

Short Term Rental Property Worksheet

Use this worksheet to determine compliance with section 39-405.1, to use your property as a short term or vacation rental.

- True _____ False _____ This property is my primary home, and I live here.
- True _____ False _____ The City Assessor has my property classified as 100% Principal Residence Exemption.
- True _____ False _____ I do not have an ownership interest in any other property that has received a special exception as a short term rental in the City of Holland.
- True _____ False _____ My property has at least one independently accessible parking space, assigned to the short term rental space, in addition to parking for myself as the owner / family.
- True _____ False _____ I agree to post proof of my short term registration on all advertising material.
- True _____ False _____ My insurance allows for and covers the use of a short term rental at my property. Provide a copy of the insurance policy.
- True _____ False _____ I understand that I can rent one room of my home while I am present, or the entire house for up to 60 days while I am away.
- True _____ False _____ I understand that my special exception use as a short term rental may be revoked if there are more than 3 confirmed police visits related to the rental occupancy; or for failure to comply with section 39-405.1 of the Holland Ordinance.
- True _____ False _____ I understand that I cannot use my Accessory Dwelling Unit (ADU) or secondary dwelling unit at my property, as a short term rental.
- True _____ False _____ I have submitted a completed Property Registration form to Community & Neighborhood Services.
- True _____ False _____ I have arranged for a public lodging inspection of my property, with Community & Neighborhood Services.

