

Land Division - Combination - Transfer Application

270 River Avenue, Holland, MI 49423
Assessing: 616-355-1350 Zoning: 616-355-1330

Approval of a Land Division, Combination, Boundary Line Adjustment (Transfer), or Condominium is required before the newly described parcel(s) is created and can be transferred to another party. Applicants must answer all questions and include all required documents and fees, or this application will be returned. Approval requires compliance with the Michigan Land Division Act and the City of Holland Unified Development Ordinance (UDO).

Administrative Fees

	Number of Existing Parcels	Number of Resulting Parcels	Fee
Combination	2 or More	1	\$100
Split	1 or More	3 or Less	\$125
Split	1 or More	4 or More	\$400

NOTE: 'Boundary Line Adjustments' follow the same fee schedule

REQUIRED:

- Survey (Before & After) with locations of all buildings
- Legal Description for each Resulting Parcel
- Deed(s) (if applicable)

Applicant & Owner Information

Name: _____

Affiliation if Not Owner: _____

Address: _____

Phone: _____ E-Mail: _____

Parcel Information

Parcel Address: _____ Parcel Number: _____

Type: Combination Division Boundary Line Adjustment Condominium

Total Number of Resulting Parcels: _____

Proposed Use: Residential Commercial Industrial Exempt Other

Applicant Signature: _____ Date: _____

(Property Owner(s) must sign next page)

Affidavit and Permissions

Please read the following statement carefully before signing:

- I agree the statements made on this document are true, and if found not to be true, this application and any approvals will be void
- I agree to comply with the conditions and regulations provided with this parcel division
- I understand that the land division/combination application may take up to 30 days to be processed
- I understand that property tax bills may be issued using the parent parcel(s) and I agree to have the tax bills and other City of Holland liens charged/billed during this period paid by the appropriate party
- I understand that if property is being conveyed between the parties, requested land division/combination will only take place on city records after recording of deed

THE OWNER OF EACH PARCEL INVOLVED MUST SIGN BELOW. AGENTS MAY NOT SIGN ON BEHALF OF AN OWNER UNLESS PROOF OF POWER OF ATTORNEY IS PROVIDED.

Property Owner #1 Printed Name: _____

Property Owner #1 Signature: _____ **Date:** _____

Property Owner #2 Printed Name: _____

Property Owner #2 Signature: _____ **Date:** _____

Property Owner #3 Printed Name: _____

Property Owner #3 Signature: _____ **Date:** _____

Property Owner #4 Printed Name: _____

Property Owner #4 Signature: _____ **Date:** _____

Submit to: Assessor's Office, City of Holland

Office Use Only

Approvals

Zoning Review: _____ Date of Review: _____

Assessing Review: _____ Date of Review: _____

County Tax Certification

Special Assessments

New Parcel Number(s):

City of Holland Liens
