

Centennial Park Gazebo Wedding Ceremony Guidelines

Time Parameters: 8:00am to 8:00pm, one (1) event in the Gazebo at a time. The Gazebo can only be rented for a maximum of 90 minutes for wedding events. 90 minutes includes set up, ceremony and clean up. A minimum of 60 minutes between events scheduled on the same day. Only the Gazebo is reserved, not the entire park. Please note that this is public property, there will be others in the park.

Number of participants / attendees is **not to exceed 50**.

Reception is not to be held in the park.

No tents or stakes.

No rice to be used, birdseed is acceptable.

No electrical amplification.

No nails / wires will be used.

Chairs are to be provided by the user and used only in the Gazebo. The City of Holland reserves the right to cancel an event for a City of Holland sponsored function. Clean up of Centennial Park and the Gazebo, as a result of the ceremony, is the responsibility of the users.

Fees: \$75.00 if either the bride or groom is a resident of the Holland City limits. Proof of residency is required.

\$150.00 if neither the bride nor groom is a resident of the Holland City limits.

\$10.00 per change if changes are made to the reservation.

Receipt of completed paperwork and payment finalizes the reservation.

Refund Policy: A 50% refund of the fee will be issued if cancellation is made at least two (2) weeks prior to the event. No refund after that. Any cancellation must be made in writing. If a cancellation is made by the City of Holland, a 100% refund will be issued.

Bride _____ Groom _____

Address _____

Phone _____ Township of Residence _____

Number of Participants / Attendees _____ Date of Submittal _____

Date of Ceremony _____ Time of Ceremony _____

Rental Start Time _____ Rental End Time _____

We agree to abide by the guidelines for use of the Centennial Park Gazebo as stipulated by the City of Holland. We claim responsibility for damages and any repairs or maintenance that are necessary as a result of our wedding ceremony.

Bride's Signature _____ Groom's Signature _____

For Office Use Only

Date Received _____ Calendar _____ Payment: cash/check/cc \$ _____ check # _____