

Application for a Plumbing Permit

Please complete the following application form. Incomplete forms will be rejected. Plumbing work **shall not start until a permit has been issued**. Installations shall be in conformance with the Plumbing Code. *Allow 24 hours for processing.*

Job Address: _____ Owner Name: _____

Business, if applicable: _____ Location/Area: _____

Work Description: _____

		Quantity	Fee	Amount	
1. CHOOSE FEES & INSPECTIONS	Existing Replacement Items (includes 1 inspection):				
	New or Replacement Systems	Sanitary Sewer – Residential (New and Repair)		\$75.00	
		Sanitary Sewer – Non-Residential (New and Repair)		\$125.00	
		Water Service – All types (New and Repair)		\$75.00	
		Water Heater Replacement		\$70.00	
		Water Softener Replacement		\$70.00	
		RPZ Replacement (Reduced Pressure Zone)		\$70.00	
	RESIDENTIAL (1-4 Dwelling Units)				
	New Construction	Base Fee for New Construction / Renovation (includes 1 inspection)		\$70.00	
		Additional Inspections		\$70.00	
		Mobile Home Placement Flat Fee (includes 1 inspection)		\$70.00	
	NON-RESIDENTIAL *See back for additional information				
	New Construction	Base Fee (includes 1 inspection)		\$140.00	
		Additional Inspections		\$70.00	
	(For mixed use and multiple dwelling units see back for details.)				
2. ADD FIXTURES		Quantity	Fee	Amount	
	Amendment to Existing Permit # _____	-	\$35.00		
	Bath / Hot Tub / Shower (per item)		\$6.00		
	Catch Basin / Sump (per item)		\$6.00		
	Dental Chair		\$6.00		
	Drinking Fountain		\$6.00		
	Floor Drain		\$6.00		
	Garbage Grinder		\$6.00		
	Grease / Oil Interceptor		\$6.00		
	Laundry / Washing Machine		\$6.00		
	Lavatory / Sink (per item)		\$6.00		
	Med Gas Line (may require separate inspection)		\$6.00		
	Other Fixture, explain:		\$6.00		
	Roof Drain		\$6.00		
	RPZ Preventer		\$6.00		
	Sewage Pump		\$6.00		
	Stacks / Vents		\$6.00		
	Storm Sewer		\$6.00		
	Water Closet / Urinal		\$6.00		
	Water Connected Device (dishwasher, ice maker, etc.; per item)		\$6.00		
Water Distribution		\$6.00			
Water Heater		\$6.00			
			Total:		

APPLICANT INFORMATION:

Name: _____ Company: _____

Address: _____ Phone: _____ Fax: _____

Email: _____ Contractor Lic #: _____ EXP: _____

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature: _____ Date: _____

Over →

January 2026

Community & Neighborhood Services

270 S River Ave

Phone: 616 355-1330

Holland, MI 49423

Fax: 616 546-7058

Email: permits@cityofholland.com

INSPECTIONS:

No work shall be concealed until it has been inspected.

When ready for an inspection, call Community & Neighborhood Services at (616) 355-1330. **Inspections will be scheduled based on inspector availability. Please plan 1-3 days when scheduling.**

BASE FEES:

A residential base fee will be charged for work involving 1-4 residential units on a property.

A non-residential base fee will be charged for work involving mixed use buildings (residential and commercial) and buildings with more than 4 dwelling units.

INSPECTION FEES:

For inspections at buildings containing more than 4 dwelling units (such as a hotel, motel, or apartment building), inspections are charged at the rate of **one inspection fee per 4 units**.

Example: If an apartment building consists of 12 units, 3 inspection fees will be charged for a rough inspection for the whole building (12 units ÷ 4 = 3 inspection fees). **Please plan accordingly.**

PERMIT EXPIRATION:

Permits expire after 180 days. Expired permit cannot be refunded or reinstated.

LATE FEES:

Late fees of \$100 per day will be charged for work started **before** a permit is issued.

CONTRACTORS:

Federal Employer ID Number (or reason for exemption):	Workers Comp Insurance Carrier (or reason for exemption):
Unemployment Insurance Agency Employer Account Number (or reason for exemption):	

Once completed, return this application to the department of Community & Neighborhood Services by e-mail it to permits@cityofholland.com; or by dropping it off at City Hall, 270 S River Ave. If you have any questions, please call us at (616) 355-1330.



Go paperless! You can apply for City of Holland trade and building permits online at www.bsaonline.com, *excluding applications that require plan review*. Contact us to learn more about this process.

OFFICE USE ONLY:

Permit #: _____ Date: _____ Initials: _____