

STORMWATER PERMIT APPLICATION

This application is required for site activities identified in Section 29-89 of the Stormwater Ordinance. Incomplete applications may be returned. Allow up to two (2) weeks for review and initial comments.

SITE INFORMATION			
Project Name:			
Project Address:			
Parcel Number:		Section:	Quarter Section:
No. of Acres:	No. of Lots/Units:	City Stormwater District:	
Development Type:			
<input type="checkbox"/> Plat or Subdivision	<input type="checkbox"/> Site Condominium	<input type="checkbox"/> Condominium	<input type="checkbox"/> Apartment/Townhouse
<input type="checkbox"/> Mobile Home Park	<input type="checkbox"/> Institutional	<input type="checkbox"/> Commercial	<input type="checkbox"/> Business Park
<input type="checkbox"/> Industrial Park	<input type="checkbox"/> Industrial	<input type="checkbox"/> Mixed Use (PUD, PRD)	<input type="checkbox"/> Other: _____
Project Type:		Review Type:	
<input type="checkbox"/> New Development		<input type="checkbox"/> Preliminary Plat	
<input type="checkbox"/> Redevelopment/Addition		<input type="checkbox"/> Construction Drawing	
Prior City Site Plan Approvals:		Public Drainage Services:	
	Yes N/A	Yes No	
Planning Commission	<input type="checkbox"/> <input type="checkbox"/>	Connection to City storm sewer	<input type="checkbox"/> <input type="checkbox"/>
Administrative Staff Review	<input type="checkbox"/> <input type="checkbox"/>	City storm sewer extension required	<input type="checkbox"/> <input type="checkbox"/>
		County Drain*	<input type="checkbox"/> <input type="checkbox"/>

CONTACT INFORMATION		
Developer or Owner:		
Mailing Address:		
Contact Name:	Phone:	Email:
Design Engineer:		
Mailing Address:		
Contact Name:	Phone:	Email:
Contractor (if known):		
Mailing Address:		
Contact Name:	Phone:	Email:
Signature of Applicant:		Date:

FEES		
FEES MUST BE SUBMITTED WITH COMPLETED APPLICATION PRIOR TO PROCESSING		
<i>(for City use only)</i>		
Stormwater Review Fee: \$ _____	Escrow Deposit: \$ _____	Receipt No.: _____

**County Drain Commissioner review is required if the development discharges to a county or intercountry drain, or if the stormwater system for the development is to be established as a Section 433 drain.*

STORMWATER PERMIT APPLICATION CHECKLIST

Required for Stormwater Permit

Per Section 29-97 through Section 29-104 of the Stormwater Ordinance

- Completed Stormwater Permit Application Form.
- Drainage plan – one (1) print, one (1) electronic PDF file, and one (1) electronic XLSX file of calculations (if requested).
- Restrictive covenant language, including certification of minimum floor and opening elevations by Design Engineer (if required).
- Written construction plan approval from County Drain or Water Resources Commissioner, or intercounty drainage board (if required).
- Recorded drainage easements.
- Signed maintenance agreement and exhibits.
- Review fees.
- Escrow account (if required).
- Financial guaranty.

Required to Close Project

Prior to Certificate of Occupancy, return of remaining escrow amount, and release of financial guaranty

- Recorded restrictive covenants (if required).
- Land survey elevation certificate for minimum building opening, *per Section 29-116 of the Stormwater Ordinance* (if applicable).
- Recorded maintenance agreement.
- Certification by registered professional engineer that stormwater management facilities have been completed in accordance with approved drainage plan.
- Construction record drawings (“As-builts”) – one (1) print, one (1) electronic PDF file, and one (1) electronic DXF file.