

**APPLICATION FOR A HORSE-DRAWN CARRIAGE BUSINESS LICENSE**

**Holland City Code – Sec. 32, Article VIII (excerpts):** •Horse-drawn carriage fee established annually by Council. •License year is May 1 through April 30. •Applicant/Owner/Operator must be at least 18 years old. •License must be displayed in the carriage at all times. •Horse-drawn carriage may operate on any street in the DDA district, except 7<sup>th</sup> Street, 9<sup>th</sup> Street, River Avenue and Pine Avenue. •Horse-drawn carriage may operate from 8:30am to 11:00pm, seven days a week, except during Tulip Time festival dates. •Horse and carriage loading and unloading permitted along the north side of 6<sup>th</sup> Street between College and Columbia, in the northernmost sections of Lot 7C, or at Window on the Waterfront parking lot.

The undersigned hereby submits the following information to support an application for a **Horse-Drawn Carriage Business License**:

Name of Business \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Applicant Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

DOB \_\_\_\_\_ Driver's License # \_\_\_\_\_ Email \_\_\_\_\_

Owner of carriage: Yes \_\_\_ No \_\_\_ If No: Owner Name \_\_\_\_\_

Owner Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner Email \_\_\_\_\_

Operator of Carriage: Yes \_\_\_\_\_ No \_\_\_\_\_ If No: Operator Name \_\_\_\_\_

Operator Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Operator Email \_\_\_\_\_

Has the City of Holland ever revoked a license issued to this applicant: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_

ADDITIONAL INFORMATION ON REVERSE SIDE REQUIRED

RETURN COMPLETED FORM TO THE CITY CLERK'S OFFICE

Insurance Requirements: (for carriage)

- General Liability – \$1 million
- Insurance policy must include the wording: **“The City of Holland, the Mainstreet/Downtown Development Authority, the Downtown Principal Shopping District, their officers, agents and employees are included as additional insureds. Subrogation against the City is waived, and its officials agents and employees.”** and a Certificate of Insurance must be provided with your signed application
- Applicant policy shall bear an endorsement that the insurance company shall notify the City Clerk in writing at least thirty (30) days before the expiration of such policy, whether by way of cancellation or limitation of term.

Additional Requirements:

- Carriage inspection must be approved by the Chief of Police. (Inspection Form available from City Clerk)
- A valid certificate of health or veterinarian certificate for all horses, filed annually
- Written description and picture of carriage
- Map of route with stops for pickup of passengers marked
- Operator must appear in person, provide a valid Michigan ID or Driver’s License for an ICHAT background check, and pay the separate ICHAT fee. (ICHAT form is available from the City Clerk website or office.) If not a Michigan resident, applicant must show valid photo ID and submit a current background check.

**Note: This application must be approved by City Council.**

*I do hereby affirm that the above information is correct to the best of my knowledge.*

\_\_\_\_\_

Date

\_\_\_\_\_

Applicant Signature