

Application for a Plumbing Permit

Please complete the following application form. Incomplete forms will be rejected. Plumbing work **shall not start until a permit has been issued**. Installations shall be in conformance with the Plumbing Code. *Allow 24 hours for processing.*

Job Address: _____ **Owner Name:** _____

Business, if applicable: _____ **Location/Area:** _____

Work Description: _____

| | | Quantity | Fee | Amount | |
|---|---|--|---------------|---------------|--|
| 1. CHOOSE FEES & INSPECTIONS | Existing Replacement Items (includes 1 inspection): | | | | |
| | New or Replacement Systems | Sanitary Sewer – Residential (New and Repair) | | \$75.00 | |
| | | Sanitary Sewer – Non-Residential (New and Repair) | | \$125.00 | |
| | | Water Service – All types (New and Repair) | | \$75.00 | |
| | | Water Heater Replacement | | \$60.00 | |
| | | Water Softener Replacement | | \$60.00 | |
| | | RPZ Replacement (Reduced Pressure Zone) | | \$60.00 | |
| | RESIDENTIAL (1-4 Dwelling Units) | | | | |
| | New Construction | Base Fee for New Construction / Renovation (includes 1 inspection) | | \$60.00 | |
| | | Additional Inspections | | \$60.00 | |
| | | Mobile Home Placement Flat Fee (includes 1 inspection) | | \$60.00 | |
| | NON-RESIDENTIAL *See back for additional information | | | | |
| | New Construction | Base Fee (includes 1 inspection) | | \$120.00 | |
| | | Additional Inspections | | \$60.00 | |
| | (For mixed use and multiple dwelling units see back for details.) | | | | |
| 2. ADD FIXTURES | | Quantity | Fee | Amount | |
| | Amendment to Existing Permit # _____ | - | \$10.00 | | |
| | Bath / Hot Tub / Shower (per item) | | \$6.00 | | |
| | Catch Basin / Sump (per item) | | \$6.00 | | |
| | Dental Chair | | \$6.00 | | |
| | Drinking Fountain | | \$6.00 | | |
| | Floor Drain | | \$6.00 | | |
| | Garbage Grinder | | \$6.00 | | |
| | Grease / Oil Interceptor | | \$6.00 | | |
| | Laundry / Washing Machine | | \$6.00 | | |
| | Lavatory / Sink (per item) | | \$6.00 | | |
| | Med Gas Line (may require separate inspection) | | \$6.00 | | |
| | Other Fixture, explain: | | \$6.00 | | |
| | Roof Drain | | \$6.00 | | |
| | RPZ Preventer | | \$6.00 | | |
| | Sewage Pump | | \$6.00 | | |
| | Stacks / Vents | | \$6.00 | | |
| | Storm Sewer | | \$6.00 | | |
| | Water Closet / Urinal | | \$6.00 | | |
| | Water Connected Device (dishwasher, ice maker, etc.; per item) | | \$6.00 | | |
| Water Distribution | | \$6.00 | | | |
| Water Heater | | \$6.00 | | | |
| | | | Total: | | |

APPLICANT INFORMATION:

Name: _____ **Company:** _____

Address: _____ **Phone:** _____ **Fax:** _____

Email: _____ **Contractor Lic #:** _____ **EXP:** _____

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature: _____ **Date:** _____

Over →

January 2024

Community & Neighborhood Services

270 S River Ave

Phone: 616 355-1330

Holland, MI 49423 Fax: 616 546-7058

Email: permits@cityofholland.com

INSPECTIONS:

No work shall be concealed until it has been inspected.

When ready for an inspection, call Community & Neighborhood Services at (616) 355-1330. **A minimum of 24 hours' notice is required, when scheduling an inspection.**

BASE FEES:

A residential base fee will be charged for work involving 1-4 residential units on a property.

A non-residential base fee will be charged for work involving mixed use buildings (residential and commercial) and buildings with more than 4 dwelling units.

INSPECTION FEES:

For inspections at buildings containing more than 4 dwelling units (such as a hotel, motel, or apartment building), inspections are charged at the rate of **one inspection fee per 4 units**.

Example: If an apartment building consists of 12 units, 3 inspection fees will be charged for a rough inspection for the whole building (12 units ÷ 4 = 3 inspection fees). **Please plan accordingly.**

PERMIT EXPIRATION:

Permits expire after 180 days. Expired permit cannot be refunded or reinstated.

LATE FEES:

Late fees of \$100 per day will be charged for work started **before** a permit is issued.

CONTRACTORS:

| | |
|--|---|
| Federal Employer ID Number (or reason for exemption): | Workers Comp Insurance Carrier (or reason for exemption): |
| Unemployment Insurance Agency Employer Account Number (or reason for exemption): | |

Once completed, return this application to the department of Community & Neighborhood Services by e-mail it to permits@cityofholland.com; or by dropping it off at City Hall, 270 S River Ave. If you have any questions, please call us at (616) 355-1330.



Go paperless! You can apply for City of Holland trade and building permits online at www.bsaonline.com, *excluding applications that require plan review*. Contact us to learn more about this process.

OFFICE USE ONLY:

Permit #: _____ Date: _____ Initials: _____

