



Land Division Application

270 River Avenue, Holland, MI 49423

Assessing: 616-355-1350 Zoning: 616-355-1330

This form has been prepared by the City of Holland to assist in determining compliance with the Michigan land division act. Approval of a land division or combination is required before the newly described parcel is transferred to another party. Applicants must answer all questions and include all required documents and fees, or this application will not be processed.

Administrative Fees

	Number of Existing Parcels	Number of Resulting Parcels	Fee
Combination	2 or More	1	\$100
Split	1 or More	3 or Less	\$125
Split	1 or More	4 or More	\$400

REQUIRED: a survey and legal description for each proposed new parcel showing the location of all buildings and structures.

Applicant Information

Name: _____

Affiliation if Not Owner: _____

Address: _____

Phone: _____ E-Mail: _____

Land Division Information

Parcel Address: _____ Parcel Number: _____

Parcel Address: _____ Parcel Number: _____

Parcel Address: _____ Parcel Number: _____

Parcel Address: _____ Parcel Number: _____

Describe the division being proposed:

Total Number of Resulting Parcels: _____

Proposed Use: Residential Commercial Industrial Institutional Other

Division on City of Holland records takes place after deed(s) have been recorded, if necessary.

Applicant Signature: _____ Date: _____

Affidavit and Permissions

Please read the following statement carefully before signing:

- I agree the statements made on this document are true, and if found not to be true, this application and any approvals will be void
- I agree to comply with the conditions and regulations provided with this parcel division
- I understand that the land division/combination application may take up to 30 days to be processed
- I understand that property tax bills may be issued using the parent parcel(s) and I agree to have the tax bills and other city of Holland liens charged/billed during this period paid by the appropriate party
- I understand that if property is being conveyed between the parties, requested land division/combination will only take place on city records after recording of deed

Certification

The **owner of the property** must sign below. Agents may **not** sign on behalf of the owner unless proof or power of attorney is provided.

REQUIRED: If multiple parcels are involved under separate ownership, the owners of all involved parcels must sign below.

Property Owner Printed Name: _____

Property Owner Signature: _____ **Date:** _____

Property Owner Printed Name: _____

Property Owner Signature: _____ **Date:** _____

Office Use Only

Approvals

Zoning Review: _____ Date of Review: _____

Assessing Review: _____ Date of Review: _____

New Parcel Number(s): _____
