, LLC; subject to approval as to final form by the City Attorney.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.126 Finance – Amend Purchasing Ordinance - Final Reading April 17, 2019 Regular Meeting

Council accepted and placed on 1st reading amendments to the Purchasing Ordinance with final adoption at the April 17, 2019 Council meeting.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.12 Purchasing – Award Bids for Fertilizing Various City/HBPW Locations

Council approved the bid from Perma Green, for the application of fertilizer in numerous City locations, in the amount of \$133,628.00, funded by the General Funds of the City of Holland and Holland Board of Public Works.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.128 Gifts

City Manager's office is pleased to report the receipt of the following gifts:

Community/Human Relations Department - 2019 International Festival
Home Heating & Air Conditioning, \$100

It was recommended that this donation be accepted with appreciation; credited to the appropriate account; and an expression of gratitude be forwarded to the donor.

MOVER: Council Member Trethewey, SECONDER: Council Member Peters

19.129 Human Resources - Part Time Employee Paid Time Off and the MI Paid Medical Leave Act

Council approved a prorated amount of PTO to all 42 part time (non-seasonal) employees who work a regular schedule as follows: Part Time employees who meet the MI PMLA eligibility (worked an average of 25 hours per week or more in 2018 or new hires who were hired to work at least 25 hours per week) will receive 40 hours of PTO; Part Time employees who worked an average of 20-24 hours per week in 2018 (or new hires who were hired to work a set schedule between

20-24 hours per week) will receive 30 hours of PTO and Part Time employees who worked an average of 19 hours or less per week in 2018 (or new hires who were hired to work a regular schedule under 20 hours) will receive 20 hours of PTO; eff. March 29, 2019.

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

Communications from the City Manager

City Manager Van Beek reported that he attended the MML Capitol Conference with Mayor De Boer, Council Member Hoekstra. He announced that the April 3 meeting is cancelled and there will be an abbreviated regular meeting on April 10 with a work session following, another work session on April 11 for the budget review. The next regular meeting will be April 17, 2019. City Manager shared a list of volunteer openings for various boards and commissions.

Communications from the Mayor

Mayor De Boer reported on the Oz project held at the Civic Center and all the great activities that are happening there and she commented on the number of people that turned out for the St. Patrick's Day parade.

19.130 Mayoral Appointments for City Boards/Commissions

Council approved the appointments of Luciano Hernandez V to the SmartZone LFDA Board, term expires Dec. 31, 2020; and Josh Hauch to the Neighborhood Improvement Committee, term expires June 30, 2022.

MOVER: Council Member Trethewey, SECONDER: Council Member Garcia

Communications from Council Members

19.131 Council Appointments/Reappointments/Resignation for City Boards/Commissions

Council approved the appointments of Jeannette Brownson to the Board of Appeals, term expires June 30, 2020; and Laura Helderop to the Teen Court Advisory Board, term expires Sept. 30, 2020; and the reappointments of Duane Baker to the Teen Court Advisory Board, term expires Jan. 30, 2020; and Tracy Hernandez to the Teen Court Advisory Board, term expires Jan. 30, 2021 and resignation of Anna White from the Teen Court Advisory Board effective March 20, 2019.

MOVER: Council Member Trethewey, SECONDER: Council Member Hoekstra

Council Member Trethewey thanked staff for the listing of openings for volunteer openings and urged citizens to become involved.

First Reading of Ordinances

19.132 Proposed Ordinance to Add Section 37-35, Water Service Line Replacement

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomparens	x	
	8	0

19.133 **Proposed Purchasing Ordinance Amendments, Sections 2-42, 2-43, 2-45, 2-46 and 2-49 of Chapter 2**

	For	Against
Nancy De Boer	x	
Myron Trethewey (Moved By)	x	
Jay Peters	x	
Raul Garcia (Seconded By)	x	
Brian Lynn	x	
Scott Corbin	x	
Dave Hoekstra	x	
Wayne Klomprens	x	
	8	0

19.134 **Adjournment**

MOVER: Council Member Trethewey, SECONDER: Council Member Peters
The Council adjourned at 7:40 p.m.

Respectively Submitted,

Kathy Grimm
Deputy City Clerk