



APPLICATION FOR GOING OUT OF BUSINESS SALE
(FIRE SALE, SMOKE, BANKRUPTCY, ETC.)

Public Act #39 - 1961; Public Act #219 - 1963; Public Act #65 - 2007

License to be issued for 30-day period only. Applicant is limited to two (2) 30-day renewals.

Name of Business: _____

Business Address: _____

Ownership Type:

Individual Partnership Corporation Firm Association

Owner's Name: _____ Owner's Phone #: _____

Owner's Residence Address: _____

If applicant is a partnership, corporation, firm, or association, please provide the name and position of the individual completing the applicant.

Applicant's Name: _____ Applicant's Title: _____

Applicant's Address: _____

Sale Information:

Reason for Sale: _____

Name and Location of Sale: _____

Type of Sale: Closing Out Liquidation Loss of Lease Forced to Vacate
Going out of Business Other:

Sale Start Date: _____ Sale End Date: _____

Hours of Sale: _____

Name and Address of the Person in Charge of the Sale: _____

Please attach a Written Statement of the Sale. This statement must include the descriptive name of the sale and why the name is truthfully descriptive of the sale, as well as:

- No goods will be added to the inventory after this application is filed or during the sale and no goods will be sold at the sale that were not listed on the initial inventory.
- None of the goods on the inventory attached hereto were received on consignment.
- No goods have been ordered for the purpose of selling or disposing of the same at the sale.

Please include a statement specific to the type of sale indicated below:

(Sec. 19.401(3))

- Going-Out-of-Business Sale: Applicant to state that the business will be discontinued at the termination of sale.
- Removal Sale: Applicant to state that the business will be discontinued at the premise where the sale is to be conducted upon termination of sale, and provide the location of premises to which the business is to be moved.
- Fire, Smoke, Water Sale or Otherwise: Applicant to state time, location and cause of damage.

Will this business be sold to another business for operation? Yes _____ No _____

If yes, please list name, address and telephone number of new owner(s):

Inventory Instructions: In addition to providing us with a list of your inventory, a copy must also be posted on the premises on which the sale is to be conducted.

- Inventory must reflect all merchandise currently on hand.
- Inventory must be printed or in legible handwriting.
- Each page of the inventory must be numbered.
- The last page of the inventory must list the total number of pages, the date, the total value of the inventory at cost, and be signed by the owner or responsible company officer.
- The inventory itself must contain the following information:
 - Quantity of a particular item.
 - A sufficient description of the item to clearly identify it, including make/brand.
 - Vendors name, address, date of purchase, date of delivery and whether their purchase was within 60 days of this application.
 - Individual cost of each such item.

I hereby swear or affirm under penalty of perjury that I am the person named in the foregoing application; that I am authorized to make said application; and that all statements made in regard to said license application are true.

Date

Applicant Signature