

**Application for Approval of Development  
Under Section 39-198: Residential Infill Regulations**

**Address of Subject Property:** \_\_\_\_\_

**Tax Parcel Number:** \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Address of Applicant:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Legal Interest of Applicant in Subject Property:** \_\_\_\_\_

**Name and Address of Owner (if different than applicant):** \_\_\_\_\_

**Applicability (check all that apply):**

1. \_\_\_ Lot within a residential zone situated in the Central Neighborhood District (see Section 39-2).
2. \_\_\_ Any residential lot located between the area bounded by East End Drive, West End Drive, South Shore Drive and Lake Macatawa together with those properties with frontage on the west side of West End Drive.
3. \_\_\_ Lot within a residential zone district throughout the City onto which a dwelling is proposed to be moved from another location.
4. \_\_\_ Lot within C-1 Neighborhood Commercial Zone District which is proposed to be used for construction or placement of a new or relocated residential structure.
5. \_\_\_ Where 50% or more of an exterior shell of a residential structure on a lot specified above is to be demolished and reconstructed or substantially altered in a manner different than the existing (or previously existing structure, if damaged by fire, storm or other condition) residential structure.
6. \_\_\_ Review has been required by the Zoning Board of Appeals as a condition of their review and/or approval. (e.g. Accessory Dwelling Unit)
7. \_\_\_ Review is the requirement of some other agreement or program (e.g. CDBG funding or other).

**Type of Development:**

- Primary Residential Structure  
 Accessory Structure, *select:*  Garage (Size: \_\_\_\_\_)  
 Storage Shed (Size: \_\_\_\_\_)  
 Accessory Dwelling Unit (ADU)  
(Footprint size of house: \_\_\_\_\_)  
(Footprint size of ADU: \_\_\_\_\_)  
 Other: \_\_\_\_\_

**Status of Structure:**

- New  
 Existing to be Substantially Modified  
 Relocated  
 Review in Conjunction with Site Plan Review

**Description of Proposed Work:**

---

---

---

---

---

In addition to completing this form, the applicant must submit an accurately dimensioned site plan showing the placement of all structures, and detailed, scaled elevation sketches or drawings or photographs of all proposed structures or substantial reconstruction/alterations. The applicant may be required to provide additional information and supporting detail as necessary to facilitate a determination as to whether the proposed work is sufficiently compatible with established buildings in the vicinity of the proposed work.

Please return completed application to Community & Neighborhood Services, 3rd Floor, City Hall, 270 S. River Avenue, Holland, MI 49423 or by emailing to [cns@cityofholland.com](mailto:cns@cityofholland.com).

Signature of Applicant: \_\_\_\_\_ Date of Submission: \_\_\_\_\_

**There is a filing fee of \$50.00 for Infill Review requiring noticing surrounding property owners.** *Applies to projects over 256 square feet in size. No fee is required for staff review of projects less than 256 square feet.*

-----  
Determination: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_